



## Board Summary Report

**Date:** August 31, 2020

**To:** Board of County Commissioners

**From:** Patrick L. Hernandez – Human Resources Director  
Dusty Sash – Total Compensation Manager

**Subject:** 2021 Holiday Schedule

### Request and Recommendation

During an August 11, 2020 Study Session, a proposed Holiday Schedule for 2021 was reviewed and approved. The attached resolution is being submitted for adoption in order to formalize the approval of the 2021 holiday schedule.

### Holiday Schedule

This is the Holiday Schedule being submitted for formal approval:

- New Year's Day – Friday, January 1
- Martin Luther King Day – Monday, January 18
- Presidents' Day – Monday, February 15
- Memorial Day – Monday, May 31
- Independence Day – Monday, July 5
- Labor Day – Monday, September 6
- Arapahoe Day – Tuesday, October 5
- Veterans' Day – Thursday, November 11
- Thanksgiving Day – Thursday, November 25
- Day after Thanksgiving – Friday, November 26
- Christmas Eve – Thursday, December 23
- Christmas Day – Friday, December 24
- Two Floating Holidays

### Discussion

As paid leave, holidays are one component of Arapahoe County's Total Compensation package. This schedule, along with base pay and benefits were evaluated from an overall perspective.

**Direction Requested**

The Commissioners are asked to approve the county employee holiday schedule for 2021.

**Reviewed By**

Finance Department

County Attorney's Office