



ARAPAHOE COUNTY
COLORADO'S FIRST

Energy Efficiency Home Improvements Application

Arapahoe County Weatherization Division

907 Salida Way

Aurora, CO 80011

303-636-1982

APPLICANT INFORMATION (please print)

Last Name:	First Name:	Middle Initial:
Street Address: (location of home)		Unit # or Mobile Lot #
City:	County:	Zip:
Home Phone:	Work Phone:	Cell Phone or Message #:
Email Address:		

DESCRIPTION OF HOME:

Do you own or rent your home? **OWN** or **RENT**

Do you intend to move, sell your home, or transfer the title of your home within the next two years? Yes No

Type of home: Single Family Townhouse or Condo Duplex

Year Built: _____ Do you live in a Home Owners Association (HOA) community? Yes No

Location of Furnace: Basement Crawl space Wall Floor Closet Other: _____

Are you currently remodeling or doing construction on any part of your home? Yes No

***Please describe** _____

Is anyone in the household on oxygen Yes No

Please list allergies in the household including dust, fiberglass, cellulose, mold, chemical sensitivity and latex.

UTILITY INFORMATION:

Natural Gas or Propane provider: _____ Account #: _____

Electric Company provider: _____ Account #: _____

HOUSEHOLD INFORMATION: List all family members, including yourself, living at this address. Family is defined as all persons living in the same household who are related by birth, marriage or adoption. Please attach separate sheet if more than six family members.

	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
Name						
Date of Birth						
Descriptor	Applicant					

INCOME: Provide all income for each family member in monthly total amounts prior to deductions unless otherwise noted:

	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
Wages & Salaries, including tips, overtime pay, bonuses, commissions, and fees						
Net income and any withdrawal of cash or assets from operation of business or profession						
Interest, dividends, and other net income and any withdrawal of cash or assets of any kind from real or personal property						
Social Security, SSI, SSDI, annuities, insurance policies, retirement, pensions, death benefits, and other similar types of periodic receipts						
Unemployment, disability or worker's compensation, and severance pay						
Welfare/TANF Assistance						
Alimony, Child Support, and regular contributions/gifts						
Armed Forces regular pay, special pay & allowances						
Other Income						

ASSETS: List assets that generate income; this is cash & non-cash that could be converted to cash.

	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
Cash held in checking and savings accounts and safe deposit boxes						
Cash on hand						
Cash Value of stocks, bonds, Treasury bills, CDs, mutual funds, and money market accounts						
Equity in rental property or capital investments (not personal home)						
Individual Retirement Accounts, 401K, Keogh accounts						
Retirement and Pension Funds						
Cash Value of Life Insurance available before death						
Personal Property held as an investment, such as gems, jewelry, coin collections, antique cars, etc.						
Lump sum or one-time payments, such as inheritances, capital gains, lottery winnings, victim's restitution, insurance settlements and other amounts not intended as periodic payments						
Deeds of trust held by family member in household						

DEMOGRAPHICS: Check the appropriate box for each member.

	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6
White						
Black/African American						
Asian						
American Indian/ Alaskan Native						
Native Hawaiian / Pacific Islander						
Hispanic/ Latino	YES or NO	YES or NO	YES or NO	YES or NO	YES or NO	YES or NO
Female Head of Household						
Disabled						
Elderly (62+)						

DOCUMENTATION REQUIRED WITH APPLICATION:

You are required to submit the following information with this application:

1. PROOF OF RESIDENCY

- A. A signed and dated Verification of Lawful Presence (see page 5)
- B. Identification
 - i. A valid Colorado driver’s license or a valid Colorado identification card; **or**
 - ii. A valid United States military card/Common Access Card; **or**
 - iii. A valid United States passport

2. PROOF OF INCOME

- A. Copies of paystubs for the last three (3) months for each household member over age 18 including students who are employed; **and**
- B. A copy of the current year’s Benefit Letter from Social Security for each household member receiving Social Security, SSI, SSDI, and/or Survivor’s Benefits; **and**
- C. Copies of Bank Statements for the last three (3) months; **and**
- D. Copies of pension or retirement regular payments for each household member receiving said payments (1099 from last year, current monthly statement, etc.); **and**
- E. Copies of Unemployment, VA payments, child support, alimony/maintenance, interest earnings, rental income, worker’s compensation, disability compensation, severance pay, etc. for each household member receiving such regular payments – benefit letters, statements, divorce or separation agreement, lease, court order, or other verification of receipt; **and**
- F. Financial records – balance sheet and profit and loss statement – for the last three (3) months for each household member who is self-employed or operating a business or profession.

HOME ACCESS AUTHORIZATION:

Before energy efficiency home improvements can begin, all homes must meet minimum standards of housekeeping.

