



BOARD SUMMARY REPORT

Date: October 27, 2020

To: Arapahoe County Board of County Commissioners

Through: Bryan Weimer, Director
Public Works and Development

From: James Katzer, Division Manager
Public Works and Development – Transportation Division

Subject: **CONSENT AGENDA/TEMPORARY NO PARKING WRITTEN PROCEDURES**

Request and Recommendation:

The purpose of this agenda item is to request the Arapahoe County Board of County Commissioners (BOCC) to approve, by resolution, the written procedures that have been established by the Director of Public Works and Development on how to implement and designate Temporary No Parking Zones following adopted Ordinance No. 2020-03. The adopted Ordinance authorizes the Director to establish temporary no parking zones where and as needed for road projects. The ordinance also directs the Director to develop written procedures, to be approved by the Board, for designating, marking, and for the tow and impound of vehicles illegally parked in a duly established and posted temporary no parking zone.

The attached procedures are proposed for adoption by the Board.

Background:

The Ordinance No. 2020-03 was adopted by the BOCC in a public hearing on September 22nd, 2020 and the Notice of Adoption of this ordinance was published in the Villager Newspaper on October 1st in accordance with Section 30-15-405 of the Colorado Revised Statutes. The Ordinance will go in affect 30 days from this date on October 30th.

Discussion

Per the Ordinance No. 2020-03, the Director of Public Works and Development “is authorized to establish Temporary No Parking Zones for County road improvement, repair or maintenance projects at such locations where the parking of motor vehicles on the road will interfere with or otherwise obstruct the County project. The Temporary No Parking Zones may be established only for such duration as is needed for the project. The Director shall develop procedures, to be approved by the Board, for establishing such Temporary No Parking Zones, for posting temporary signage to designate the Temporary No Parking Zone in accordance with the Manual on Uniform Traffic Control Devices and any other applicable law or

regulation, and pursuant to Section 42-4-1813(2), C.R.S., for the tow and impound of motor vehicles illegally parked in a duly established Temporary No Parking Zone.”

The attached Standard Operating Procedure No. 2020.24.8 (“Procedures”) has been completed in conjunction with the Sheriff’s Office per the requirements set forth in Ordinance No. 2020-03. The Procedures address the establishment of the Temporary No Parking Zones by providing criteria for the signage to delineate the temporary no parking zones. The Procedures provide for additional notice to residents likely to be affected by a temporary no parking zones as appropriate to the situation. The Procedures also spell out how the process for enforcement and how vehicles are to be removed from the temporary no parking zones when violations occur. These Procedures will help ensure the consistency of following the Temporary No Parking Ordinance.

Links to Align Arapahoe

Quality of Life

The Ordinance will allow the County to continue in maintaining the County’s transportation infrastructure which in turn will maintain the quality of life of the users of the infrastructure.

Fiscally Responsible

The implementation of a Temporary No Parking Zone will allow the County a consistent procedure in removing obstructions from the construction zones allow work to be performed as planned reducing the need to increase costs due to delays. The Ordinance will also allow the costs incurred to move obstructions to be borne by the violator and not the County. The costs for each of these instance vary and can range from a relocation tow cost (approximately \$95) to the cost of delayed construction (\$1,200 per hour).

Service First

The Ordinance in conjunction with the SOP will provide a high level of customer service by having a consistent process and by implementing a process that has a high level of public notification.

Alternatives

1. The Board has already adopted Ordinance No. 2020-03 and authorized the Director of Public Works and Development to establish temporary no parking zones for the purposes and duration specified in the Ordinance. The Ordinance further directs that the Director prepare procedures to implement the authority granted in the Ordinance. The Board alternatives are to adopt the procedures as proposed or direct Staff to revise the procedures as determined necessary by the Board and bring back revised procedures for the Board’s consideration.

Fiscal Impact

The County incurs cost to move a vehicle which costs are generally not recoverable from the vehicle owner, but could be through the tow and impound of the vehicle.

Concurrence:

The Transportation Division, the Road and Bridge Division and the Sheriff's Office have reviewed the attached Standard Operations Procedure No. 2020.24.8 to implement the approved Temporary No Parking Ordinance 2020-03. The County Attorney's office review the Procedures and finds in in accordance with Ordinance 2020-03.

Attorney Comments:

County legal staff have reviewed this Board Summary Report and has no comments.

Reviewed by:

Bryan Weimer, Director of Public Works and Development

Robert Hill, Assistant County Attorney

Darren Gammel, Patrol Sergeant Sheriff's Office

Actions Requested:

1. Approval of the APWA Standard Operating Procedure 2020.24.8

cc:	Email	Hard Copy
	Bryan Weimer, PWD Director	C20-012
	Ron Carl, Arapahoe County Attorney	File
	Allen Peterson, Road & Bridge Div. Manager	
	Doug Stern, Infrastructure Manager	
	Robert Hill, Assistant County Attorney	
	James Katzer, Transportation Div. Manager	
	Cathleen Valencia, CIP Program Manager	
	Kim Lynch, Administration	
	Darren Gammel, Patrol Sergeant	
	Scan to Files (Listed under hard copy)	