



ARAPAHOE COUNTY
COLORADO'S FIRST

Arapahoe County Public Works & Development
Engineering Services Division
6924 S Lima St
Centennial CO 80112
Phone 720-874-6500 Fax 720-874-6611
www.arapahoegov.com
PWDPermits@arapahoegov.com

PUBLIC IMPROVEMENTS CONSTRUCTION PERMIT

PUBLIC IMPROVEMENTS PERMIT NO. _____

Date Submitted _____

AC Project No. _____

Parcel # _____

AC Project Name _____

Filing/Phase _____

Project Address/Intersection _____

CONTACT INFORMATION

Owner/Developer _____

Contractor _____

Contact Name _____

Contact Name _____

Address _____

Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone _____

Phone _____

Email _____

Email _____

STREET IMPROVEMENTS

- Lime Treated Sub-grade Prep.
- Cement Treated A.B.C./Base Course
- Asphalt Surfacing/Overlay/Paving
- Concrete Paving
- Patching

CONCRETE WORK

- Curb & Gutter
- Sidewalk/Combination
- Inlets/Manholes
- Curb Cuts (Driveway)
- Cross Pans/Valley Pans
- Curb Ramps
- Pipe Culverts or Pre-Cast
- Pipe Culverts or Pre-Cast

PIPELINE OR CABLE

- Unpaved Road
- Paved Road
- Sanitary Sewer
- Water Main
- Service Line
- Storm Sewer

DRAINAGE IMPROVEMENTS

- Detention Ponds
- Rip Rap Placement
- Concrete Trickle Channel
- Conveyance Swale
- Permanent BMP
- Box Culverts/Bridge
- CIP Storm Vaults/CIP Culvert
- CIP Storm Vaults/CIP Culvert

Material Source Approvals – Special terms and conditions Traffic Control must comply with MUTCD

Code _____ Date _____ Code _____ Date _____

ARAPAHOE COUNTY OPEN SPACE SALES & USE TAX FEE

List invoice costs for construction and building material used with this permit

Value of Materials \$ _____ Open Space Tax (.25%) Fee Due \$ _____ Tax Exempt Yes No Tax I.D. Number _____

STREET IMPROVEMENTS					PIPE OR CABLE				
DESCRIPTION	Quantity (Sq. Yd.)	Unit Fee (\$/Sq. Yd.)	Base Permit Fee	Subtotal	Pipe Line or Cable Size	Quantity (Lin Ft)	Unit Fee (\$/Lin Ft.)	Base Permit Fee (\$/Cut)	Subtotal
Lime Treated/Subgrade Prep.		.15	\$90.00		1/2"-8"		.25	\$90.00	
Cement treated A, B, C/Base		.15	\$90.00		8"-16"		.35	\$90.00	
Asphalt Surfacing/Overlay/Paving		.15	\$90.00		16"-24"		.50	\$90.00	
Concrete Paving		.15	\$90.00		24"-42"		.70	\$90.00	
Patching		.15	\$90.00		Over 42"		.85	\$90.00	

CONCRETE IMPROVEMENTS					DRAINAGE IMPROVEMENTS				
DESCRIPTION	Quantity	Unit Fee (\$/Unit)	Base Permit Fee	Subtotal	DESCRIPTION	Quantity	Unit Fee (\$/Unit)	Base Permit Fee	Subtotal
Curb & Gutter	LF	.25	\$90.00		Det. Pond < 1 Ac. Ft.	EA	\$90.00		
Sidewalk	LF	.25	\$90.00		Det. Pond 1-10 Ac. Ft.	EA	\$150.00		
Cross Pans /Valley Pans	EA	\$90.00			Det. Pond > 10 Ac. Ft.	EA	\$200.00		
Inlets/Manholes	EA	\$90.00			Det. Pond >100 Ac. Ft.	Case by Case			
Curb Cuts /Driveway	LF	.25	\$90.00		Concrete Trickle Channel	EA	\$90.00		
Curb Ramps	EA	\$90.00			Rip Rap Replacement	CY	.25	\$90.00	
Combination	LF	.25	\$90.00		Culvert Cast in Place				
Precast Box Culvert/Pipe <36"	LF	.70	\$90.00		Conveyance Swale				
Precast Box Culvert/Pipe >36"	LF	.85	\$90.00		Storm Vault < 6'	EA	\$100.00		
Head Wall/Toe Wall	EA	\$90.00			Storm Vault > 6'	EA	\$150.00		
CIP Culvert	EA	\$600.00			Permanent BMP				
Other					Bridge				

