



## BOARD SUMMARY REPORT

**Date:** November 16, 2020

**To:** Board of County Commissioners

**Through:** Shannon Carter, Open Spaces and Intergovernmental Relations Director

**From:** Brett Collins, Grants and Acquisitions Manager

**Subject:** High Line Canal Conservancy Management and Facilitation Services

### Request and Recommendation

Open Spaces staff recommends the Board of County Commissioners (BoCC) approve an expenditure of \$89,000 with the High Line Canal Conservancy (HLCC) for the High Line Canal Collaborative management and facilitation services. The annual contract will have two options for renewal and will not exceed \$267,000 over the three years. Please see the attached funding request from the HLCC.

This item was heard and approved by the BoCC at a study session on November 10, 2020.

### Background

Over the last year, the High Line Canal Conservancy, and the Collaborative leadership team, have created operating principles to make recommendations on expenditure of public and private funding to preserve and enhance the High Line Canal (Canal). The recently completed Plan for the Canal will guide the Collaborative's efforts as the partners work together on common goals.

#### Links to Align Arapahoe

Increase Intergovernmental Cooperation  
Increase Community and Regional Partnerships  
Improve Park, Trail, and Open Space Opportunities  
Optimize Use of Resources  
Enhance Quality of Life

### Discussion

With the full support of Denver Water (the landowner of the Canal) and the other jurisdictions the High Line Canal passes through, the HLCC is uniquely qualified to oversee and carry out the management and facilitation for the Collaborative. Since 2015, The High Line Canal Conservancy has built the organizational capacity and obtained detailed knowledge to carry out

the Plan for the High Line Canal, which was endorsed by all the jurisdictions. In addition, the Conservancy has demonstrated the ability to raise substantial private funds (\$5M) in partnership with the jurisdictions for the benefit of the Canal infrastructure and programs.

Per the Management and Facilitation Services Agreement with the HLCC, they will be responsible for the following tasks, including, but not limited to:

1. Provide central coordination and all record-keeping
2. Facilitate planning, budgets, work plans, and guiding documents
3. Assist with periodic updates to elected bodies in each jurisdiction
4. Facilitate the creation/coordination of operational, management, and maintenance guidelines and standards for the overall management of the Canal
5. Produce annual reports, meetings, surveys, and workshops including any necessary reports of program, project, and financial activity to include a statement of achievements, description of activities and services, value, and impact of The Collaborative, and financial statements
6. Provide skills and expertise uniquely available to support the partners and enhance the Canal, including participating when possible in visitor programs, stewardship, and education
7. Serve as the spokesperson for the Collaborative and its joint project work, including developing marketing materials for the Collaborative that create a compelling vision for contributed support and building donor confidence
8. Serve as the fiscal agent and partner to the Collaborative leading and guiding fundraising, and provide an annual reporting and summary of financial activity
9. Accept and administer funds obtained from governmental and non-governmental entities as required for joint projects and expend them in accordance with goals and work plans
10. Provide leadership, staffing, skills, and expertise to support donors/volunteers/resources in meeting Collaborative goals from funds raised for projects of The Collaborative
11. Facilitate completion of projects and programs as set forth in The Plan

### **Alternatives**

Approve, modify, or deny the request.

### **Fiscal Impact**

Arapahoe County Open Spaces Acquisition and Development funds will be used to fund the management and facilitation services at \$89,000 annually with two options to renew subject to appropriation and termination provisions. The total compensation to be paid to the Conservancy under this Agreement shall not exceed \$267,000. The fund balance exceeds this amount.

**Reviewed By**

Brett Collins, Grants and Acquisitions Manager  
Shannon Carter, Open Spaces and Intergovernmental Relations Director  
Tiffanie Bleau, Assistant County Attorney  
Todd Weaver, Director of Finance

**Attachments**

HLCC Services Agreement Request 10.28.20

**RESOLUTION NO.** \_\_\_\_\_. It was moved by Commissioner \_\_\_\_\_ and duly seconded by Commissioner \_\_\_\_\_ to approve a request to fund the High Line Canal Conservancy Management and Facilitation Services at \$89,000 annually with two options to renew subject to appropriation and termination provisions. The total compensation to be paid to the Conservancy under this Agreement shall not exceed \$267,000.

The vote was:

Commissioner Baker, ; Commissioner Conti, ; Commissioner Holen, ; Commissioner Jackson, ;  
Commissioner Sharpe, .

The Chair declared the motion carried and so ordered.