



Administration Building
East Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
Relay Colorado 711

Kathleen Conti, District 1
Nancy Sharpe, District 2
Jeff Baker, Chair, District 3
Nancy Jackson, Chair Pro Tem, District 4
Bill Holen, District 5

Public Meeting
January 7, 2020
9:30 AM

The Board of County Commissioners holds its weekly Public Hearing at 9:30 a.m. on Tuesdays. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com.

AGENDA

1. OPENING

1.a. CALL TO ORDER

Arapahoe County Board of County Commissioners

1.b. INTRODUCTION

Ron Carl, County Attorney

Joleen Sanchez, Clerk to the Board Administrator

1.c. ROLL CALL

1.d. PLEDGE OF ALLEGIANCE

2. MODIFICATION TO THE AGENDA

3. ADOPTION OF THE AGENDA

4. CITIZEN COMMENT PERIOD

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

5. CEREMONIES

5.a. Selection of the Chair of the Board of County Commissioners for the year 2020

Adoption of a resolution selecting a Chair of the Board of County Commissioners

Cecilia Zapata, Administrative Staff Supervisor

Ron Carl, County Attorney

Documents:

[BSR_2020_OPERATIONAL_MATTERS_CHAIR_20191205.DOC](#)

5.b. Selection of the Chair Pro Tem of the Board of County Commissioners for the year 2020

Adoption of a resolution selecting the Chair Pro Tem of the Board of County Commissioners for the year 2020

Cecilia Zapata, Administrative Staff Supervisor
Ron Carl, County Attorney

Documents:

[BSR_2020_OPERATIONAL_MATTERS_CHAIR_PRO_TEM_20191205.DOC](#)

5.c. Selection of the Finance Officer for the year 2020

Adoption of a resolution selecting the Finance Officer for the Board of County Commissioners for the year 2020

Cecilia Zapata, Administrative Staff Supervisor
Ron Carl, County Attorney

Documents:

[BSR_2020_OPERATIONAL_MATTERS_FINANCE_OFFICER_20191205.DOC](#)

6. APPROVAL OF THE MINUTES

6.a. BOCC Public Meeting Minutes: December 3, 2019

Documents:

[BOCC PUBLIC MEETING MINUTES 12-03-2019.PDF](#)

6.b. BOCC Public Meeting Minutes: December 10, 2019

Documents:

[BOCC PUBLIC MEETING MINUTES 12-10-2019.PDF](#)

7. CONSENT AGENDA

7.a. 2020 Commissioner Committee Assignments (43 Resolutions)

Adoption of forty-three (43) resolutions approving the Commissioner committee assignments for the year 2020

Cecilia Zapata, Administrative Staff Supervisor
John Christofferson, Deputy County Attorney

Documents:

[BSR_2020_BOCC_COMMITTEE_ASSIGNMENTS_20200107.DOC](#)

7.b. 2020 Legislative Liaison

Adoption of a resolution to approve the appointment of a commissioner as the legislative liaison for the Board of County Commissioners for the year 2020

Cecilia Zapata, Administrative Staff Supervisor
John Christofferson, Deputy County Attorney

Documents:

7.c. Appointment of Acting Finance Director

Adoption of a resolution to appoint Patrick Hernandez as the acting Finance Director and to grant all requisite authorities as a result of the retirement of Finance Director Janet Kennedy as of January 17, 2020

Todd Weaver, Budget Manager, Finance
Janet Kennedy, Director, Finance
Patrick Hernandez, Director, Human Resources

Documents:

[BSR - APPOINT INTERIM FINANCE DIRECTOR.DOC](#)
[RESO NO. 200___ APPOINT TODD WEAVER TO WORK WITH IRS.DOCX](#)
[RESO NO. 200___ ACTING FINANCE DIRECTOR LIAISON AND APPOINTMENTS.DOCX](#)
[RESO NO. 200___ - ACTING FINANCE DIRECTOR SIGNATURE AUTHORITY.DOCX](#)
[RESO NO. 200___ APPOINT ACTING FINANCE DIRECTOR PATRICK HERNANDEZ.DOCX](#)

7.d. Continued Refugee Resettlement in Arapahoe County

Adoption of a resolution, consistent with Executive Order 13888, to continue refugee resettlement in unincorporated Arapahoe County

Michelle Halstead, Director, Communication and Administrative Services

Documents:

[BSR_REFUGEE_CONSENT_20191223.DOC](#)
[RES_REFUGEE_RESETTLEMENT_20191223.DOCX](#)
[PPT_REFUGEE_RESETTLEMENT_BACKGROUND_20191217.PDF](#)
[FCT_REFUGEEES_ARAPAHOE_COUNTY_20191223.PDF](#)
[LOCAL_CO_DENVERMETRO_DOUGLAS_POSITIVE.PDF](#)
[LOCAL_CO_DENVERMETRO_JEFFERSON_POSITIVE.PDF](#)

7.e. County Operational Matters for 2020 (5 Resolutions)

Adoption of five (5) resolutions approving certain County operational matters for the year 2020

Cecilia Zapata, Administrative Staff Supervisor
John Christofferson, Deputy County Attorney

