



ARAPAHOE COUNTY
COLORADO'S FIRST

Arapahoe County Public Works & Development
Engineering Services Division
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Centennial CO 80112
Phone 720-874-6500 Fax 720-874-6611
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FLOODPLAIN DEVELOPMENT PERMIT

FLOODPLAIN DEVELOPMENT PERMIT NO. _____

Date Submitted _____

AC Project No. _____

Parcel # _____

AC Project Name _____

Filing/Phase _____

Project Address/Intersection _____

CONTACT INFORMATION

Owner/Developer _____

Contractor _____

Contact Name _____

Contact Name _____

Address _____

Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone _____

Phone _____

Email _____

Email _____

Project Information

Watercourse _____

Is Floodplain Impacted? Yes No

Base (100YR) Flood Elevation _____

Does This Activity Impact BFE? Yes No

CHANNEL IMPROVEMENTS

- Bank Stabilization
- Grade Control
- Drop Structure
- Outfall
- Fill
- Other _____

RECREATIONAL ACTIVITY

- Trail Construction
- Park
- Pedestrian Bridge
- Tot Lot
- Common Area
- Ball Field
- Other _____

MISCELLANEOUS

- Bridge
- Parking Lot
- Low Water Crossing
- Pipe Install/Utility
- Substantial Res Improvement (>50%)
- Other _____

TYPE

- Temporary
- Permanent
- Rehabilitation
- Emergency Repair
- Maintenance
- Other _____

REQUIRED ATTACHMENTS (IF PREVIOUSLY PROVIDED, REFERENCE PROJECT NUMBER & NAME) - Supply 2 copies of each

- Vicinity/Location Map
- Description of Activity, including supporting documentation, i.e. Drainage Report, Floodplain Analysis, etc.
- Construction Plans
- GESC Permit
- Engineer's Certification of Floodplain Impact

Note: Other information may be required depending on requested activity

Applicants Acceptance of Terms & Conditions. I have read this permit and I accept the terms and conditions listed on the attached page. I understand that this permit is granted under the terms and conditions listed therein, and the special terms and conditions listed in Section below. I understand that approved construction plans and the Arapahoe County Stormwater Management Manual shall be the basis for acceptance of development in the floodplain under this permit.

Applicant Signature _____ Company Name _____ Date _____

Review Checklist Below - Indicate Yes, if required; No if not required

Project #		Date:	Project #		Date:
Y	N	PE Certification of Impact	Y	N	Urban Drainage Approval
Y	N	Drainage Report	Y	N	404 Permit Application
Y	N	Floodplain Analysis	Y	N	Floodplain/Elevation Certificate
Y	N	CLOMR/LOMR	Y	N	Fill Certificate
Y	N	GESC Permit	Y	N	Inspection & Final Approval

Special Terms & Conditions _____

Final Acceptance Granted Yes No Acceptance Date _____ By _____

Engineer Approval _____ Date _____

Floodplain Administrator Approval _____ Date _____ Expiration Date _____

TOTAL AMOUNT DUE \$ _____ Check # _____ Date Paid _____ Issued by _____

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

The Floodplain Development Permit (FDP) is the mechanism Arapahoe County utilizes to evaluate any and all impacts of activities proposed in the County's regulated floodplains. All activities must be in compliance with the FEMA National Flood Insurance Program (NFIP) regulations and the County's Stormwater Management Manual (Criteria Manual). The following constitute the instructions for completion, and the terms and conditions. The applicant acknowledges receipt of these Administrative Procedures, and the availability of the County's Criteria Manual as the standard for engineering plans and source documentation.

INSTRUCTIONS FOR COMPLETING FORM

1. The Project Location can be specified by township, range, section, and quarter section; by proximity to an adjacent street intersection; and/or by the legal address of the property. The Section # designation provides a uniform reference for all FDPs and should be restated as indicated.
2. The name, address, and telephone number of the project or property owner, the engineer, or contractor, who prepared the documents, and the field contacts, must be provided.
3. The applicant shall specify the type of project by indicating the appropriate description(s) with a mark in the appropriate space(s).
4. The Project SIA name and Case # shall be supplied, if applicable. If drainage studies, or Vicinity or Location maps, Construction and/or Grading, Erosion & Sediment Control Plans have been prepared, indicated that this information is available. This expedites the review and approval process.
5. The required attachments must be certified by a Professional Engineer, and must indicate impacts on the floodplain from the proposed activity; if **no impact**, state as such; if impact, indicate to **what extent** in the required documents. Refer to the Criteria Manual for specific explanation.
6. The responsible person submitting the application shall sign and date the application. This may be either the, Owner, Engineer or Contractor.
7. Submit all four copies of the permit application form. Your copy will be returned after the permit is granted. Allow 30 days for processing application prior to permit issuance.
8. Arapahoe County requires all contractors who will be working in County Right-of-Way to be bonded. This non-cancelable permit bond is to ensure that work done within the County will comply with County standards.