I agree
 Disability present (*please describe in comments below*)

Do you agree to and understand that areas are to be free of debris, clutter, and pets and be reasonably hygienic where work is to be completed? (Where these conditions exist because of a disability, reasonable accommodations may apply.)

Access to your home:
 I agree

Do you agree to and understand that the Arapahoe County Weatherization Division staff, crews, and contractors must be given access to all rooms in your home during business hours and on a reasonable schedule for any work to proceed?

Permission to photograph home:
 I agree

Do you agree to allow Arapahoe County and its designees to photograph the unit for pre- and post-work documentation?

Comments:

LAWFUL PRESENCE AFFIDAVIT

I, _____, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one):

- ___ I am a United States citizen, or
- ___ I am a Permanent Resident of the United States, or
- ___ I am lawfully present in the United States pursuant to Federal law.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Signature

Date

IMPORTANT PLEASE READ BEFORE SIGNING:

HOMEOWNER AUTHORIZATION & RELEASE

I hereby authorize the Arapahoe County Weatherization Division (AC-WX) and its contractors to enter the property and perform audits, estimates, energy efficiency home improvements, and inspections. Energy efficiency home improvements may include any or all of the following: repair of leaky doors and windows; installation or repair of attic, kneewall, or crawlspace accesses; installation or repair of ventilation systems; installing insulation in attics, walls, ceilings, and/or subfloor areas; caulking and sealing of the structure to eliminate drafts and heat loss; cleaning and adjustments to the combustion appliances (furnace, water heater, stove, etc.) to improve safety and efficiency. AC-WX cannot perform any of these free services until all forms, including this agreement are properly signed by the homeowner or the owner's authorized agent.

I hereby release and pledge to defend and indemnify Arapahoe County Government, its elected officials, employees, agents, and independent contractors involved from any liability or loss in connection with the performance of energy efficiency home improvements or any act or eventuality arising from this work.

I hereby attest that my home is currently for sale, nor is it designated for acquisition or clearance (foreclosure) by federal, state or local programs or agencies. I agree to permit representatives of AC-WX, Arapahoe County, State and Federal agencies to inspect the work done on my property in order to assure quality, efficiency, and safety of the work. In addition, I will allow the appropriate local jurisdiction's building department inspector(s) to check any work that requires a permit.

If the walls and/or ceiling cavities are found to be in need of insulation, the insulator may drill holes in the interior or exterior surfaces in order to fill these cavities with insulation. While all holes will be plugged, patched and prepared for finish similar to the existing finish, it may not be practical to match textures or materials. Painting and/or wallpapering part or all of the surfaces will **not** be the responsibility of AC-WX or its contractors.

Energy Efficiency Home Improvements are provided in accordance to the cost-effective ranking based on a computerized energy audit. While the homeowner has the option of refusing wall and/or ceiling cavity insulation by checking "no" on any method not approved on the list below, only those measures that rank above the declined measure can be provided to the home. All measures that fall below the ranking the declined/refused measure cannot be provided to the home. Please call our office at 303-636-1982 if you have any questions regarding this procedure or this overall agreement.

- Yes** **No** Wall and/or ceiling cavity insulation by interior drill – Either one 2-1/2" hole, or two 1" holes, drilled per cavity from inside the home. All holes will be plugged and spackled flush with the existing surface.
- Yes** **No** Wall insulation by exterior drill through wood siding – Either one 2-1/2" hole, or two 1" holes, drilled per stud cavity. All holes will be plugged, spackled, sanded flush and primed for weather protection.
- Yes** **No** Wall insulation by removing and replacing exterior siding – One or more rows of siding will be removed and holes will be drilled under the siding. All holes will be plugged and the siding re-installed.
- Yes** **No** Wall insulation by exterior drill through brick veneer – Three holes per stud cavity, 1" or less, will be drilled in the mortar joints between the bricks. All holes will be patched with mortar.

I understand the warranty is one (1) year of workmanship with materials that are covered by manufacturers' warranties only. My signature below authorizes the AC-WX and its designees to inspect heating, fuel usage and utility billing records for up to 5 years before and after completion of weatherization work and authorize pertinent utility and fuel companies to make such records available to them solely for obtaining data for evaluation of subsequent energy conservation effectiveness. I attest to the best of my knowledge that the information on this form is correct and complete. This service is free of charge but if my home is served due to incomplete or incorrect information that would otherwise make my household ineligible, I accept responsibility for paying for services received. I authorize the release of income and benefits information to the AC-WX to document my eligibility.

My signature below indicates that I have read, understood and agree to the conditions of this application.

Applicant Signature _____ Date _____