AGENDA

1. OPENING

1.a. CALL TO ORDER
    Arapahoe County Board of County Commissioners

1.b. INTRODUCTION
    Ron Carl, County Attorney
    Joleen Sanchez, Clerk to the Board Administrator

1.c. ROLL CALL

1.d. PLEDGE OF ALLEGIANCE

2. MODIFICATION TO THE AGENDA

3. ADOPTION OF THE AGENDA

4. CITIZEN COMMENT PERIOD
   Citizens are invited to speak to the Commissioners on non-agenda items. There is a
   3-minute time limit per person, unless otherwise noted by the Chair.
5. APPROVAL OF THE MINUTES

5.a. BOCC Public Meeting Minutes: February 25, 2020
   Full Board was present

   Documents:
   
   BOCC PUBLIC MEETING MINUTES 02-25-2020.PDF

6. CONSENT AGENDA

6.a. Amendment to the Signature Authority Resolution for Arapahoe County
     Sheriff for COVID-19 Related Purchases
     Adoption of a resolution amending Resolution No. 200110 to amend Arapahoe
     County Sheriff Tyler S. Brown’s signing authority, such amendment being effective
     during the duration of the COVID-19 Declaration of Local Disaster Emergency
     executed on March 13, 2020, and subject to the terms and conditions stated in
     Resolution No. 200110

     Ron Carl, County Attorney
     Tyler S. Brown, Sheriff

     Documents:
     
     BSR RE AMEND SIG RESO RE SHERIFF AUHTORITY DURING COVID-
     19 DECLARATION 3-31-2020.DOC
     RESO NO. 200____ RE COVID-19 SIGNATURE AUTHORITY.DOCX

6.b. Property Tax - Board of Assessment Appeals (1 Resolution)
     Adoption of a resolution approving stipulations which resulted from agreements
     reached between the taxpayer and the County regarding a reduction in the amount
     of property tax owed, pursuant to the terms contained therein

     Ron Carl, County Attorney
     Karen Thompsen, Paralegal, County Attorney's Office

     Documents:
     
     3 MARCH 24, 2020.DOC
     SAMPLE BAA RESOLUTION- 2020.DOC

6.c. Property Tax - Board of Assessment Appeals (1 Resolution)
     Adoption of a resolution approving stipulations which resulted from agreements
     reached between the taxpayer and the County regarding a reduction in the amount
     of property tax owed, pursuant to the terms contained therein

     Ron Carl, County Attorney
     Karen Thompsen, Paralegal, County Attorney's Office

     Documents:
     
     3 MARCH 24, 2020 2.DOC
     SAMPLE BAA RESOLUTION- 2020.DOC

7. GENERAL BUSINESS ITEMS

7.a. *PUBLIC HEARING - Adoption of 2020 Reappropriations, Reserves, and
     Additional Supplemental Appropriation Resolutions
Consideration of a request to review the recommended funds to be reappropriated during 2020, as well as the fund amounts to be committed for Board policy reserves

**Presenter - Todd Weaver, Director, Finance**  
John Christofferson, Deputy County Attorney

Documents:

BSR REAPPROPRIATION PH.DOCX  
PROPOSED MOTION_REAPPROPRIATION2020.DOCX

7.b. **PUBLIC HEARING - 2020 Annual Community Development Block Grant Action Plan**

Consideration of a request for 2020 funding amounts for Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) projects for Arapahoe County and the City of Centennial

**Presenter - Linda Haley, Housing and Community Development Division Manager, Community Resources**  
Jeremy Fink, Community Development Administrator, Community Resources  
Don Klemme, Director, Community Resources  
Todd Weaver, Director, Finance  
Tiffanie Bleau, Senior Assistant County Attorney

Documents:

BSR FOR 2020 ANNUAL ACTION PLAN PUBLIC HEARING 3-31-20.PDF

8. **COMMISSIONER COMMENTS**

*Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the “General Business” agenda may be opened for public testimony at the discretion of the Board of County Commissioners.

_Arapahoe County is committed to making its public meetings accessible to persons with disabilities. Assisted listening devices are available. Ask any staff member and we will provide one for you. If you need special accommodations, contact the Commissioners’ Office at 303-795-4630 or Relay Colorado 711.

Please contact our office at least 3 days in advance to make arrangements._
MINUTES OF THE ARAPAHOE COUNTY
BOARD OF COUNTY COMMISSIONERS
TUESDAY, FEBRUARY 25, 2020

At a public meeting of the Board of County Commissioners for Arapahoe County, State of Colorado, held at 5334 South Prince Street, Littleton, Colorado 80120 there were:

Nancy Sharpe, Chair Commissioner District 2 Present
Bill Holen, Chair Pro Tem Commissioner District 5 Present
Kathleen Conti Commissioner District 1 Present
Jeff Baker Commissioner District 3 Present
Nancy Jackson Commissioner District 4 Present
Ron Carl County Attorney Present
Joan Lopez Clerk to the Board Absent and Excused
Joleen Sanchez Clerk to the Board Administrator Present

when the following proceedings, among others, were had and done, to-wit:

CALL TO ORDER
Commissioner Sharpe called the meeting to order.

INTRODUCTIONS

ROLL CALL

PLEDGE OF ALLEGIANCE

MODIFICATION(S) TO THE AGENDA
There were no modifications to the agenda.

ADOPTION OF THE AGENDA

The motion was made by Commissioner Conti and duly seconded by Commissioner Holen to adopt the Agenda as presented.

The motion passed unanimously.

CITIZEN COMMENT PERIOD
Jim Compton, 159 N. Picadilly Road, discussed concerns about traffic on Picadilly Road.

APPROVAL OF THE MINUTES
The motion to approve the minutes from the January 28, 2020, Public Meeting was made by Commissioner Baker, duly seconded by Commissioner Conti.

The motion passed unanimously.
The motion to approve the minutes from the February 11, 2020 Public Meeting was made by Commissioner Holen, duly seconded by Commissioner Jackson.

The motion passed 4-0, Commissioner Conti abstained.

CEREMONIES
There were no ceremonies on this date.

CONSENT AGENDA
The motion was made by Commissioner Holen, duly seconded by Commissioner Conti to approve the consent agenda as presented.

The motion passed unanimously.

GENERAL BUSINESS ITEMS

7.a. Resolution Nos. 200154-200172 - Adoption of 4th Quarter Supplemental Appropriation Resolutions

John Christofferson, Deputy County Attorney, established jurisdiction for the Board to consider these appropriations.

Jessica Savco, Senior Budget Analyst, reviewed the 19 requests in a PowerPoint presentation, a copy of which has been retained for the record.

Ms. Savco explained the modification to the fourth resolution in the backup materials.

The public comment period was opened.

There were no public comments.

The public comment period was closed.

The following motion was made by Commissioner Conti, duly seconded by Commissioner Jackson: I move to adopt the nineteen (19) supplemental appropriation requests, including the amendment to the fourth resolution, to the 2019 and 2020 Budgets that were presented to the Board at the 4th Quarter Budget Review study session on February 10th, 2020 and brought forward for today’s public hearing for formal adoption.

