



Administration Building  
West Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711

Kathleen Conti, District 1  
Nancy Sharpe, District 2  
Jeff Baker, Chair, District 3  
Nancy Jackson, Chair Pro Tem, District 4  
Bill Holen, District 5

## **Study Session**

### **January 6, 2020**

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com)

### **Study Session Topics**

**9:00 A.M. Calendar Updates (WHR)**  
*BoCC Administrative Support Supervisor*

**9:45 A.M. BOCC Updates (WHR)**  
*Board of County Commissioners*

**11:00 A.M. E-Team Update (WHR)**  
*David Bessen,  
Chair, E-Team  
Director, Information Technologies*

**11:30 A.M. A-Team Meeting (WHR)**  
*Elected Officials*

### **Break**

**1:30 P.M. Administrative Meeting - Finance Department Transition Plan (WHR)**  
*Janet Kennedy, Director, Finance*

**2:00 P.M. Intergovernmental Updates With Shannon Carter (WHR)**  
*Board of County Commissioners*

**3:00 P.M. \*Drop In (WHR)**  
*Board of County Commissioners*

1. State Highway Access Permit - 17 Mile House

Discussion of a request for the Chair of the Board of County Commissioners to sign an application for a State Highway Access Permit to realign the existing 17 Mile House Access approximately 70 feet to the south of its current location. The new location will align with the new Aurora Parkway intersection

*Request: Information/Direction*

*Dave Schmit, Engineering Consultant, Open Spaces*

*Shannon Carter, Director, Open Spaces*

*Todd Weaver, Budget Manager, Finance*

*Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[STATE HIGHWAY ACCESS PERMIT - 17 MILE HOUSE BSR.PDF](#)

2. 2020 Arapahoe County Sheriff's Office Communication Technician Step Structure

Discussion of a request for direction for an adjustment to the previously proposed Arapahoe County Sheriff's Office Communication Technician Step Structure

*Request: Information/Direction*

*Olga Fujaros, Finance Manager, Sheriff's Office*

*Jon Takayama, Human Resources Manager, Sheriff's Office*

*Robert Stef, Support Services Bureau Chief, Sheriff's Office*

*Tyler Brown, Sheriff*

*Dusty Sash, Total Compensation Manager, Human Resources*

*Patrick Hernandez, Director, Human Resources*

*Todd Weaver, Budget Manager, Finance*

*Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[BSR - COMMUNICATION TECHNICIAN STRUCTURE UPDATE.DOC](#)

3. Veteran Service Officer Update

Discussion of an update on cost-sharing discussions with Adams County for a veteran's service officer and request for direction to include the proposal within the executive budget committee's preparation of the 4th Quarter supplemental budget request

*Request: Information/Direction*

*Michelle Halstead, Director, Communication and Administrative Services*

*John Christofferson, Deputy County Attorney*

Documents:

[BSR\\_VSO\\_SHARING\\_20200106.DOC](#)

**3:20 P.M. \*Executive Session (WHR)**

Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402 (4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session) (WHR)

*Ron Carl, County Attorney*

**\* To Be Recorded As Required By Law**

WHR - West Hearing Room

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities.*

*Assisted listening devices are available. Ask any staff member and we will provide one for you.*

*If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay  
Colorado 711.*

*Please contact our office at least 3 days in advance to make arrangements.*