

Time Extension Request Form

Arapahoe County Open Spaces

Grant Summary and Financials

Use this form to request a time extension. Please use the Modification Request Form for modifications to the approved scope of work or budget.

A time extension request is only necessary for projects exceeding the original two year time frame.

Type of ACOS Funding*

Choices

Grant Project
Joint Project

Grant Year (awarded)*

Character Limit: 5

Grantee*

Character Limit: 100

Project Title*

Character Limit: 100

Original Completion Date*

Character Limit: 20

Proposed Completion Date*

When will the project be completed if the time extension request is approved?

Character Limit: 100

Grant Progress Narrative

Question 1*

Why is a time extension necessary for this project? Describe any challenges or delays experienced.

Character Limit: 5000

Question 2*

How does the agency plan to address the issues and complete the project? What is the expected completion date?

Attach the original timeline and the proposed timeline.

Character Limit: 5000

Modification Requested*

Is the agency requesting a modification to the scope of work or budget?

If yes, please complete and submit the Modification Request Form.

Choices

Yes

No

Attachments

Attachment 1: Timeline Forms*

Please attach the following as a single PDF document:

1. Approved Timeline Form (original or previously approved timeline extension)
2. Modified Timeline Form (proposed timeline)

File Size Limit: 1 MB

Attachment 2: Supporting Documentation

Please attach applicable supporting documentation as a single PDF document.

File Size Limit: 2 MB

Certification and Authorized Signature Form*

Please attach completed Certification and Authorized Signature Form as a PDF document. Form must be signed by highest authority in agency or authorized individual. *Required forms are available on the Open Space website.*

File Size Limit: 1 MB