The motion passed 5-0.

COMMISSIONER COMMENTS
There were no Commissioner comments.

There being no other business before the Board, Commissioner Sharpe adjourned the meeting at 9:45 a.m.
JOAN LOPEZ, CLERK TO THE BOARD
BY JOLEEN SANCHEZ, CLERK TO THE BOARD ADMINISTRATOR
Board Summary Report

Date: March 27, 2020
To: Board of County Commissioners
From: Ron Carl, County Attorney
Subject: Amendment to the resolution re: signature authority of department directors, officials and employees to include additional authority for the Arapahoe County Sheriff

Request and Recommendation
Adoption of a resolution amending Resolution No. 200110, regarding the delegation of signature authority to various officials, directors and employees of the County, to amend Arapahoe County Sheriff Tyler S. Brown’s signing authority, such amendment being effective during the duration of the COVID-19 Declaration of Local Disaster Emergency executed on March 13, 2020, and subject to the terms and conditions stated in Resolution No. 200110.

Background & Discussion
On March 17, 2020, the Board of County Commissioners adopted a resolution ratifying and continuing a Local Disaster Emergency Declaration issued on March 13, 2020 regarding the COVID-19 pandemic. The Declaration was desirable in order to ensure that Arapahoe County could take the lead in coordinating the response and recovery efforts related to COVID-19, to unlock resources necessary for such response and recover efforts, and to help ensure that individuals, businesses and governmental entities within Arapahoe County may be eligible for state and/or federal financial aid related to disaster recovery efforts should such funds be made available.

The Arapahoe County Sheriff’s Office and the Office of Emergency Management request the BoCC to amend the signature authority resolution (Resolution No. 200110 adopted February 11, 2020) to grant additional signature authority related to the purchase of COVID-19 related goods and services:

- Agreements for services or the purchase or lease of goods related to the COVID-19 emergency operations and response efforts, in an amount not to exceed $100,000, provided that the Sheriff sends email and text notification to each Board member prior to signing any such Agreement, and provided that if any Board member responds within 2 hours and requests to discuss the purchase at a publicly noticed meeting, then the Sheriff will not have authority to sign such agreement unless or until he receives approval from the board at a noticed meeting.
Agreements for services or the purchase or lease of goods related to the COVID-19 emergency operations and response efforts, in any amount greater than $100,000, with prior approval of the Board of County Commissioners at a publicly noticed meeting.

This amendment would be in effect during the duration of the Declaration.

**Alternatives**
The alternative would be for the Arapahoe County Sheriff’s signature authority to remain as granted in Resolution No. 200110.

**Fiscal Impact**
The signature authority resolution, and this amendment, undoubtedly saves the County time and expense, in an amount that is unknown, by not requiring that all documents be approved through the consent agenda and signed by the Chair of the BOCC.
RESOLUTION NO. 200____ It was moved by Commissioner ___ and duly seconded by Commissioner ___ that Arapahoe County Resolution No. 200110, regarding the delegation of signature authority to various officials, directors and employees of the County, be amended to add the following to the list of documents that Arapahoe County Sheriff Tyler S. Brown is authorized to sign, such amendment being effective during the duration of the COVID-19 Declaration of Local Disaster Emergency executed on March 13, 2020, and subject to the terms and conditions stated in Resolution No. 200110:

- Agreements for services or the purchase or lease of goods related to the COVID-19 emergency operations and response efforts, in an amount not to exceed $100,000, provided that the Sheriff sends email and text notification to each Board member prior to signing any such Agreement, and provided that if any Board member responds within 2 hours and requests to discuss the purchase at a publicly noticed meeting, then the Sheriff will not have authority to sign such agreement unless or until he receives approval from the board at a noticed meeting.

- Agreements for services or the purchase or lease of goods related to the COVID-19 emergency operations and response efforts, in any amount greater than $100,000, with prior approval of the Board of County Commissioners at a publicly noticed meeting.

The vote was:

Commissioner Baker, ___; Commissioner Conti, ___; Commissioner Holen, ___; Commissioner Jackson, ___; Commissioner Sharpe, ___.

The Chair declared the motion carried and so ordered.
Board Summary Report

Date: March 11, 2020

To: Board of County Commissioners

Through: Ronald A. Carl, County Attorney

From: Karen Thompsen, Paralegal

Subject: Approval of BAA Stipulations (1 Resolution Number)

Request and Recommendation
The purpose of this request is for the adoption of a resolution approving the Board of Assessment Appeals (BAA) stipulations listed below.

Background
These stipulations are a result of agreements reached between the taxpayers and the County regarding a reduction in the amount of property tax owed, settling tax protests filed with the BAA.

Discussion
The following BAA docket numbers have been stipulated to for the tax years indicated below.

<table>
<thead>
<tr>
<th>Tax Years</th>
<th>Docket#</th>
<th>Property Owner</th>
<th>Property Address</th>
<th>Reason</th>
<th>Original Value</th>
<th>Stipulated Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019/2020</td>
<td>75808</td>
<td>MTS Brookridge, LLC</td>
<td>5102 South Broadway</td>
<td>2.</td>
<td>$15,277,000</td>
<td>$14,533,000</td>
</tr>
<tr>
<td>2019/2020</td>
<td>75836</td>
<td>Southlands Re Investors</td>
<td>24631 East Applewood Drive</td>
<td>1.</td>
<td>$97,500,000</td>
<td>$87,240,000</td>
</tr>
<tr>
<td>2019</td>
<td>75844</td>
<td>Prinzoc Littleton LLC</td>
<td>2100 West Littleton Boulevard</td>
<td>3.</td>
<td>$40,648,728</td>
<td>$40,174,408</td>
</tr>
<tr>
<td>2019/2020</td>
<td>75849</td>
<td>South Denver Land Company</td>
<td>6575 Greenwood Plaza Boulevard</td>
<td>1.</td>
<td>$2,725,000</td>
<td>$1,900,000</td>
</tr>
</tbody>
</table>

1. Comparable market sales indicate that adjustment to this value is correct.
2. Income approach indicates that adjustment to this value is correct.
3. Sales comparison approach indicates that adjustment to this value is correct.
Alternatives
Let protests proceed to the BAA for a decision. Said alternative would involve unnecessary time and expense for the County and the taxpayer.

Fiscal Impact
Reduction in the amount of property taxes collected for the above listed properties.

Concurrence
The negotiator for the County Board of Equalization, the County Assessor and the County Attorney all support this recommendation.

Reviewed By:
Ronald A. Carl, County Attorney
Karen Thompsen, Paralegal
RESOLUTION NO. 200XXX  It was moved by Commissioner ____________
and duly seconded by Commissioner ______________ to authorize the Arapahoe County
Attorney to settle the following Board of Assessment Appeals Case (Docket Number),
for the tax year listed below:

<table>
<thead>
<tr>
<th>Docket #</th>
<th>Property Owner</th>
<th>Tax Year</th>
</tr>
</thead>
</table>

After review by the County Attorney’s Office, in conjunction with the Arapahoe County
Assessor’s Office and the Petitioners, evidence was submitted which supported the
Stipulation and Petitioner agreed to a new value. The Assessor has recommended
approval pursuant to the terms contained within the Stipulation. Based upon the evidence
submitted to the Board on this date, the Board has no reason not to concur with the
proposed Stipulation.