Applicants Acceptance of Terms & Conditions. This information provided on this application is factual to the best of my knowledge. I understand that this permit is granted under terms and conditions and special provisions as noted above. I also understand that the approved construction plans and *Infrastructure Design and Construction Standards* shall provide the basis for County acceptance of facilities built or repaired under this permit. I further understand that the public improvements shall be constructed in substantial compliance with the construction plans approved by Arapahoe County Engineering Services on _____ or revised on _____

Applicant Signature _____ Date _____

Engineering Services Inspector _____ Date _____

This permit expires on _____, OR 2 years from plan approval date.

TOTAL AMOUNT DUE \$ _____ Check # _____ Date Paid _____ Issued by _____

ARAPAHOE COUNTY PUBLIC WORKS AND DEVELOPMENT
PUBLIC IMPROVEMENTS CONSTRUCTION PERMIT
TERMS AND CONDITIONS

1. **REQUIREMENTS:** Applicant must pay required fees and provide insurance and bonding prior to issuance of the permit. The County will not accept cash deposits, certified checks or similar security in lieu of a bond. No refunds shall be made on any permit fee.
2. **APPLICANT ACKNOWLEDGES:** A) Receipt of Applicable Administrative Procedures B) Availability of Subdivision Regulations and C) The Infrastructure Design and Construction Standards (latest version), which can be purchased from Public Works and Development (PWD) upon request. This is also available on line (www.arapahoe.gov)
3. **USE OF RIGHT OF WAY (R.O.W.) - LICENSE AGREEMENTS:** This permit is revocable and does not grant any person a permanent right to use of County R.O.W. or easements. The use of County R.O.W. and/or easement by non-County entities is conditioned upon execution of any license agreements and payment of any fees or annual charges that are required by the County.
4. **REQUIRED INSPECTION NOTIFICATION:** Applicant shall notify PWD, Engineering Services Division/Inspection Section at least 48 hours before starting work. Failure to notify us before any work completed under this permit shall be grounds for rejection of work. **In emergency situation the notification must be done immediately, the permit application must be provided within 72 hours.** Our working hours are from 8:00 AM to 4:30 PM, Monday through Friday (except holidays). Any inspection needed outside the hours listed above, requires arrangement 48 hours prior to beginning the work and the payment of an after hours inspection fee.
5. **APPLICABLE STANDARDS:** All work must conform to the approved construction plans and the requirements of the Arapahoe County Infrastructure Design and Construction Standards or the most current publication of Colorado Department of Transportation (CDOT) Standards. Street Cut and Right of Way Use Permits shall be accompanied by a sketch/plan showing type, size, and location of the proposed installation or repair. A plan for construction traffic control, **compliant with the Manual on Uniform Traffic Control Devices**, must also be approved prior to issuance of any permit.
6. **INTER-JURISDICTION LIMITATIONS:** Permits are subject to the approval of city, state or other governmental agencies having either joint supervision over the section of the road, or authority to regulate land use by means of zoning and/or building regulations. It is the applicant's responsibility to determine the necessity of and to obtain any such easements, approvals, and/or permits required.
7. **CONSTRUCTION PLANS:** When required, construction plans shall be submitted in accordance with the requirements of Chapter 3 of the Infrastructure Design and Construction Standards prior to issuance of any permit. For maintenance projects involving street cuts, the applicant shall submit the request in the form of Street Cut and R.O.W. Use Permit with all the applicable requirements.
8. **LOCATES:** The applicant shall be responsible for obtaining locates of any utilities in the public R.O.W. or easement, including County-owned storm water facilities and traffic signal-related underground equipment, such as signal conduit/wiring, communication interconnect conduit fiber, power source conduit or loop detectors. For any traffic related locations, please contact our Traffic Operations Manager at 720-874-6500. Construction of any facility by the applicant or his contractor will be permitted only after the applicant has furnished to the Public Works Development, Engineering Services Division, evidence that satisfactory arrangements for said location, relocation or adjustment have been made with the owner of the affected utility facility.