TERMS AND CONDITIONS

1. Most of the County's regulated floodplains in the urbanized portion of Arapahoe County (west of Box Elder Creek) have been delineated in the NFIP Flood Insurance Rate Maps (FIRMs) or in Flood Hazard Area Delineation (FHAD) reports produced with the Urban Drainage and Flood Control District (UDFCD). Where both FIRM and FHAD information exists, the more restrictive shall be used.
2. For those areas in the eastern, non-urbanized portion of the County, where floodplain delineations have not been documented as approximate in the FIRMs. It is the responsibility of the applicant to delineate the floodplain. The degree of accuracy of the floodplain delineation will be dependent on the activity being proposed and the availability of information. The Floodplain Administer will be responsible for approving the delineation. FDPs are required for any proposed activity within the above-defined floodplains, and include, but are not limited to, the following:

<i>Floodplain encroachment associated with Land Development Proposals</i>	<i>Any grading in floodplain</i>
<i>Floodplain filings associated with construction or grading operations</i>	<i>Channel Improvements</i>
<i>Drainageway crossings, including pedestrian bridges</i>	<i>Roadway Crossings</i>
<i>Recreational trails and maintenance access paths</i>	<i>Utility Crossings</i>
<i>Recreational facilities, including parks, ball fields, driving ranges, tot lots, etc</i>	<i>Parking Lots</i>
3. In general, fences and permanent structures are not allowed in the floodplain area. In addition, no fill is allowed in the floodplain, except that which has been approved.
4. The Floodplain Development Permit must be approved by the Floodplain Administer prior to the activity occurring. The permit application can be submitted in one of three ways:
 - Land Development Cases.* When the floodplain activity is associated with a land development proposal, an approved floodplain permit shall be required prior to approval of the grading permit.
 - Other Engineering Cases.* When the floodplain activity is associated with other engineering proposals, an approved floodplain permit shall be required prior to the approval of either the Grading Plan or the Construction Plan.
 - Stand alone cases.* All other activities, which require a floodplain permit, but are not related to other County Engineering review cases, will be submitted to the Floodplain Administer prior to any proposed activity occurring.
5. In all cases, GESC permits, or public improvement permits for floodplain activities, will not be issued until the floodplain permit has been approved by the Floodplain Administer. Activities being performed in the floodplain without an approved permit will be halted, and will not commence until an approved permit is obtained. County Field Engineering Inspectors will utilize the approved floodplain permit during all inspection activities. GESC permit requirements will be implemented at all times. Additional erosion control measures may be warranted and required by County Engineering Inspectors.
6. Vicinity or Location maps, Construction and/or Grading, Erosion & Sediment Control Plans and specifications, when required, shall be submitted in accordance with the requirements of the Arapahoe County's Criteria Manual, prior to issuance of any permit.
7. The permit shall be accompanied by a sketch plans showing type, size, extent and location of the proposed floodplain development activity, including a) typical valley cross-sections, showing the channel of the stream, the elevation of the land adjoining the channel, the cross-sectional areas to be occupied by the proposed development, and the base of flood elevations; and b) plan view showing the elevations of the ground, all existing and proposed structures, embankment or structural fill or storage elevations, location and elevation of streets, water supply and sanitary facilities, and soil types.
8. Maintenance of the site, activity, or project is the responsibility of the applicant. Adequate cover must be maintained at installation, so that no installation material is exposed.
9. The applicant shall be responsible for locating, relocating, or adjusting any utility feature located on the right-of-ways as required to accommodate the proposed activity and for returning any feature to a condition equal to or better than original. Repairs of damage caused to existing facilities as a result of proposed activity will be the responsibility of the Permittee.
10. Permittee shall notify the County at least 48 hours prior to construction so that the County can inspect any and all activities.
11. Permits are issued subject to the approval of city, state, or other governmental agencies having either joint supervision over the property, or authority to regulate land use by means of zoning and/or building regulations. It shall be the applicant's responsibility to determine the necessity of and obtain such easements and approvals when required, including maintenance paths stipulated for UDFCD activities.
12. Applicant must pay any required permit fee. No refunds shall be made on any permit fee.
13. The permit is revocable and does not grant any person a permanent right to use County right-of-way or easements. A dedicated County easement encompasses the entire floodplain area. In addition, Permit approval does not grant the right of use for property if owned by an entity other than the County.



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ARAPAHOE COUNTY PUBLIC WORKS & DEVELOPMENT OPEN SPACE SALES & TAX USE

Date	AC Project #	AC Permit #	
Purchaser	Business Name	Tax Exempt Y N	Colorado Sales Tax #
Street Address	City	State	Zip
Job Site Address & Location			
Project Description			

LIST INVOICE COSTS FOR CONSTRUCTION AND BUILDING MATERIALS USED WITH THIS PERMIT			
Invoice Date	Vendor Name/Address	Amount	
	SUBTOTAL		
	Tax Rate = 0.25%		0.25%
	TOTAL Tax Due		

- ✓ **Tax is due if -**
 - Your items purchased were construction and building materials and/or supplies used or consumed in Arapahoe County.

- ✓ **Rounding –**
 - Entries on this form should be rounded to the nearest dollar.

- ✓ **PAYMENT –**
 - Is due at the time of permit issuance
 - Make Checks or Money Orders payable to **ARAPAHOE COUNTY**