The vote was:

Commissioner Baker, ; Commissioner Conti, ; Commissioner Holen, ; Commissioner
Jackson, ; Commissioner Sharpe, .

The Chair declared the motion carried and so ordered.
Board Summary Report

Date: March 13, 2020

To: Board of County Commissioners

Through: Ronald A. Carl, County Attorney
From: Karen Thompsen, Paralegal

Subject: Approval of BAA Stipulations (1 Resolution Number)

Request and Recommendation
The purpose of this request is for the adoption of a resolution approving the Board of Assessment Appeals (BAA) stipulations listed below.

Background
These stipulations are a result of agreements reached between the taxpayers and the County regarding a reduction in the amount of property tax owed, settling tax protests filed with the BAA.

Discussion
The following BAA docket numbers have been stipulated to for the tax years indicated below.

<table>
<thead>
<tr>
<th>Tax Years</th>
<th>Docket #</th>
<th>Property Owner</th>
<th>Property Address</th>
<th>Reason</th>
<th>Original Value</th>
<th>Stipulated Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019/2020</td>
<td>76408</td>
<td>Ehsan and Taraneh Ghaffari</td>
<td>6285 South Oneida</td>
<td>1.</td>
<td>$459,400</td>
<td>$418,000</td>
</tr>
<tr>
<td>2019/2020</td>
<td>76163</td>
<td>Monte Vista Investments</td>
<td>2000 West Oxford Avenue</td>
<td>2.</td>
<td>$5,110,000</td>
<td>$4,900,000</td>
</tr>
<tr>
<td>2019/2020</td>
<td>76612</td>
<td>Stephen P. Holmes and Marlene A. Holmes</td>
<td>5223 East Mineral Lane</td>
<td>1.</td>
<td>$1,045,000</td>
<td>$937,500</td>
</tr>
</tbody>
</table>

1. Comparable market sales indicate that adjustment to this value is correct.
2. Income and sales comparison approaches indicate that adjustment to this value is correct.

Alternatives
Let protests proceed to the BAA for a decision. Said alternative would involve unnecessary time and expense for the County and the taxpayer.
Fiscal Impact
Reduction in the amount of property taxes collected for the above listed properties.

Concurrence
The negotiator for the County Board of Equalization, the County Assessor and the County Attorney all support this recommendation.

Reviewed By:
Ronald A. Carl, County Attorney
Karen Thompsen, Paralegal
RESOLUTION NO. 200XXX  It was moved by Commissioner ___________ and duly seconded by Commissioner ___________ to authorize the Arapahoe County Attorney to settle the following Board of Assessment Appeals Case (Docket Number), for the tax year listed below:

<table>
<thead>
<tr>
<th>Docket #</th>
<th>Property Owner</th>
<th>Tax Year</th>
</tr>
</thead>
</table>

After review by the County Attorney’s Office, in conjunction with the Arapahoe County Assessor’s Office and the Petitioners, evidence was submitted which supported the Stipulation and Petitioner agreed to a new value. The Assessor has recommended approval pursuant to the terms contained within the Stipulation. Based upon the evidence submitted to the Board on this date, the Board has no reason not to concur with the proposed Stipulation.

The vote was:

Commissioner Baker, ; Commissioner Conti, ; Commissioner Holen, ; Commissioner Jackson, ; Commissioner Sharpe, .

The Chair declared the motion carried and so ordered.
Board Summary Report

Date: March 17, 2020
To: Board of County Commissioners
From: Lisa Stairs, Sr. Budget Analyst
Subject: 2020 Reappropriation of 2019 Budget

Request and Recommendation
The purpose of this public hearing is to adopt the resolutions to reauthorize spending for 2019 budget items that were not expended during 2019 and need to be reappropriated. Also, to designate the fund amounts to be committed for Board policy reserves. The budget adoption resolution for 2020 gives the County Finance Director the discretion to recommend which items are eligible and appropriate for reappropriation pursuant to County’s policies. The recommendations are subject to approval by the Board of County Commissioners. The adopted resolution to reappropriate funds will increase the 2020 appropriations for elected offices and departments, and therefore requires the Board to adopt a resolution at a public hearing. The information was sent to the Executive Budget Committee for review and the Finance Department discussed the reappropriation requests during a study session on March 17th, 2020.

Links to Align Arapahoe
The reappropriation process links to the Align Arapahoe objective Fiscal Responsibility. It aligns with this objective by providing a process for the deliberative review and reauthorization of unspent appropriated funds from prior years, so that work on important projects and programs can continue uninterrupted. It also improves the efficiency of departments and elected offices because they do not have to expend the time and resources to formally re-request funds for projects whose lifecycle spans multiple fiscal years.

Background
Reappropriation is the process of reauthorizing spending for funds that were appropriated for the prior year and remain unspent, so that the department or elected office may expend the funds during the current fiscal year. The reappropriation process is limited to certain types of appropriations and funds, as well as to specific circumstances. The County’s reappropriation policy specifies that reappropriated funds may be spent only for the original purpose. It also limits the total reappropriation amount for any department, elected office, or any one fund to no greater than the amount of the actual unspent appropriation during the prior fiscal year and/or the available unreserved fund balance.

Certain funds have their entire fund balance reappropriated for the following fiscal year, pursuant to Board policies. Since the year-end fund balance is unknown at the time that the annual budget is adopted, the
available fund balance is appropriated during the County’s reappropriation process, when the Finance Department has more information about the remaining year-end balances for each fund.

The most common types of reappropriation are:

- **Funds Encumbered for Purchase Orders**: Funds that were encumbered by a purchase order during the prior year and remain unspent may be reappropriated for the same purchase order during the following fiscal year for the original purpose.
- **Capital Projects**: The unspent balance of prior year appropriations for ongoing capital projects.
- **Grants**: The unspent balance of prior year appropriations for grants that do not also include deferred revenues. Grants with deferred revenue will be brought forward at the 1st Quarter Budget Review.
- **Fund Balance**: Certain funds are eligible to have a portion, or all, of its available fund balance reappropriated for the following fiscal year, when appropriate.
- **Fixed Assets**: Funds appropriated for the purchase of fixed assets during the prior year, that have not been purchased or received, may be reappropriated for the same fixed asset, depending upon review and discussions with the Finance Department.

