



Administration Building
East Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
Relay Colorado 711

Kathleen Conti, District 1
Nancy Sharpe, District 2
Jeff Baker, Chair, District 3
Nancy Jackson, Chair Pro Tem, District 4
Bill Holen, District 5

Public Meeting

June 25, 2019

9:30 AM

The Board of County Commissioners holds its weekly Public Hearing at 9:30 a.m. on Tuesdays. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com.

AGENDA

1. OPENING

1.a. CALL TO ORDER

Arapahoe County Board of County Commissioners

1.b. INTRODUCTION

John Christofferson, Deputy County Attorney
Joleen Sanchez, Clerk to the Board Administrator

1.c. ROLL CALL

1.d. PLEDGE OF ALLEGIANCE

2. MODIFICATION TO THE AGENDA

3. ADOPTION OF THE AGENDA

4. CITIZEN COMMENT PERIOD

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

5. CEREMONIES

5.a. CEREMONY - Recognition Ceremony for Darcy Kennedy

Recognition ceremony for Darcy Kennedy, Administrative Services Division Manager, of the Community Resources Department after 28 years of dedicated

service to Arapahoe County

Presenter - Don Klemme

Documents:

[19 DARCY RESO.FINAL.DOCX](#)

6. CONSENT AGENDA

6.a. **06.17.19 Warrant ACH Expenditure Report**

Authorization to sign the Warrant Disbursement Register

Ron Carl, County Attorney

Documents:

[06.17.19_WARRANT ACH EXPENDITURE REPORT.PDF](#)

6.b. **Property Tax - Board of Assessment Appeals (1 Resolution)**

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney

Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[6 JUNE 25, 2019.DOC](#)

[SAMPLE BAA RESOLUTION.DOC](#)

6.c. **Veteran Services Office Report - May 2019**

Acceptance of the Veterans Services Office Report from May 2019

Linda Haley, Senior Resources Division Manager, Community Resources

Tim Westphal, Veterans Service Officer Community Resources

Don Klemme, Director, Community Resources

Documents:

[05-2019 BSR MAY.PDF](#)

7. GENERAL BUSINESS ITEMS

8. COMMISSIONER COMMENTS

***Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the "General Business" agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

Arapahoe County is committed to making its public meetings accessible to persons with disabilities.

Assisted listening devices are available. Ask any staff member and we will provide one for you.

If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711.

Please contact our office at least 3 days in advance to make arrangements.

RESOLUTION NO. 190 ___ It was moved by Commissioner ___ and duly seconded by Commissioner ___ to adopt the following Resolution:

WHEREAS, Darcy Kennedy began her employment with Arapahoe County on September 21, 1991 as an Employment and Training Accounting Technician, working for the Arapahoe County Employment and Training program; and

WHEREAS, through the years Darcy has been upwardly mobile in the Community Resources Department in both the Arapahoe County Employment and Training program and subsequently in Arapahoe/Douglas Works, including promotions to Accountant I on December 31, 1993, A/D Works! Operations Manager on October 21, 2001, and A/D Works! Administrative Services Manager on February 21, 2005; and

WHEREAS, Darcy was ultimately promoted to Division Manager of the newly created Administrative Services Division of the Community Resources Department on September 21, 2005; and

WHEREAS, as Administrative Services Division Manager Darcy designed the financial structure of the Division and the Community Resources Department as a whole, drafted numerous policy and procedure documents to assure compliance with the financial requirements of granting agencies, and worked with various auditors and monitors who oftentimes credited Darcy for the quality work and condition of the Department's financial supportive information; and

WHEREAS, Darcy was responsible for budget oversight of the Community Resources Department \$30+ million budget that annually is received in three different fiscal years; and

WHEREAS, during the entire time Darcy served as Administrative Services Division Manager of the Community Resources Department there was never a disallowed cost; and

WHEREAS, Darcy participated in various county government-wide initiatives including the development of a performance evaluation form, testing of SAP, and participation in the first SEAL program; and

WHEREAS, Darcy will be leaving the employ of Arapahoe County Government on July 1, 2019 to begin a new chapter in her career as she has been named the Deputy Director and Chief Financial Officer with the State of Colorado, Department of Labor and Employment.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County Government to officially recognize that Darcy Kennedy has been a valued employee whose contributions will be realized for years to come, hereby declares that her future shall prosper as Arapahoe County has under her dedication and service, and that the Board of County Commissioners extends its congratulations to Darcy as she advances in her career.

