



Administration Building  
East Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711

Kathleen Conti, District 1  
Nancy Sharpe, Chair, District 2  
Jeff Baker, District 3  
Nancy Jackson, District 4  
Bill Holen, Chair Pro Tem, District 5

**Public Meeting**  
**March 10, 2020**  
**9:30 AM**

The Board of County Commissioners holds its weekly Public Hearing at 9:30 a.m. on Tuesdays. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com).

**AGENDA**

**1. OPENING**

**1.a. CALL TO ORDER**

Arapahoe County Board of County Commissioners

**1.b. INTRODUCTION**

Ron Carl, County Attorney  
Joleen Sanchez, Clerk to the Board Administrator

**1.c. ROLL CALL**

**1.d. PLEDGE OF ALLEGIANCE**

**2. MODIFICATION TO THE AGENDA**

**3. ADOPTION OF THE AGENDA**

**4. CITIZEN COMMENT PERIOD**

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

**5. APPROVAL OF THE MINUTES**

**5.a. BOCC Public Meeting Minutes: February 4, 2020**

Full Board was present

Documents:

[BOCC PUBLIC MEETING MINUTES 02-04-2020.PDF](#)

**5.b. BOCC Public Meeting: February 18, 2020**

Full Board was present

Documents:

[BOCC PUBLIC MEETING MINUTES 02-18-2020.PDF](#)

## 6. CONSENT AGENDA

### 6.a. 2020 Annual Fire Operating Plan

Adoption of a resolution to authorize the Chair of the Board of County Commissioners to sign the 2020 Annual Fire Operating Plan which establishes a sound public policy and determines specific responsibilities of cooperative wildland fire management in Arapahoe County

*Olga Fujaros, Sheriff's Finance Manager, Sheriff's Office*

*Nathan Fogg, Emergency Manager, Sheriff's Office*

*Tyler Brown, Sheriff*

*Keith Ashby, Purchasing Manager, Finance*

*Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[BSR AOP 2020.DOCX](#)

[2020 AOP.DOCX](#)

### 6.b. Abatements (1 Resolution)

Adoption of a resolution approving the recommendations of the Assessor for an abatement petition as a result of agreements reached between taxpayers and the County regarding the value of property for property tax purposes, pursuant to the terms contained therein

*Julia McQueen, Business Analyst, Assessor's Office*

*PK Kaiser, Assessor*

*Todd Weaver, Director, Finance*

*Ron Carl, County Attorney*

Documents:

[BOARD SUMMARY REPORT FOR MARCH 10 2020.DOC](#)

[CONSENT AGENDA FOR 3 10 2020.XLSX](#)

[2020 RESOLUTION BOARD APPROVAL FOR MARCH 2020.DOC](#)

### 6.c. Abatements (1 Resolution)

Adoption of a resolution approving the recommendations of the Assessor for an abatement petition as a result of agreements reached between taxpayers and the County regarding the value of property for property tax purposes, pursuant to the terms contained therein

*Julia McQueen, Business Analyst, Assessor's Office*

*PK Kaiser, Assessor*

*Keith Ashby, Purchasing Manager, Finance*

*Ron Carl, County Attorney*

Documents:

[BOARD SUMMARY REPORT FOR MARCH 10 2020.PDF](#)

[CONSENT AGENDA MARCH 10, 2020.PDF](#)

[2020 RESOLUTION BOARD APPROVAL FOR MARCH 10 2020.PDF](#)

### 6.d. Appointments to Citizens Advisory Boards and Committees (4 Resolutions)

Adoption of four (4) resolutions to approve 23 appointments to Arapahoe County's various advisory boards and committees

*Michelle Halstead, Director, Communication and Administrative Services*

*John Christofferson, Deputy County Attorney*

Documents:

[BSR\\_BOARD\\_RESOLUTION\\_APPOINTMENTS\\_20200302 - REV.PDF](#)

6.e. **ASP 19-003 Poseidon Environmental Administrative Site Plan Uniform Easement Deed Approval and Acceptance**