### General Fund Reappropriation Requests

<table>
<thead>
<tr>
<th>Elected Office or Department</th>
<th>2019</th>
<th>2020</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services</td>
<td>$93,023</td>
<td>$103,430</td>
<td>$10,407</td>
</tr>
<tr>
<td>Aid to Agencies</td>
<td>70,856</td>
<td>-</td>
<td>(70,856)</td>
</tr>
<tr>
<td>Clerk &amp; Recorder’s Office</td>
<td>279,356</td>
<td>100,000</td>
<td>(179,356)</td>
</tr>
<tr>
<td>Communications &amp; Administrative Services</td>
<td>16,109</td>
<td>-</td>
<td>(16,109)</td>
</tr>
<tr>
<td>Community Resources</td>
<td>7,082</td>
<td>-</td>
<td>(7,082)</td>
</tr>
<tr>
<td>Coroner’s Office</td>
<td>8,524</td>
<td>-</td>
<td>(8,524)</td>
</tr>
<tr>
<td>District Attorney’s Office</td>
<td>-</td>
<td>120,492</td>
<td>120,492</td>
</tr>
<tr>
<td>Facilities and Fleet Management</td>
<td>45,659</td>
<td>15,629</td>
<td>(30,031)</td>
</tr>
<tr>
<td>Finance</td>
<td>58,729</td>
<td>182,185</td>
<td>123,456</td>
</tr>
<tr>
<td>Human Resources</td>
<td>36,358</td>
<td>76,195</td>
<td>39,837</td>
</tr>
<tr>
<td>Information Technology</td>
<td>213,143</td>
<td>30,955</td>
<td>(182,188)</td>
</tr>
<tr>
<td>Public Works and Development</td>
<td>512,371</td>
<td>759,342</td>
<td>246,972</td>
</tr>
<tr>
<td>Sheriff’s Office</td>
<td>1,248,586</td>
<td>1,223,702</td>
<td>(24,884)</td>
</tr>
<tr>
<td>Strategy &amp; Performance</td>
<td>18,000</td>
<td>11,970</td>
<td>(6,030)</td>
</tr>
<tr>
<td>Treasurer’s Office</td>
<td>-</td>
<td>20,289</td>
<td>20,289</td>
</tr>
<tr>
<td><strong>General Fund Total</strong></td>
<td>$2,607,797</td>
<td>$2,644,189</td>
<td>$36,393</td>
</tr>
</tbody>
</table>

There have been a few changes since the study session. In the General Fund, the request for Human Resources has been decreased by $2,913 and the Sheriff’s Office request is $59,296 less. These adjustments are due to items that were posted back to 2019 after being expended in 2020 for 2019 items. There were similar adjustments made in a few other funds. There was a cumulative adjustment of $60,112 made to the Electronic Filing Technology Fund, the Forfeited Property Fund, and the Capital Expenditure Fund. As with the adjustments made to the General Fund, these modifications were due to expenditures being moved back to 2019 by the accountants based on accounting principles.
Reappropriation Requests for Other Funds

<table>
<thead>
<tr>
<th>Fund</th>
<th>2019</th>
<th>2020</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Services</td>
<td>$183,078</td>
<td>$249,706</td>
<td>$66,628</td>
</tr>
<tr>
<td>Electronic Filing Technology Fund</td>
<td>$617,063</td>
<td>$610,029</td>
<td>(7,034)</td>
</tr>
<tr>
<td>Cash in Lieu Fund</td>
<td>$1,129,133</td>
<td>$1,228,943</td>
<td>99,810</td>
</tr>
<tr>
<td>Arapahoe Law Enforcement Authority Fund</td>
<td>$16,594</td>
<td>2,939</td>
<td>(13,655)</td>
</tr>
<tr>
<td>Road and Bridge Fund</td>
<td>$374,414</td>
<td>$575,981</td>
<td>201,567</td>
</tr>
<tr>
<td>Conservation Trust Fund</td>
<td>$1,195,882</td>
<td>$1,434,357</td>
<td>238,475</td>
</tr>
<tr>
<td>Communication Network Replacement Fund</td>
<td>$358,413</td>
<td>$318,763</td>
<td>(39,650)</td>
</tr>
<tr>
<td>Sheriff’s Commissary Fund</td>
<td>$862,923</td>
<td>$1,114,492</td>
<td>251,569</td>
</tr>
<tr>
<td>Forfeited Property Fund</td>
<td>$155,611</td>
<td>$94,923</td>
<td>(60,688)</td>
</tr>
<tr>
<td>Open Space Sales and Use Tax Fund</td>
<td>$42,111,689</td>
<td>$41,012,690</td>
<td>(1,098,999)</td>
</tr>
<tr>
<td>Building Maintenance Fund</td>
<td>$220,743</td>
<td>$382,578</td>
<td>161,836</td>
</tr>
<tr>
<td>Arapahoe County Fair Fund</td>
<td>$88,749</td>
<td>$121,287</td>
<td>32,538</td>
</tr>
<tr>
<td>Capital Expenditure Fund</td>
<td>$6,729,630</td>
<td>$6,082,118</td>
<td>(647,512)</td>
</tr>
<tr>
<td>Infrastructure Fund</td>
<td>$23,723,955</td>
<td>$32,551,439</td>
<td>8,827,484</td>
</tr>
<tr>
<td>Arapahoe County Recreation District Fund</td>
<td>$90,090</td>
<td>-</td>
<td>(90,090)</td>
</tr>
<tr>
<td>Central Services Fund</td>
<td>$3,913,200</td>
<td>$3,950,814</td>
<td>37,614</td>
</tr>
<tr>
<td>Self Insurance Liability Fund</td>
<td>$95,000</td>
<td>-</td>
<td>(95,000)</td>
</tr>
<tr>
<td>Self Insurance Dental Fund</td>
<td>-</td>
<td>$18,144</td>
<td>$18,144</td>
</tr>
<tr>
<td><strong>Other Funds Total</strong></td>
<td>$81,866,167</td>
<td>$89,749,203</td>
<td>$7,883,035</td>
</tr>
<tr>
<td><strong>All Funds Total</strong></td>
<td>$84,473,964</td>
<td>$92,393,392</td>
<td>$7,919,428</td>
</tr>
</tbody>
</table>

Discussion
The Finance Department will present the highlights of the recommended 2020 reappropriation requests and review the policy reserve amounts at the public hearing on March 31st, 2020. There are two resolutions related to the cleaning up the 2019 budget to be approved at this public hearing as well. Any subsequent discussion will be determined by the Board.

Alternatives
Although this request for reappropriation is in accordance with County policy, the Board of County Commissioners could change or eliminate some of the reappropriation requests.

Fiscal Impact
The recommended reappropriation for all the County’s funds is $92.4 million, of which $2.6 million is for the General Fund.