9. **TEMPORARY PATCHING:** The applicant shall place a temporary cold mix asphalt patch (minimum thickness 4 ") immediately after backfill and compaction are completed for each separate cut included on this permit. This action should not to exceed 24 hours after the work is completed. The cold mix asphalt patch shall be maintained until the permanent hot mix asphalt patch or concrete is applied. The permanent hot mix asphalt patch or concrete is required within 7 calendar days. The asphalt must be 1" plus the existing thickness of or minimum 5".
10. **REPAIRS:** The work site shall be returned to a condition equal to or better than original, within the limits of careful, diligent workmanship, good planning, and quality materials. The repairs shall be accomplished in the least possible time and with the least disturbance to the normal functioning of the street R.O.W. or other property. Repairs of damage caused to existing facilities as a result of work carried out under a valid permit shall be the responsibility of the applicant.
11. **NOTIFICATION OF COMPLETION:** Applicant shall notify the County by phone, e-mail, or mail of the work completion. As soon as the Inspector receives the notification and the work is approved, the permit will be assigned a date which will begin a one year warranty period. If the work is not approved, a repair list will be issued. The warranty period begins after work completion.
12. **BONDS:** (See Standards Chapter 9). A non-cancelable permit bond in the amount of, \$20,000 payable to the Board of County Commissioners, Arapahoe County, shall be required in the name of the applicant prior to issuance of any permit. Said bond shall assure that the applicant will comply with all County Standards and Specifications and shall assure recovery by the County of any expense incurred, within a period of 365 days, following the expiration date of a permit, to the amount of said bond, due to failure of the applicant to comply with the provisions of these standards or to otherwise cause expense to the County as a result of the work performed.
NOTE: The bonding requirement may be waived if the proposed work is covered by an existing subdivision improvements agreement with appropriate collateral. Municipalities, quasi-governmental agencies, or other corporations, may provide a Letter of Responsibility in lieu of posting the required bond. Subject Letter of Responsibility shall be in the format as described in the Infrastructure Design and Construction Standards Chapter 9.
13. **INSURANCE:** The applicant shall obtain and carry a liability and property damage insurance policy. Coverage shall provide against any claim, demand, suit, or action for property damage, personal injury, or death resulting from any activities in connection with this permit.
13. **EXTENSIONS:** Permits may be extended at no expense, by the Engineering Services Division / Inspection Section judgment, if requested prior to the expiration date indicated on the permit
14. **STOP WORK ORDERS:** A stop work order will be issued to any person or company working without a permit, (except for emergency repair work) or, if permitted, and the repairs made are not in conformance with County Standards. No further permit will be issued until repairs are satisfactorily completed. Arapahoe County may initiate the required repairs and bill the responsible contractor. Minimum charge shall be \$500.00 for administrative costs, plus other expenses like labor, materials, and equipment, on a portal to portal basis.



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ARAPAHOE COUNTY PUBLIC WORKS & DEVELOPMENT OPEN SPACE SALES & TAX USE

Date	AC Project #	AC Permit #	
Purchaser	Business Name	Tax Exempt Y N	Colorado Sales Tax #
Street Address	City	State	Zip
Job Site Address & Location			
Project Description			

LIST INVOICE COSTS FOR CONSTRUCTION AND BUILDING MATERIALS USED WITH THIS PERMIT			
Invoice Date	Vendor Name/Address	Amount	
	SUBTOTAL		
	Tax Rate = 0.25%		0.25%
	TOTAL Tax Due		

- ✓ **Tax is due if -**
 - Your items purchased were construction and building materials and/or supplies used or consumed in Arapahoe County.

- ✓ **Rounding –**
 - Entries on this form should be rounded to the nearest dollar.

- ✓ **PAYMENT –**
 - Is due at the time of permit issuance
 - Make Checks or Money Orders payable to **ARAPAHOE COUNTY**