

2018 EMPG Special Project Grant Application

Applicant Information

Applicant Name (Tribe/County/City): Arapahoe County Office of Emergency Management

Contact (Name): Kevin Kay

Title: Emergency Management Coordinator

Address: 13101 E. Broncos Parkway, Centennial CO 80112

Phone: 720-874-3857

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Proposed Use of Funds

Operational (EMPG-eligible costs within the performance period)

Project Completion (EMPG-eligible costs within the performance period)

Both (award to be used for a combination of costs)

(Performance Period: August 1, 2019 – September 30, 2019)

Please provide a brief description below:

Arapahoe County was the first county in the State of Colorado and has the third largest county population in the State with almost 650,000 residents. The Arapahoe County Office of Emergency Management is applying to the 2018 EMPG Special Project grant and is requesting a match grant of upto \$10,000 to complete an upgrade to the Emergency Operations Center (EOC). The funding for the EOC project will provide the necessary equipment for Arapahoe County's EOC to quickly and efficiently establish and maintain solid communication, obtain situational awareness, and remain resilient during an emergency.

Arapahoe County is in the process of constructing an Emergency Operations Center at the Sheriff's Office Administration Building. This full-time EOC will greatly enhance the local EOC capability and provide the Office of Emergency Management a dedicated space for EOC operations. Currently, the Arapahoe County EOC is an EOC in a box concept. This setup greatly hinders both the training and exercise opportunities as well as effective coordination during real-world incidents.

The Emergency Operations Center is the central point of incident management for the County during an emergency or crisis. Proper equipment is necessary in order to communicate and coordinate resource ordering and mobilization, situational awareness updates with the field personnel, and coordinate with emergency support function personnel. Arapahoe County would like to purchase Dell Latitude 2-in-1 computers, frameless glass whiteboards, and a projector for the EOC conference room.

The Dell Latitude 2-in-1 computers will be:

- Be consistent with the Arapahoe County IT infrastructure.
- Connect to all necessary servers/internal infrastructure for access to plans, policies, resources, etc.

- Allow access to all software licenses such as Microsoft Office, ArcGIS Online, WebEOC, CodeRed, etc.
- Provide dedicated workstations for internal or external stakeholders in the EOC.
- Connect to a power source with a backup generator to ensure redundancy.
- Provide the flexibility to bring the computers in the field to help with coordination, damage assessment, data collection, and other mobile applications.
- Be easily relocated to secondary and tertiary EOC's as part of our COOP/COG.

Overall, these computers will increase the capability of the Arapahoe County Emergency Operations Center. The addition of these dedicated computers will improve the setup time, decrease maintenance time and costs, and improve coordination in the EOC. Not only will the EOC be better equipped to handle jurisdiction based events, but will also be better equipped to provide assistance in and about the North Central Region and the State of Colorado.

The frameless glass whiteboards will:


- Provide additional collaboration space in an EOC with limited workspace.
- Allow primary sections (finance, logistics, plans, operations) their own space for EOC updates and tracking.
- Improve collaboration between EOC staff as they won't have to move throughout the building to find wall space.

The projector will:

- Be consistent with other projectors in Arapahoe County to ensure proper maintenance and operation.
- Allow video conferencing abilities in the EOC Conference Room/Policy Room.
- Provide additional EOC collaboration space for briefings.



 Signature



 Date

Budget:

Special Project Costs	Reimbursed (up to 50%)	Match (50% or greater)
Salary/Staffing	\$	\$
Design/Planning	\$	\$
Equipment	\$10,000	\$10,000
Materials/Supplies*	\$	\$
Copying/Printing*	\$	\$
Travel*	\$	\$
Training	\$	\$
Administration*	\$	\$
Total	\$8,471.04	\$8,471.04

Equipment	AEL	Quantity	Unit Cost	Total
Computer – Dell Latitude 2-in-1	21GN-00-OCEQ	5	\$1,895.28	\$9,476.40
Quartet Glass White Board	21GN-00-OCEQ	4	\$524.92	\$2099.68
Projector - Epson	21GN-00-OCEQ	1	\$5,366.00	\$5,366.00
				\$16,942.08

All equipment listed above has already gone through the Arapahoe County procurement process and has a standing contract after a competitive bidding process.

The Arapahoe County IT Department has provided a quote for the Dell Computer.

EOC Office has provided a quote for the 3M Quartet Glass White Board. EON is the County vendor for office supplies.

The Arapahoe County Facilities and Fleet Department, Project Management Office, has provided a quote for the Epson projector.


***Note: Please see the EMPG federal guidance regarding classification of Management and Administration (M&A) costs. The federal share (to be reimbursed) M&A costs may not exceed 3% of the federal share of the budget. M&A costs beyond 3% of the federal share may be approved and documented as part of the non-federal match requirement.**

Note: Please ensure that any equipment proposed is listed as EMPG eligible on the DHS Approved Equipment List (AEL) and outline your procurement procedure followed in making the equipment purchase. Provide a list of equipment to be purchased with these funds.

Authorization (Signature of Authorized Local Government Representative)

The undersigned does hereby warrant and guarantee that he/she is authorized to sign and submit grant applications on behalf of the named local government. The undersigned does hereby submit this application for financial assistance in accordance with the Emergency Management Performance Grant program administered by the Colorado Division of Homeland Security and Emergency Management and certifies that the

applicant will fulfill all requirements of the program and that all information contained herein is true and correct to the best of his/her knowledge.

Signature:  Date: 08/19 REVISED

Title: Emergency Manager

Organization: Arapahoe County OEM

For OEM Use:	
OEM Regional Field Manager Approval	
Signature: _____ Date: _____	
Budget:	
Planning	Exercise
Organization	Equipment
Training	M&A