



ARAPAHOE COUNTY
COLORADO'S FIRST

WAIVER PER PURCHASING POLICIES

WAIVER OF SOLICITATION WAIVER OF QUOTE
SELECT SOURCE FOR INFORMATION ONLY

DESCRIPTION OF PROJECT: The Arapahoe County Office of Emergency Management has been actively supporting the COVID19 response since February 27th. One of the components activated is the Alternate Care Facility (ACF), located at the Arapahoe County Fairgrounds. This facility is designed to take low acuity guests that have been discharged from a healthcare facility, but are unable to return home to isolate. It is a partnership with several community healthcare and first responder providers that represents the first of its kind in the State. In order to maintain this facility, we require hot showers for guests. The current shower trailer is graciously on loan from Aurora Warms the Night, but after weeks of complimentary use it needs to be returned. Arapahoe County requires trailers of its own to fill this resource gap. We are requesting two trailers to adequately meet the needs of potential guests at this facility. The ACF has the capability to surge in complexity and therefore two trailers best meet our needs - one can be placed on the west side and one on the east side. This serves both populations of guests without causing unnecessary movement across the facility to access these showers. In addition, two trailers increases the number of ADA showers available in the facility.

NAME OF THE VENDOR: Montondo Trailer

JUSTIFICATION (How were they selected, Why requesting to waive purchasing policy process): This company is unique as they custom manufacture their trailers to meet the customer's needs. ADA shower trailers are not common and those that are not custom do not meet the needs of Arapahoe County. Many shower trailer customers utilize these trailers for community outreach and this requires loading from curbside. Arapahoe County will rarely utilize this method and therefore requires a trailer that can load from both sides. As a result we are able to shorten the trailer length and be more efficient with space. A shorter trailer provides multiple benefits - greater flexibility on prime mover, expanded operator list, and easier indoor storage options.

The alternative is a vendor that does not custom manufacture. We would be forced to reduce the number of showers on each trailer in order to purchase two that are of reasonable length. This option greatly reduces our capacity and capability to provide hot showers at a shelter. In addition, this is a demonstrated resource need and further delay by utilizing an RFP process would leave a County resource gap.

In addition, this resource is a direct opportunity to utilize CARES Act funding to respond and recover from COVID19. There is a timeline to utilize this funding which is further accomplished using a waiver.

PRICE: \$150,000

ANNUAL MAINTENANCE: \$

FIXED ASSET Yes No

FIXED ASSET #

COST CENTER # 107040085 G/L #

IO # 990019

Ashley Cappel Ashley Cappel 7) 87440416 5/27/20
Requestor Name, Signature & Telephone Number Date

KE M M MULL 9458

052720

Elected Official/Department Head

Date

Keith J. Ashby, CPPO

05/27/2020

Purchasing Manager

Date

Comments:

Waiver approved, BoCC Reso #180600. Requestor to proceed with PO

Yes No

Requestor to schedule BoCC Drop In & Create Board Summary Report

Yes No

Todd Weaver

5/27/20

Todd Weaver, Director of Finance (not to exceed \$100,000)

Date

BOCC, Chair

Date

Per BoCC Resolution #180600 of 10/6/18, Purchasing Manager has authorization for sole approval up to \$100,000 plus exemptions to Contract Extensions