Documents:

[BSR_2020_OPERATIONAL_MATTERS_20200107 - REV.DOC](#)

7.f. Designation of Director/Coordinator of the Arapahoe County Emergency Operations/Disaster Agency

Adoption of a resolution appointing Sheriff Tyler Brown as the Director/Coordinator of the Arapahoe County Emergency Operations/Disaster Agency for the year 2020

Cecilia Zapata, Administrative Staff Supervisor
Ron Carl, County Attorney

Documents:

[BSR_2020_OPERATIONAL_MATTERS_ER_OPERATIONS_DESIGNEE_20200107.DOC](#)

7.g. Property Tax - Abatement - Hearing Waived (15 Resolutions)

Adoption of fifteen (15) resolutions approving the recommendations of the Board's appointed abatement referee after recent hearings and entering the recommendations as final decisions of the Board

Ron Carl, County Attorney
Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[200107 BSR PAGE ONE HEARING RECOMMENDATIONS.DOCX](#)
[200107 PAGE TWO-HEARING.XLSX](#)
[SAMPLE ABATEMENT APPROVAL HEARING KST.DOC](#)
[SAMPLE ABATEMENT DENIAL HEARING KST.DOC](#)

7.h. Property Tax - Arbitration (1 Resolution)

Adoption of a resolution approving the arbitration stipulations which resulted from agreements reached between the taxpayers and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney
Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[200107 BSR.DOC](#)
[SAMPLE ARBITRATION RESOLUTION.DOC](#)

7.i. Property Tax - Arbitration (1 Resolution)

Adoption of a resolution approving the arbitration stipulations which resulted from an agreement reached between the taxpayers and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney
Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[200701 BSR.DOC](#)
[SAMPLE ARBITRATION RESOLUTION.DOC](#)

7.j. Property Tax - Arbitration (1 Resolution)

Adoption of a resolution approving the arbitration stipulation which resulted from an agreement reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney
Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[200107 O'DONNELL BSR.DOC](#)
[SAMPLE ARBITRATION RESOLUTION.DOC](#)

7.k. Property Tax - Board of Assessment Appeals (1 Resolution)

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney
Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[1 JANUARY 7, 2020.DOC](#)
[SAMPLE BAA RESOLUTION.DOC](#)

7.l. Property Tax - Board of Assessment Appeals (1 Resolution)

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney
Karen Thompsen, Paralegal, County Attorneys Office

Documents:

[1 JANUARY 7, 2020 2.DOC](#)
[SAMPLE BAA RESOLUTION.DOC](#)

7.m. Warrant ACH Expenditure Report: December 16, 2019

Authorization to sign the Warrant Disbursement Register

Ron Carl, County Attorney

Documents:

[DOC_WARRANT_ACH_EXPENDITURE_REPORT_20191216.PDF](#)

7.n. Warrant ACH Expenditure Report: December 23, 2019

Authorization to sign the Warrant Disbursement Register

Ron Carl, County Attorney

Documents:

[DOC_WARRANT_ACH_EXPENDITURE_REPORT_20191223.PDF](#)

8. GENERAL BUSINESS ITEMS

8.a. *PUBLIC HEARING - Final Reading on Ordinance 2019-04 Amending Possession of Tobacco Products Ordinance (continued from December 17)

****This item was continued from December 17, 2019****

A second and final reading on proposed Arapahoe County Ordinance No. 2019-04, which would amend and restate the pre-existing ordinance 2008-01 which regulated the possession of tobacco products by minors to include nicotine and nicotine product

Presenter - Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[BSR RE ORDINANCE NICOTINE AMENDMENT - 2ND READING.DOC](#)
[TOBACCO ORDINANCE.SECONDREADING.MOTION.DOCX](#)
[TOBACCO.ORDINANCE.SECONDREADING RESOLUTION.DOCX](#)

8.b. *PUBLIC HEARING - PF19-004 Copperleaf Filing No. 23 Final Plat

Consideration of a request from the applicant, Innovative Land Consultants, on behalf of Staack Commercial Investors, LLC (owner) for approval of the Copperleaf Filing No. 23 Final Plat. The application proposes to divide Copperleaf Filing No. 21, Lot 1, Block 1 into six lots. The parcel is 6.33 acres in size, and is located at the southwest corner of East Quincy Avenue and South Picadilly Street, located in District 3

*Presenter - Molly Orkild-Larson, Senior Planner, Public Works and Development
Jan Yeckes, Planning Division Manager, Public Works and Development
Jason Reynolds, Current Planning Manager, Public Works and Development
Bryan Weimer, Director, Public Works and Development
Keith Ashby, Purchasing Manager, Finance
Robert Hill, Senior Assistant County Attorney*

Documents:

[PF19-004_BSR.PDF](#)
[PF19-004_APPLICATION.PDF](#)
[PF19-004_FINAL PLAT.PDF](#)

9. COMMISSIONER COMMENTS

***Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the “General Business” agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities.
Assisted listening devices are available. Ask any staff member and we will provide one for you.
If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711.
Please contact our office at least 3 days in advance to make arrangements.*