Adoption of a resolution to request the Board of County Commissioners to accept the conveyance of two drainage easements for recordation by separate document and to allow Bryan Weimer, Director, Department of Public Works and Development, to execute these specific easements on behalf of the Board. The development proposal is for the construction of an 8,400 square foot building. The site lies within the Dove Creek Drainage Basin

*Joseph Boateng, Engineer I, Engineering Services Division, Public Works and Development*  
*Chuck Haskins, PE, Division Manager, Engineering Services Division, Public Works and Development*

*Bryan Weimer, Director, Public Works and Development*

*Todd Weaver, Director, Finance*

*Robert Hill, Senior Assistant County Attorney*

Documents:

[BSR\(ASP19-003\).PDF](#)

6.f. **Centennial Airport Transfer of 2020 Entitlements**

Adoption of a resolution authorizing the Chair of the Board of County Commissioners to sign the Grant Agreement and the Agreement for Transfer of Entitlements as sponsor of the Centennial Airport to approve the transfer of the Centennial Airport 2020 entitlements to the Rangely Lake Airport

*Mike Fronapfel, Director of Planning & Development, Centennial Airport*

*John Christofferson, Deputy County Attorney*

Documents:

[BSR CONSENT AGENDA RE AIRPORT ENTITLEMENTS TRANSFER - 5-10-2020.DOC](#)

6.g. **Property Tax - Abatement - Hearing Waived (1 Resolution)**

Adoption of a resolution approving the abatements/refunds as recommended by the Assessor's Office and expressly agreed to by the respective taxpayers, along with the taxpayers' express waiver of their right to a hearing before the Board's appointed referee

*Ron Carl, County Attorney*

*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[200303 BSR PAGE ONE WAIVER OF HEARING.DOC](#)

[200303 BSR PAGE TWO-HEARING WAIVED.XLSX](#)

[SAMPLE ABATEMENT APPROVAL NO HEARING KST.DOC](#)

6.h. **Property Tax - Board of Assessment Appeals (1 Resolution)**

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

*Ron Carl, County Attorney*

*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[3 MARCH 3, 2020.DOC](#)

[SAMPLE BAA RESOLUTION- 2020.DOC](#)

6.i. **Property Tax - Board of Assessment Appeals (1 Resolution)**

Adoption of a resolution approving a stipulation which resulted from an agreement reached between the taxpayer and the County regarding a reduction in the amount of property tax owed,

pursuant to the terms contained therein

*Ron Carl, County Attorney  
Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[3 MARCH 3, 2020 2.DOC](#)  
[SAMPLE BAA RESOLUTION- 2020.DOC](#)

- 6.j. **Warrant ACH Expenditure Report: February 11, 2020**  
Authorization to sign the Warrant Disbursement Register

*Ron Carl, County Attorney*

Documents:

[DOC\\_WARRANT\\_ACH\\_EXPENDITURE\\_REPORT\\_20200211.PDF](#)

- 6.k. **Warrant ACH Expenditure Report: February 24, 2020**  
Authorization to sign the Warrant Disbursement Register

*Ron Carl, County Attorney*

Documents:

[DOC\\_WARRANT\\_ACH\\_EXPENDITURE\\_REPORT\\_20200224.PDF](#)

## 7. GENERAL BUSINESS ITEMS

- 7.a. **GENERAL BUSINESS - WVR20-001 Helvie Fee Waiver**

Consideration of a request from the applicants, Lois and Ken Helvie, for a waiver of Public Works and Development review fees for a Rezone and Minor Subdivision. The subject property is located at 453 East Highway 40 in Byers, located in District 3

*Presenter - Molly Orkild-Larson, Senior Planner, Public Works and Development  
Jan Yeckes, Planning Division Manager, Public Works and Development  
Bryan Weimer, Director, Public Works and Development  
Keith Ashby, Purchasing Manager, Finance  
Robert Hill, Senior Assistant County Attorney*

Documents:

[WVR20-001 BSR.PDF](#)  
[WVR20-001 APPLICATION.PDF](#)

## 8. COMMISSIONER COMMENTS

**\*Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the "General Business" agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities.  
Assisted listening devices are available. Ask any staff member and we will provide one for you.  
If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711.  
Please contact our office at least 3 days in advance to make arrangements.*