The vote was:

Commissioner Baker, ___; Commissioner Conti, ___; Commissioner Holen, ___; Commissioner Jackson, ___, Commissioner Sharpe, ___.

The Chair declared the motion carried and so ordered.

REPORT FOR 06/11/2019 TO 06/17/2019
FUNDS SUMMARY:

FUNDS SUMMARY:	
10 General Fund	2,916,308.79
11 Social Services	875,907.98
12 Electronic Filing Technology	23,014.00
14 Law Enforcement Authority Dist	102,338.65
15 Arapahoe / Douglas Works!	86,486.74
16 Road and Bridge	105,201.12
20 Sheriff's Commissary	36,593.95
21 Community Development	2,940.89
26 Grants	584,716.15
28 Open Space Sales Tax	229,555.92
29 Homeland Security - North Cent	4,550.80
33 Building Maintenance Fund	9,566.89
41 Capital Expenditure	51,697.69
43 Arapahoe County Recreation Dis	25,245.04
70 Central Services	213,164.62
71 Self-Insurance Liability	16,029.47
73 Self-Insurance Workers Comp	4,271.25
74 Self-Insurance Dental	123,112.62
84 E-911 Authority	9,298.16
91 Treasurer	7,890,135.78
=====	
TOTAL	13,310,196.51

FUND REPORT - EXPENDITURE TYPE
FUND 10 EXPENDITURE REPORT

1ST CLASS TOWING	Services and Other	109.00
A CHILD IS MISSING INC	Services and Other	240.00
ADAM PETER KELLY	Services and Other	316.30
ALLEGRO COFFEE COMPANY	Supplies	127.35
AQUA SERVE	Services and Other	166.00
ARAMARK CHICAGO LOCKBOX	Services and Other	8,689.00
ARAMARK CHICAGO LOCKBOX	Supplies	87,783.41
ARAPAHOE COUNTY 4-H SHOOTING	Supplies	315.00
ARAPAHOE COUNTY PUBLIC AIRPORT	Services and Other	171,700.59
ARAPAHOE LIBRARY DISTRICT	Services and Other	11,362.50
ASHLEY CAPPEL	Services and Other	248.50
AURORA MEDIA GROUP LLC	Services and Other	15.44
AUTOZONE STORES INC	Supplies	188.95
BC SERVICES INC	MISC.	15.00
BRADLEY DEVIIT HAAS & WATKINS PC	MISC.	136.13
BRADY INDUSTRIES OF COLORADO LLC	MISC.	926.20
BROCK HOLLINGSWORTH	Services and Other	165.00
BRUCKNER TRUCK SALES INC	Supplies	1,783.46
BRYAN ZANE MACKAY	Services and Other	250.00
CDW GOVERNMENT	Services and Other	290.03
CDW GOVERNMENT	Supplies	230.53
CHEERY CREEK VALLEY	Services and Other	222.88
CITY OF AURORA	MISC.	1,134.00
COLORADO ASSOCIATION OF	Services and Other	50.00
COLORADO BUREAU INVESTIGATION	MISC.	143.00
COLORADO DEPARTMENT OF REVENUE	MISC.	608.95
COMCAST	Services and Other	5.30



Board Summary Report

Date: June 12, 2019
To: Board of County Commissioners
Through: Ronald A. Carl, County Attorney
From: Karen Thompsen, Paralegal
Subject: Approval of BAA Stipulations (1 Resolution Number)

Request and Recommendation

The purpose of this request is for the adoption of a resolution approving the Board of Assessment Appeals (BAA) stipulations listed below.

Background

These stipulations are a result of an agreement reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, settling tax protests filed with the BAA.

Discussion

The following BAA docket numbers have been stipulated to for the tax year indicated below.

Tax Years	Docket #	Property Owner	Property Address	Reason	Original Value	Stipulated Value
2018	74374	Veena Investments LLC	6538 South Yosemite Circle	1.	\$2,497,040	\$2,440,000
2018	74376	Dry Creek Property LLC	10800 East Geddes Avenue	1.	\$19,558,000	\$19,400,000

Reasons

1. Income and sales comparison approaches indicate that adjustment to this value is correct.

Alternatives

Let protest proceed to the BAA for a decision. Said alternative would involve unnecessary time and expense for the County and the taxpayers.