Reviewed By
Todd Weaver, Finance Director
John Christofferson, Deputy County Attorney
NOTICE IS HEREBY GIVEN that on, Tuesday, March 31, 2020 at 9:30 a.m., or as soon thereafter as the
calendar of the Board of County Commissioners permits, in the East Hearing Room of the County
Administration Building, 5334 South Prince Street, Littleton, Colorado, the Board of County Commissioners
of Arapahoe County will meet to consider the following proposed budget resolutions:

I

WHEREAS, the Board of County Commissioners adopted the 2020 Annual Budget pursuant to State Statute; and

WHEREAS, the Board may authorize a department or elected office to use an unspent portion of the
prior year’s appropriation during the subsequent year for the originally intended purpose, and the most
common circumstances include funds that were encumbered but not yet spent, the remaining funds for
ongoing projects, and the year-end fund balances of certain funds; and

WHEREAS, the requests to use unspent funds from the prior fiscal year during the current fiscal year
have been reviewed by the Finance Department; and

WHEREAS, since appropriation authority expires at the end of each fiscal year, the Board-approved
funds must be appropriated again for the subsequent fiscal year so they may be expended; and

WHEREAS, it is the request of the Finance Department, in conjunction with the individual operating
departments and elected offices, to reappropriate the funds in accordance with the Arapahoe County
Financial Policy 3.4, which also specifies that this reappropriation process be completed each year; and

WHEREAS, this matter has been published pursuant to Section 29-1-106, C.R.S., as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe
County to authorize the following supplemental appropriations from unappropriated fund balances:

General Fund - $2,644,189 as follows:

1. Administrative Services.................................................................$103,430
2. Clerk & Recorder’s Office.............................................................100,000
3. District Attorney’s Office...............................................................120,492
4. Facilities and Fleet Management..................................................15,629
5. Finance..........................................................................................182,185
6. Human Resources.........................................................................76,195
7. Information Technology...............................................................30,955
8. Public Works and Development.....................................................759,342
9. Sheriff’s Office............................................................................1,223,702
10. Strategy and Performance...........................................................11,970
11. Treasurer’s Office........................................................................20,289

The total for all other funds is $89,749,203.
Social Services........................................................................................................... $249,706
Electronic Filing Technology Fund........................................................................ 610,029
Cash in Lieu Fund................................................................................................. 1,228,943
Arapahoe Law Enforcement Authority Fund.................................................... 2,939
Road and Bridge Fund......................................................................................... 575,981
Conservation Trust Fund..................................................................................... 1,434,357
Communication Network Replacement Fund.................................................... 318,763
Sheriff's Commissary Fund.................................................................................. 1,114,492
Forfeited Property Fund....................................................................................... 94,923
Open Space Sales and Use Tax Fund................................................................. 41,012,690
Building Maintenance Fund.............................................................................. 382,578
Arapahoe County Fair Fund................................................................................. 121,287
Capital Expenditure Fund.................................................................................... 6,082,118
Infrastructure Fund............................................................................................ 32,551,439
Central Services Fund......................................................................................... 3,950,814
Self-Insurance Dental Fund.................................................................................. 18,144

BE IT FURTHER RESOLVED that the Budget Office shall file a certified copy of this Resolution
with the Division of Local Government and with the affected spending agencies.

II

WHEREAS, the Board of County Commissioners adopted the 2020 Annual Budget pursuant to Statute;
and

WHEREAS, Arapahoe County Financial Policy 2.1, approved on October 25, 2016, specifies that the
Board of County Commissioners will annually designate from the specific fund’s unappropriated fund balance a
working capital reserve equal to one-sixth of the current year’s initial adopted operating budget for the Road and
Bridge Fund and the Arapahoe Law Enforcement Authority Fund, and an amount equal to one-sixth of the
County’s contribution to the Social Services Fund; and

WHEREAS, the Board of County Commissioners has determined that the General Fund working capital
reserve shall be eleven percent (11.0 percent) of the operating expenses within the current year’s initial adopted
budget; and

WHEREAS, these fund balance reserves will be adequate to fund necessary expenditures, including
accrued vacation and sick leave; and

WHEREAS, these reserves will be adequate to comply with, and shall include, the fund balance reserve
amounts required by Article X, Section 20, of the State Constitution.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County
to designate the following fund balance reserve amounts for 2020:
I

WHEREAS, the Board of County Commissioners adopted the 2020 Annual Budget pursuant to Statute; and

WHEREAS, the Public Works & Development Department expected project reimbursements from various sources during 2020 to include funding for the Iliff Avenue Corridor and Quincy/Gun Club interchange projects; and

WHEREAS, the Public Works & Development Department is requesting to recognize $21,264,660 and appropriate $21,001,013 in the Infrastructure Fund for these projects; and

WHEREAS, this matter has been published pursuant to Section 29-1-109, C.R.S., as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County to recognize $21,264,660 and appropriate $21,001,013 in the Infrastructure Fund, Public Works & Development, for funds expected to be received as reimbursement for project expenses.

BE IT FURTHER RESOLVED that the Budget Officer shall file a certified copy of this Resolution with the Division of Local Government and with the affected spending agencies.

II

WHEREAS, the Board of County Commissioners adopted the 2019 Annual Budget pursuant to Statute; and

WHEREAS, the Coroner’s Office is requesting to appropriate $5,000 from the unappropriated fund balance in the General Fund due to additional expenses incurred related to required supplies and services due to workload; and

WHEREAS, this matter has been published pursuant to Section 29-1-109, C.R.S., as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County to transfer $5,000 in the General Fund, Coroner’s Office from the unappropriated fund balance to offset additional expenses related to supplies related to increased workload.

BE IT FURTHER RESOLVED that the Budget Officer shall file a certified copy of this Resolution with the Division of Local Government and with the affected spending agencies.
WHEREAS, the Board of County Commissioners adopted the 2019 Annual Budget pursuant to Statute; and

WHEREAS, the Arapahoe County Public Improvement District had debt refunded during 2019; and

WHEREAS, the Administrative Services Department is requesting to recognize and appropriate $56,758,178 in the Arapahoe County Water & Wastewater Public Improvement District Fund for transactions related to the refinancing of the 2009 Series A & B general obligation bonds in December; and

WHEREAS, this matter has been published pursuant to Section 29-1-109, C.R.S., as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County to recognize and appropriate $56,758,178 in the Arapahoe County Water & Wastewater Public Improvement District Fund, Administrative Services Department, for transactions related to the 2009 general obligation debt refinanced during late 2019.

BE IT FURTHER RESOLVED that the Budget Officer shall file a certified copy of this Resolution with the Division of Local Government and with the affected spending agencies.
Proposed Motion:

I move to **adopt/not adopt** the four (4) supplemental appropriation resolutions for the 2020 reappropriation of funds from the prior year, those amending the 2020 and 2019 budgets, as well as an additional resolution to designate fund balance policy reserves that were presented to the Board at the a study session on March 17, 2020 and brought forward for today’s public hearing for formal adoption.
Board Summary Report

Date: March 17, 2020

To: Board of County Commissioners

Through: Don Klemme, Community Resources Department Director

From: Linda Haley, Housing and Community Development Division Manager

Subject: Community Development Block Grant Annual Plan

Direction/Information
At a study session on February 18, 2020 the Board of County Commissioners (BoCC) received and reviewed Housing and Community Development Services (HCDS) staff recommendations for 2020 funding amounts for Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) projects for Arapahoe County and the City of Centennial. At the conclusion of the study session, the BoCC considered the funding recommendations and directed HCDS staff to set the recommendations for a Public Hearing.

