



Administration Building  
West Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711

Kathleen Conti, District 1  
Nancy Sharpe, Chair, District 2  
Jeff Baker, District 3  
Nancy Jackson, District 4  
Bill Holen, Chair Pro Tem, District 5

## Study Session March 17, 2020

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com)

### Study Session Topics

#### 9:00 A.M. \*Executive Session (WHR)

Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402 (4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session) (WHR)

*Ron Carl, County Attorney*

### Break

#### 10:00 A.M. \*2020 Reappropriation Of 2019 Budget (WHR)

Discussion to review the recommended funds to be reappropriated during 2020, as well as the fund amounts to be committed for Board policy reserves

*Request: Information/Direction*

*Todd Weaver, Finance Director  
John Christofferson, Deputy County Attorney*

Documents:

[BSR REAPPROPRIATION STUDY SESSION.PDF](#)  
[2020 REAPPROPRIATION SPREADSHEET 03-02-2020.PDF](#)

**11:00 A.M. Administrative Meeting - Manisha Singh (WHR)**

*Board of County Commissioners*

**11:30 A.M. Administrative Meeting - Strategic Planning Discussion (WHR)**

*Board of County Commissioners*

**Break**

**1:00 P.M. \*Oil And Gas Mitigation: Quality Of Life - Noise And Light (WHR)**

Update regarding the on-going process to develop new oil and gas land use/siting regulations in accordance with SB19-181. This update will discuss public feedback, staff input and rules in other jurisdictions regarding light and noise, and some recommendations for mitigating those impacts

*Request: Information/Direction*

*Diane Kocis, Energy Specialist, Public Works and Development*

*Jan Yeckes, Planning Division Manager, Public Works and Development*

*Bryan Weimer, Director, Public Works and Development*

*Todd Weaver, Director, Finance*

*Robert Hill, Senior Assistant County Attorney*

Documents:

[BSR 03 17 2020 STUDY OIL GAS QUALITY OF LIFE\\_NOISE AND LIGHT.PDF](#)  
[TABLE OF NOISE AND LIGHT RULES IN OTHER FRONT RANGE JURISDICTIONS.PDF](#)

**2:30 P.M. \*Drop In (WHR)**

*Board of County Commissioners*

**1. Arapahoe County Fair Carnival Waiver**

Discussion of a request from Open Spaces to authorize the Chair of the Board of County Commissioners to sign a Select Source Waiver of Purchasing Policy authorizing Fairgrounds staff to establish a 1 + 4-year renewal option contract with Crabtree Amusements to provide carnival services at the 2020 Arapahoe County Fair

*Request: Information/Direction*

*Matt Bixenman, Fairgrounds Operations Supervisor, Open Spaces*

*Shannon Carter, Intergovernmental Relations and Open Spaces Director*

*Todd Weaver, Director, Finance*

*Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[CRABTREE\\_AMUSEMENTS\\_WAIVER\\_BSR.PDF](#)  
[CRABTREE AMUSEMENT WAIVER 2020 FAIR.PDF](#)

**2. Increase And Extension Of I3Logix Agreement For Services For Ballot Tracking**

Discussion of a request from the Clerk and Recorder for the Board of County Commissioners to approve an increase and extension to the Agreement for Services with i3Logix, the County's service provider for ballot tracking and delivery of notification services

*Request: Information/Direction*

*Joan Lopez, Clerk and Recorder*

*Juan Guzman, Deputy Director, Clerk and Recorder's Office  
Keith Ashby, Purchasing Manager, Finance  
Monica Kovaci, Senior Assistant County Attorney*

Documents:

[2020-03-02 BSR - BALLOT TRACKING SERVICES \(I3LOGIX\).DOCX](#)  
[WAIVER - I3LOGIX \(BALLOT TRAX\) - 2020-03-02.DOCX](#)  
[SOLE SOURCE LETTER - 2020-02-12.PDF](#)

**\* To Be Recorded As Required By Law**

WHR - West Hearing Room

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities.  
Assisted listening devices are available. Ask any staff member and we will provide one for you.  
If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay  
Colorado 711.*

*Please contact our office at least 3 days in advance to make arrangements.*