Fiscal Impact

Reduction in the amount of property taxes collected for the above listed property.

Concurrence

The negotiator for the County Board of Equalization, the County Assessor and the County Attorney all support this recommendation.

Reviewed By:

Ronald A. Carl, County Attorney
Karen Thompsen, Paralegal

RESOLUTION NO. 190XXX It was moved by Commissioner _____ and duly seconded by Commissioner _____ to authorize the Arapahoe County Attorney to settle the following Board of Assessment Appeals Case (Docket Number), for the tax year listed below:

Docket #	Property Owner	Tax Year
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After review by the County Attorney's Office, in conjunction with the Arapahoe County Assessor's Office and the Petitioners, evidence was submitted which supported the Stipulation and Petitioner agreed to a new value. The Assessor has recommended approval pursuant to the terms contained within the Stipulation. Based upon the evidence submitted to the Board on this date, the Board has no reason not to concur with the proposed Stipulation.

The vote was:

Commissioner Baker, ; Commissioner Conti, ; Commissioner Holen, ; Commissioner Jackson, ; Commissioner Sharpe, .

The Chair declared the motion carried and so ordered.



Board Summary Report

Date: 06/07/2019
To: Board of County Commissioners
Through: Don Klemme, Community Resources Department Director
From: T.J. Westphal, County Veterans Service Officer
Subject: Veterans Service Officer Summary Report

Direction/Information:

The purpose of this report is to communicate the services provided to veterans and their families by the Arapahoe County Veterans Service Officer during the month of May, 2019.

Background

The Colorado Department of Veterans Services requires assistance to veterans and their families in compliance with Sections 28-5-801 et seq., Colorado Revised Statutes, in receiving their benefits such as, but not limited to:

Burials:

- Provide veterans within Arapahoe County the information regarding their burial allowance
- Advise and assist family members of veterans collection of death pension

Health Services:

- Assist veterans in processing claims for medical benefits
- Assist and coordinate with veterans' Medicaid cases

Claims:

- Prepare, present and appeal claims for VA benefits on behalf of Arapahoe County veterans and their dependents

Links to Align Arapahoe

The services provided to veterans through our Veterans Services Office link to the Align Arapahoe Initiatives of Quality of Life and Service First. By connecting veterans to the resources available for them and assisting them with claims which may increase their available income, quality of life is improved. Service First is met through the timely and professional delivery of services to all veterans and family members who work with the Veterans Service Office.

BoCC Consent Agenda

Discussion

Arapahoe County Veterans Services provides full-time assistance to veterans and their families as required by state statutes.

Alternatives

This document is a state form required by the State of Colorado to be submitted monthly as application for monetary benefits payable to the County General Fund in accordance with Section 28-5-707 Colorado Revised Statutes.

Fiscal Impact

The County receives \$29,400 annually for the services provided to veterans in Arapahoe County. There is also a positive fiscal impact to individual veterans through successful claims recoveries. **Note:** *As of January, 2019 the annual amount received by the County from the State of Colorado increased from \$23,400.*

Concurrence

This report was presented to Donald A. Klemme, Community Resources Department Director, who recommends approval and signature by the Board of County Commissioners.

Attorney Comments

If appropriate, include this section.

Reviewed By:

Although physical signatures are not required, the BSR must still be reviewed by all necessary departments prior to submitting. You **MUST** provide sufficient time for finance and county attorneys to review your document prior to being submitted. The names of the individuals that have approved must be listed below.

T.J. Westphal, County Veterans Service Officer
Linda Haley, Senior Resources Division Manager
Don Klemme, Community Resources Department Director



ARAPAHOE COUNTY
VETERANS SERVICE OFFICE

Arapahoe County Veterans Service Office May 2019 - Summary Report

For the month of May, 2019:

- The County Veterans Service Office prepared, presented and appealed claims for federal benefits to the Department of Veterans Affairs. The office also administered the Veterans Trust Fund for emergency financial assistance. Staff conducted all daily operations to include meeting with veterans and/or their dependents, conducting community outreach, processing legal correspondence and fielding calls related to claims, resource referrals and general inquiries.