Background
The Arapahoe County CDBG program started in 1992 and now operates as an Urban County Consortium, which consists of Deer Trail, Englewood, Glendale, Greenwood Village, Littleton and Sheridan. As an entitlement community, Arapahoe County receives CDBG funds annually from HUD on a formula basis related to our population and demographics, particularly low-to-moderate income residents. In addition to administering the County CDBG Program, Arapahoe County HCDS staff also administers the City of Centennial’s CDBG funds. Centennial is designated as a separate entitlement community.

The 2020 CDBG applications were released on September 9, 2019 and due by November 22, 2019. A total of 17 applications were received requesting $1,287,693.00 in assistance. The number of applications does not include City of Centennial applications for use of their entitlement funds, or in-house projects proposed by HCDS staff.

With respect to the 2020 applications, HCDS Staff reviewed, scored and ranked all the applications based on an evaluation matrix that includes components such as reasonable quantifiable goals, measurable community impact, addressing an unmet need, serving low-to-moderate income residents, cost reasonableness and effectiveness, leveraged funds, organizational resources and efficacy, SMART goals, staff experience, past performance,
community support and consistency with County goals and priorities, specifically the Consolidated Plan.

Unfortunately, at the time of the study session on February 18, 2020, the actual 2020 HUD allocations for CDBG and HOME programs were not available. At that time, HCDS staff recommendations were presented assuming funding at, or near, $1,503,155 for both Arapahoe County and Centennial CDBG Entitlements, $1,150,587 and $352,568, respectively, as well as $674,419 for Arapahoe County HOME Entitlement funds (Centennial doesn’t receive HOME funds).

After the study session, but prior to this Public Hearing, HUD announced the 2020 CDBG and HOME allocations. The Total 2020 CDBG allocation is $1,478,684 (Arapahoe County will receive $1,117,575 and City of Centennial will receive $361,109). The 2020 HOME allocation is $734,516. The 2020 allocations announced by HUD represent a $24,471 reduction in total CDBG funds available (County funds were reduced by $33,012 and Centennial funds were increased by $8,541) and a $60,097 increase in HOME funds.

Overall, the actual HUD allocations for 2020 CDBG and HOME programs do not change the funding recommendations and awards presented by HCDS staff and recommended for approval by the BOCC at the February 18th study session. Contingency plans were incorporated into the recommendations to account for this scenario, which identified specific projects that would be subject to any increase or decrease in funding, if applicable. Given the contingency plans and the slight reduction in total CDBG funds, only the designated balance of funds project (HCDS administered rental assistance project) will incur a $3,671 reduction in funding from the estimated $56,776 to actual $53,105. All other projects total funding award will not change because of the difference between estimated and actual funding amounts for 2020.

**Discussion**

Due to the fact that the 2020 CDBG allocations were not announced by HUD prior to the February 18th study session, but have since been released as previously discussed, HCDS staff has updated the funding amounts and recommendations to account for the difference in estimated funding amounts compared to actual amounts. Original estimates assumed level funding based on the 2019 allocations of $1,150,587 and $352,568 for Arapahoe County and City of Centennial CDBG, respectively, as well as $674,419 for Arapahoe County HOME. The estimates are slightly different from the actual funding amounts for 2020 of $1,117,575 and $361,109 for Arapahoe County CDBG and City of Centennial CDBG, respectively, as well $734,516 for Arapahoe County HOME. The balance of uncommitted funds from prior grant years is also factored into the evaluation and recommendations.
Each of the participating Urban County jurisdictions receive a portion of the CDBG award as a set-aside allocation. Each jurisdiction is then provided the opportunity to direct their funds to specific projects. The set aside amounts are as follows:

<table>
<thead>
<tr>
<th>COMMUNITY</th>
<th>ALLOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deer Trail</td>
<td>$10,000</td>
</tr>
<tr>
<td>Englewood</td>
<td>$135,000</td>
</tr>
<tr>
<td>Glendale</td>
<td>$20,000</td>
</tr>
<tr>
<td>Greenwood Village</td>
<td>$10,000</td>
</tr>
<tr>
<td>Littleton</td>
<td>$135,000</td>
</tr>
<tr>
<td>Sheridan</td>
<td>$22,500</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$332,500</strong></td>
</tr>
</tbody>
</table>

The set-aside funding requests from Urban County Consortium Members are as follows:

<table>
<thead>
<tr>
<th>Community</th>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deer Trail</td>
<td>Street &amp; Sidewalk Improvement Project</td>
<td>$200,000</td>
</tr>
<tr>
<td>Englewood</td>
<td>Energy Efficient Englewood (E3)</td>
<td>$115,000</td>
</tr>
<tr>
<td>Englewood</td>
<td>Family Tree House of Hope Staffing</td>
<td>$20,000</td>
</tr>
<tr>
<td>Littleton</td>
<td>South Bannock Street Sidewalk</td>
<td>$114,750</td>
</tr>
<tr>
<td>Littleton</td>
<td>Doctors Care</td>
<td>$20,250</td>
</tr>
</tbody>
</table>

* Glendale, Greenwood Village and Sheridan did not submit applications for 2020 or requests for the use of their set-aside allocations.

The CDBG program has spending limits for Administrative Costs (20%) and Public Service Projects (15%), which cannot be exceeded. The HOME program has a spending limit for Administrative Costs (10%), which cannot be exceeded. Based on these restrictions, only 15% of the total CDBG award from HUD may be spent on Public Service Projects, plus 15% of the prior year program income. Only 20% of the total CDBG award from HUD may be spent on Administrative costs. Based on our agreement with the City of Centennial, a maximum of 18% of the City of Centennial award may be spent on Administrative costs, as opposed to the 20% deducted from the County CDBG award. Only 10% of the total HOME award from HUD may be spent on Administrative costs. The remaining balance after deducting Administrative costs and Public Service projects is available for Public Facility and Public Infrastructure projects, which includes Housing projects (applies to Centennial and County programs).
The following table describes the amount of funds available for 2020 based on the aforementioned program details and restrictions, and the actual funding allocations for 2020, which were updated from the original estimate of level funding from 2019 to 2020 used during the study session:

<table>
<thead>
<tr>
<th>2020 Arapahoe County CDBG Entitlement (Actual)</th>
<th>$1,117,575</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arapahoe County Public Service – 15%</td>
<td>$167,636.25</td>
</tr>
<tr>
<td>Arapahoe County Public Service Increase via Program Income (PI)</td>
<td>$18,303.42</td>
</tr>
<tr>
<td>Arapahoe County Public Service Total – (15% + PI)</td>
<td>$185,939.67</td>
</tr>
<tr>
<td>Arapahoe County Public Facilities and Infrastructure</td>
<td>$726,423.75</td>
</tr>
<tr>
<td>Arapahoe County CDBG Carryover – Anticipated</td>
<td>$105,580.17</td>
</tr>
<tr>
<td>Arapahoe County Public Facilities and Infrastructure Total</td>
<td>$832,003.92</td>
</tr>
<tr>
<td>Arapahoe County Administration – 20%</td>
<td>$223,515</td>
</tr>
<tr>
<td><strong>Total Arapahoe County CDBG Funds for 2020</strong></td>
<td><strong>$1,274,573.98</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2020 City of Centennial CDBG Entitlement (Actual)</th>
<th>$361,109</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Centennial Public Service – 15%</td>
<td>$54,166.35</td>
</tr>
<tr>
<td>City of Centennial Public Facilities and Infrastructure</td>
<td>$241,943.03</td>
</tr>
<tr>
<td>City of Centennial CDBG Carryover – Anticipated</td>
<td>$446,117.17</td>
</tr>
<tr>
<td>City of Centennial Public Facilities and Infrastructure Total</td>
<td>$688,060.20</td>
</tr>
<tr>
<td>City of Centennial Administration – 18%</td>
<td>$64,999.62</td>
</tr>
<tr>
<td><strong>Total Centennial CDBG Funds for 2020</strong></td>
<td><strong>$807,226.17</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2020 Arapahoe County HOME Entitlement (Actual)</th>
<th>$734,516</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arapahoe County HOME Carryover – Anticipated</td>
<td>$719,399</td>
</tr>
<tr>
<td>Arapahoe County HOME Projects</td>
<td>$750,000</td>
</tr>
<tr>
<td>Arapahoe County HOME Administration – 10%</td>
<td>$73,451.60</td>
</tr>
<tr>
<td><strong>Total Arapahoe County HOME Funds for 2019</strong></td>
<td><strong>$1,453,915</strong></td>
</tr>
</tbody>
</table>
The following table outlines the 2020 CDBG Applications/Projects and HCDS Staff recommendations for Arapahoe County funding:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project</th>
<th>Type</th>
<th>Request</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Arapahoe County Housing &amp; Community Development</td>
<td>Emergency Homeowner Assistance (Rehab)</td>
<td>HS</td>
<td>$-</td>
<td>$150,000</td>
</tr>
<tr>
<td>Brothers Redevelopment Inc.</td>
<td>Home Modification &amp; Repair Program(HMR)</td>
<td>HS</td>
<td>$150,000</td>
<td>$150,000</td>
</tr>
<tr>
<td>Brothers Redevelopment, Inc.</td>
<td>Paint-A-Thon Program (PAT)</td>
<td>HS</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>City of Englewood</td>
<td>Energy Efficient Englewood (E3)</td>
<td>HS</td>
<td>$115,000</td>
<td>$115,000</td>
</tr>
<tr>
<td>GRID Alternatives</td>
<td>Energy for All Program</td>
<td>HS</td>
<td>$150,000</td>
<td>$150,000</td>
</tr>
<tr>
<td>City of Littleton</td>
<td>South Bannock Street Sidewalk Reconstruction</td>
<td>PI</td>
<td>$114,750</td>
<td>$114,750</td>
</tr>
<tr>
<td>Family Tree</td>
<td>GOALS Capital Project</td>
<td>PF</td>
<td>$199,500</td>
<td>$199,500</td>
</tr>
<tr>
<td>TLC Meals on Wheels</td>
<td>Facility Improvements</td>
<td>PF</td>
<td>$68,580</td>
<td>$68,580</td>
</tr>
<tr>
<td>Town of Deer Trail</td>
<td>Street &amp; Sidewalk Improvement Project</td>
<td>PI</td>
<td>$200,000</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td><strong>Total Request and Recommendation (HS/PF/PI)</strong></td>
<td></td>
<td>$1,012,830</td>
<td>$812,830</td>
</tr>
<tr>
<td>* Arapahoe County Housing &amp; Community Development</td>
<td>Emergency Rent/Mortgage Assistance</td>
<td>PS</td>
<td>$-</td>
<td>$53,105</td>
</tr>
<tr>
<td>Colorado Youth for Change</td>
<td>Colorado Reading Corps</td>
<td>PS</td>
<td>$19,500</td>
<td>$0</td>
</tr>
<tr>
<td>Doctors Care</td>
<td>Connection to Health Coverage and Health Care Initiative</td>
<td>PS</td>
<td>$25,000</td>
<td>$20,250</td>
</tr>
<tr>
<td>Family Promise of Greater Denver</td>
<td>HOME Program Manager</td>
<td>PS</td>
<td>$15,000</td>
<td>$16,000</td>
</tr>
<tr>
<td>Family Tree, Inc.</td>
<td>House of Hope Staffing</td>
<td>PS</td>
<td>$30,163</td>
<td>$20,250</td>
</tr>
<tr>
<td>Integrated Family Community Services (IFCS)</td>
<td>Homeless Prevention</td>
<td>PS</td>
<td>$40,000</td>
<td>$35,000</td>
</tr>
<tr>
<td>* Project Angel Heart</td>
<td>Home-Delivered Meals * Centennial Funding @ $14,166</td>
<td>PS</td>
<td>$62,700</td>
<td>$25,834</td>
</tr>
<tr>
<td>Senior Hub</td>
<td>Rural Meals on Wheels</td>
<td>PS</td>
<td>$16,500</td>
<td>$16,500</td>
</tr>
<tr>
<td>Sunshine Home Share Colorado</td>
<td>Home Share Expansion Project</td>
<td>PS</td>
<td>$16,000</td>
<td>$0</td>
</tr>
<tr>
<td>* TLC Meals on Wheels</td>
<td>TLC Meals on Wheels * Centennial Funding @ $40,000</td>
<td>PS</td>
<td>$50,000</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td><strong>Total Request and Recommendation (PS)</strong></td>
<td></td>
<td>$274,863</td>
<td>$185,939</td>
</tr>
<tr>
<td></td>
<td><strong>Total Requests and Recommendations</strong></td>
<td></td>
<td>$1,287,693</td>
<td>$998,769</td>
</tr>
</tbody>
</table>

Notes: Key Abbreviations: HS = Housing, PF = Public Facility, PI = Public Infrastructure, PS = Public Service
* Indicates projects included in the Contingency Plan to incur an increase or decrease in funding based on the actual HUD allocation. Due to the Contingency Plan and Actual 2020 HUD allocation the Emergency Rent/Mortgage Assistance project decreased by $3,671 from $56,776 to $53,105; The County portion of the Project Angel Heart project (total funding remains $40,000) decreased by $1,281 from $27,115 to $25,834. No other funding amounts were adjusted.
Public Hearing: March 31, 2020

The following table outlines the 2020 CDBG Applications Centennial and HCDS Staff are recommending for Centennial funding:

### 2020 CDBG Applications & Recommendations for City of Centennial Funds

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project</th>
<th>Type</th>
<th>Request</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Centennial</td>
<td>Housing/Public Facility/Public Infrastructure</td>
<td>HS/PI</td>
<td>$-</td>
<td>$688,060</td>
</tr>
<tr>
<td>* Project Angel Heart</td>
<td>Home-Delivered Meals * County Funding @ $25,834</td>
<td>PS</td>
<td>$62,700</td>
<td>$14,166</td>
</tr>
<tr>
<td>* TLC Meals on Wheels</td>
<td>TLC Meals on Wheels</td>
<td>PS</td>
<td>$40,000</td>
<td>$40,000</td>
</tr>
</tbody>
</table>

**Total Request and Recommendation (PS)**: $102,700 $54,166

**Total Requests and Recommendations**: $102,000 $742,226

Notes: Key Abbreviations: HS = Housing, PF = Public Facility, PI = Public Infrastructure, PS = Public Service
* Indicates projects included in the Contingency Plan to incur an increase or decrease in funding based on the actual HUD allocation.
Due to the Contingency Plan and Actual 2020 HUD allocation the Centennial portion of the Project Angel Heart project (total funding remains $40,000) increased by $1,281 from $12,885 to $14,116. No other funding amounts were adjusted.
City of Centennial will finalize and approve their CDBG Entitlement funds through City Council approval. The Centennial recommendations are presented here in order to receive prior BOCC approval to proceed if approved by City Council. Additional projects outside of these recommendations would be presented to the BOCC for review and approval.

