

# Modification Request Form

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## *Arapahoe County Open Spaces*

### *Grant Summary and Financials*

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Use this form to request modifications to your approved scope of work or budget. Please use the Time Extension Request Form for extension requests.

#### **Type of ACOS Funding\***

##### **Choices**

Grant Project

Joint Project

#### **Grant Year (awarded)\***

*Character Limit: 5*

#### **Grantee\***

*Character Limit: 100*

#### **Project Title\***

*Character Limit: 100*

#### **Scheduled Completion Date\***

*Character Limit: 20*

### *Grant Progress Narrative*

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#### **Question 1\***

Describe the proposed modification and discuss why the modification is necessary. Identify the proposed budget changes.

*Provide revised Budget Forms showing the original approved project components and the proposed modified components.*

*Character Limit: 5000*

#### **Time Extension Requested\***

Is the agency requesting a time extension with this modification request?

*If yes, please complete and submit the Time Extension Request Form.*

##### **Choices**

Yes

No

## Attachments

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### Attachment 1: Budget Forms\*

*Please attach the following as a single PDF document:*

1. Approved Budget Forms (original budget or previously approved modified budget)
2. Modification Request Budget Forms (proposed modified budget)

*File Size Limit: 1 MB*

### Attachment 2: Supporting Documentation

*Please attach applicable supporting documentation as a single PDF document.*

*File Size Limit: 2 MB*

### Certification and Authorized Signature Form\*

Please attach completed Certification and Authorized Signature Form as a PDF document. Form must be signed by highest authority in agency or authorized individual. *Required forms are available on the Open Space website.*

*File Size Limit: 1 MB*