- **Goals and Objectives:**

• Total phone calls processed:	869
▪ Specific to current claim action/status:	54
▪ Appointments, referrals, general inquiries:	815
• Scheduled/walk-in appointments/home visits:	65
• Claims for federal benefits filed to the VA:	16
• Other applications and claim correspondence:	24
• Requests for military records and corrections:	3
• Veterans Trust Fund requests granted:	0
• New favorable award notifications received:	41
▪ 2019 Favorable decisions to date:	157
▪ 2019 VA claim award recoveries to date:	\$2,042,962.06

- **Training, Outreach and Community Events:**

- 05/14/19 – Community: UVC Monthly Meeting
- 05/30/19 – Community: CLC Advisory Board Meeting

Respectfully Submitted,

T.J. Westphal
County Veterans Service Officer
Arapahoe County, Colorado



Colorado Department of Military and Veterans Affairs
County Veterans Service Officers Monthly Report and Certification of Pay

County of **ARAPAHOE** Month of **MAY 2019**

General Information		Request for Medical Records	
Telephone Calls	869	21-4142 & 21-4142a	2
Office Visits	65	Military Records/Corrections	
Home Visits	0	SF180	1
Outreach Visits	0	DD149	0
Community Events	2	DD293	0
Request for Medal	0	NA 13075	0
Operation Recognition	0	NA 13055	0
Correspondence Rec'd	398	NSC Pension	
Correspondence Written	412	21-527EZ	0
Info/Referral/Inquiries	815	21-8416	0
VCAA Notice	6	Widows Pension	
State Benefits	0	21-534EZ	1
Income Verifications	7	21-8416	0
New Claims Initiated		DIC	
21-22 CVA	16	21-534EZ	0
21-22 others	0	Burial Allowance	
SC Entitlement		21P-530	0
21-526EZ	13	40-1330	0
21-0966 Informal	3	21-2008	0
21-526EZ Reinstate	0	26-1817	0
21-526EZ IU	0	Waivers/Compromise	
21-8940 IU	0	21-4138	0
21-4192 IU Employer	0	21-5655	0
21-4138 SMC	0	Appeals	
21-686c Dependency	2	21-0958 / 20-0995 / 20-0996	2
21-674 School Attendance	0	VA Form 9 / 10182 (AMA)	3
VA Healthcare		VA Home Loan	
10-10EZ	0	26-1800	0
CHAMPVA	1	Insurance Claims	
Homeless Veterans Claims		29-357	0
Service Connection	0	29-4364	0
NSC Pension	0	29-336 Beneficiary	0
VOC REHAB		29-4125 Lump Sum	0
28-1900 CH31	0	VTF Requests	
MISC CLAIMS		Rental Assistance	0
21-8678 Clothing Allow	0	Utilities Assistance	0
21-4502 Adaptive Equip.	0	Prescription Assistance	0
26-4555 Housing	0	Food Assistance	0
10-0103 HISA Grant	0	Transportation Assistance	0
CRSC	0	Clothing Assistance	0
Incarcerated Veterans		Other	0
21-526EZ Reinstatement	0		
21-4138 Apportionment	0		

Certification by County Veterans Service Officer

I hereby certify, the above captioned monthly report is true and accurate. I have been paid the following amount(s) for the month of , 20__ from _____ county.

Salary	\$	-
Expenses	\$	-
Office Space	\$	-
Telephone	\$	-
Office Supplies	\$	-
Travel	\$	-
Training Conference	\$	-
Other	\$	-
TOTAL	\$	-



Signature of County Veterans Service Officer

6-7-19

Date

Certification by County Commissioner or Designee

In accordance with CRS 28-5-707, I hereby certify the accuracy of the Report CVA-26 revised 9-11-2015:

_____ County Commissioner or Designee of
 _____ County
 _____ Date

This certification, submitted monthly, properly signed and executed is considered as application for the monetary benefits to the County General Fund in accordance with 28-5-804 (2002) Colorado Revised State Statute.

Submit this form no later than the 15th day the following month.

Mail to:
 Colorado Division of Veterans Affairs
 Attention: Deputy Director
 1355 South Colorado Blvd.
 Building C, Suite 113
 Denver, Colorado 80222