### 2020 HOME Recommendations for Arapahoe County Funds

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project</th>
<th>Type</th>
<th>Request</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Affordable Housing Developer - To Be Determined</td>
<td>Multi-Family Development - To Be Determined</td>
<td>HS</td>
<td>$0</td>
<td>$750,000</td>
</tr>
</tbody>
</table>

**Total Requests and Recommendations**: $0 $750,000

Notes: Key Abbreviations: HS = Housing, PF = Public Facility, PI = Public Infrastructure, PS = Public Service
Additional HOME applications and requests are anticipated during the 2020 Grant Year and will be brought before the BOCC for review and approval once finalized and reviewed by HCDS staff.
Based on the aforementioned CDBG funding recommendations, Arapahoe County will award a total of $998,769 in CDBG funds and utilize 20% of the grant, $223,515, for program administration. The City of Centennial will award up to a total of $742,226 in CDBG funds and utilize 18% of the grant, $64,999 for program administration. In addition, Arapahoe County will award up to $750,000 in HOME funds and utilize 10% of the grant, $73,451 for program administration. HCDS staff will present specific HOME project requests, applications, and recommendations to the BOCC after they are received and reviewed. As previously indicated, these amounts reflect the Actual HUD allocation, not estimates previously used in the study session.

**Discussion – Contingency Plan**

Due to the fact that the 2020 CDBG and HOME Entitlement Allocations were not available at the time of the February 18, 2020 Study Session report, HCDS staff prepared and reviewed the CDBG contingency plans below to adjust our funding recommendations in the event of an increase or decrease in funding.

The contingency plan was presented and reviewed with the BOCC during the study session and has since been implemented to reflect the approved adjustments to reflect the difference between the actual 2020 allocation compared to the estimated allocation.

The contingency plan requested BOCC approval for HCDS staff discretion to adjust the funding amounts only for the projects identified with an asterisk (*) in the tables above and outlined below, including the following:

- Three public service projects (PS projects capped at 15% of the total CDBG grant)
  - Arapahoe County Housing & Community Development – Emergency Rent/Mortgage Assistance: +/- $56,776 (initial recommendation)
    - This project will be designated to receive the balance of PS funds not committed to the other recommended projects up to, and including, an amount equal to the balance of funds to reach the 15% threshold, which includes program Income.
  - Project Angel Heart – Home-Delivered Meals: +/- County $27,115/Centennial $12,885 joint funding (initial recommendation)
    - This project will be designated to receive the balance of Centennial PS funds after fully funding the TLC project at $40,000, which would subsequently adjust the County/Centennial joint funding amounts.
  - TLC Meals on Wheels: $40,000 Centennial funding (initial recommendation)
    - This project will be fully funded with Centennial PS funds. However, a substantial decrease in HUD allocations may necessitate the County adding to Centennial funding so the total funding equals $40,000.

- Two public facility/public infrastructure/housing projects
Arapahoe County Housing & Community Development – Emergency Homeowner Assistance (Rehab) +/- County Program Income (initial recommendation)
  ▪ This project will be designated to receive the balance of HS/PF/PI funds not committed to the other recommended projects plus 85% of program income received during the grant year.

City of Centennial – Public Facility/Public Infrastructure Improvements/Housing: +/- $446,117.17 Centennial funding (initial recommendation)
  ▪ This project will be designated to receive the balance of Centennial HS/PF/PI funds not committed to other recommended projects. This amount will increase by $241,943 to $688,060, allowing Centennial to utilize all available funds, including the 2020 allocation as well as their carry over funds from previous years.

The balance of uncommitted funds would be held in reserve for future projects that meet the needs of the County, and/or supplemental assistance to existing projects, if necessary and approved by the BOCC.

The Three Projects Not Recommended for Funding, Include:

1. Colorado Youth for Change – Colorado Reading Corps ($19,500):
2. Sunshine Home Share Colorado – Home Share Expansion Project ($16,000):
3. Town of Deer Trail – Street and Sidewalk Improvement Project ($200,000):

Links to Align Arapahoe
CDBG funds link to Align Arapahoe in each of the three goals, Service First, Fiscal Responsibility and Quality of Life. By design, the CDBG program and our funding decisions start with analyzing the needs of the community and providing goods, services and housing that are consistent with those needs of our residents and communities. Through our funding awards, Arapahoe County is demonstrating a commitment to providing quality services to our residents. By awarding CDBG funds to entities (municipalities, non-profits and affordable housing developers) who complete community development projects, Arapahoe County is making a responsible fiscal impact that addresses the needs of our communities and residents and demonstrates our role as good stewards of public funds. The overall goal of the CDBG program is to develop viable communities and support low- and moderate income residents, thereby improving our residents’ overall quality of life.

Alternatives
The BOCC may recommend an alternative distribution of funds.

Fiscal Impact
The CDBG and HOME programs are entitlement programs awarded and distributed by the Department of Housing and Urban Development. Therefore, the allocation and use of these funds will not impact Arapahoe County general funds.
Concurrence

Attorney Comments

Reviewed By:
Jeremy Fink, Community Development Administrator
Liana Escott, Community Development Administrator
Linda Haley, Housing and Community Development Division Manager
Don Klemme, Community Resources Department Director
Janet Kennedy, Finance Department Director
Tiffanie Bleau, Assistant County Attorney
Resolution #____________. It was moved by Commissioner _______________ and duly seconded by Commissioner __________ at the conclusion of the April 2, 2019 Public Hearing and after opportunity to comment, to approve the 2019 One-Year Action Plan, including the proposed Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) projects, and to authorize submittal of the 2019 One-Year Action Plan to the U.S. Department of Housing and Urban Development.

The vote was: Commissioner Baker__________; Commissioner Conti, __________; Commissioner Holen, __________; Commissioner Jackson, __________; Commissioner Sharpe, __________.

The Chair declared the motion carried and so ordered.
Proposed Motion:

I move to approve the 2020 One-Year Action Plan, including the proposed Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) projects, as presented on March 31, 2020, and to authorize submittal of the 2020 One-Year Action Plan to the U.S. Department of Housing and Urban Development.