



Administration Building  
West Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711

Kathleen Conti, District 1  
Nancy Sharpe, District 2  
Jeff Baker, Chair, District 3  
Nancy Jackson, Chair Pro Tem, District 4  
Bill Holen, District 5

### **Study Session November 19, 2019**

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com)

#### **Study Session Topics**

**10:00 A.M. \*Third Quarter Budget Review And Review Of 2020 Budget (WHR)**

Discussion of a request to review the current status of the proposed 2020 Arapahoe County, Arapahoe Law Enforcement authority, Arapahoe County Recreation District, and the Arapahoe County Water and Wastewater Public Improvement District budgets. The recommended budget was presented to the Board of County Commissioners on October 15th during a public hearing and a study session held on October 22nd. Changes that have impacted the 2020 budget amounts since then will be discussed and reviewed, as well

*Request: Information/Direction*

*Todd Weaver, Budget Manager, Finance  
Janet Kennedy, Director, Finance  
John Christofferson, Deputy County Attorney*

Documents:

[Q3 2019 SS BSR.PDF](#)

**11:00 A.M. Department Director Review (BoCC Conference Room)**

*Ron Carl, County Attorney  
Board of County Commissioners*

**11:30 A.M. Department Director Review (BoCC Conference Room)**  
*Michelle Halstead, Director, Communications and Administrative Services*  
*Board of County Commissioners*

**Break**

**1:00 P.M. Department Director Review (BoCC Conference Room)**  
*Don Klemme, Director, Community Resources*  
*Board of County Commissioners*

**1:30 P.M. Administrative Meeting - Compensation Policy And Practice (WHR)**  
*Dusty Sash, Total Compensation Manager, Human Resources*

**2:30 P.M. Department Director Review (BoCC Conference Room)**  
*Patrick Hernandez, Director, Human Resources*  
*Board of County Commissioners*

**\* To Be Recorded As Required By Law**  
WHR - West Hearing Room

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Colorado 711.*

*Please contact our office at least 3 days in advance to make arrangements.*



**ARAPAHOE COUNTY**  
COLORADO'S FIRST

## Board Summary Report

**Date:** November 8, 2019

**To:** Board of County Commissioners

**From:** Todd Weaver, Budget Manager

**Subject:** 2019 Third Quarter Budget Review and Review of the 2020 Budget

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### Purpose and Recommendation

The purpose of this study session is two-fold. The first objective is to review the current status of the proposed 2020 Arapahoe County, Arapahoe Law Enforcement Authority, Arapahoe County Recreation District, and the Arapahoe County Water and Wastewater Public Improvement District budgets. The recommended budget was presented to the Board of County Commissioners on October 15<sup>th</sup> during a public hearing and a study session held on October 22<sup>nd</sup>. Changes that have impacted the 2020 budget amounts since then will be discussed and reviewed with the BOCC during this study session as well.

The second topic of this study session is to update the Board of County Commissioners (BOCC) on the status of the 2019 County Budget, review the fiscal status of Arapahoe County, and identify issues that may arise in the near future. Various supplemental appropriation requests will be reviewed by the Executive Budget Committee and recommended for approval by the Board. The Board will be asked to review these proposals and decide which should go forward to a public hearing on December 10<sup>th</sup>.

### Background

#### Review of the 2020 Budget

The 2020 recommended budget was presented to the BOCC on October 15<sup>th</sup> along with the recommendations of the Executive Budget Committee (EBC) on October 22<sup>nd</sup>. At that time, the General Fund operating budget was balanced with only about a \$130,000 surplus in the General Fund operating budget. Several unresolved budgetary issues were identified at the time including the results of the November election and the 1A initiative, a concentration on funding of mandates and requirements, and decisions on the final recommended amounts for the Tri-County Health Department and District Attorney's Office pending discussions with colleague counties.

In addition to the above items, there are always a number of items that need to be recalculated and finalized prior to the adoption of the budget in early December. Among the items to be revised is a complete recalculation of the County's payroll costs in order to capture changes that have occurred since August, recalculation of the property tax revenue based on revised assessed values from the Assessor, intergovernmental rental charges for County fixed assets, and several other administrative budgetary items. A number of these items have already been updated and the proposed budget for 2020 has been updated.

The study session will review these updates and their impact on the 2020 budget, especially the General Fund operating budget and other significant operating funds and authorities. Discussions on the Tri-County Health Department and District Attorney’s Office are forthcoming in the next week. It is apparent that the final budget to be brought before the Board of County Commissioners on December 10<sup>th</sup> will require a few revisions to follow this study session.

**3<sup>rd</sup> Quarter Budget Review**

Attached to this report is background information on the economy, major fund projections, and the list of requested supplemental appropriations as of the end of the 3<sup>rd</sup> Quarter, 2019. The first section of the supplemental request materials identifies supplemental appropriation requests that would have a net impact on the 2019 budget that require a Board discussion and decision to move forward. The second section shows supplemental appropriation requests that have a neutral impact on the 2019 budget from an expenditure standpoint and generally involve grant funds or additional revenue.

The 2019 budget was balanced and adopted on December 11, 2018. Since that date, supplemental appropriations, transfers and reappropriations have been added to the original adopted 2019 budget. This amended budget is the basis for department and elected office projections and supplemental appropriation requests. During the second quarter of 2019, some departments and offices have identified areas or issues requiring modifications to their budgets and have submitted these needs as supplemental appropriation requests. For the 3<sup>rd</sup> Quarter of 2019, there are a number of supplemental requests for the 2019 budget that require a discussion and decision by the BOCC as well as a number that are budget neutral and have corresponding revenues to offset expenditures. A full list of all supplemental appropriation requests is included in the attached documentation.

The Executive Budget Committee (EBC) will meet to discuss these requests prior to the November 19<sup>th</sup> study session. The Finance Department will present the Committee’s recommendations to the Board for their review and approval at the study session. Before making decisions on these amendments, the Board of County Commissioners may wish to consider the attached background information on the status of the economy and the current financial status of the County.

Departments and elected offices were asked to provide revenue and expenditure projections based on what they have seen through the end of the 3<sup>rd</sup> Quarter of the 2019 budget year. These projections help to provide a look at where the County may be financially by the end of fiscal year 2019, and in future budget years based on certain assumptions. From this information, we have projected the fiscal status and have identified potential revenue and expenditure issues for five major County funds: the General Fund, Social Services Fund, Arapahoe Law Enforcement Authority Fund, Road and Bridge Fund, and the Capital Expenditure Fund.

**Link to Align Arapahoe**

Fiscal Responsibility related to maximizing the County’s financial sustainability and the responsible use of taxpayer funds: The review of the County’s fiscal status and financial projections for the future including adopting a structurally balanced General Fund operating budget are in keeping with the County’s objective.

**Discussion**

The sections below detail the economic, financial, and budget amendment information for the 3<sup>rd</sup> Quarter of 2019. Thus far there is roughly six months of financial information to use for forecasting for year-end, as well as projecting future budget years. As conditions change, the forecasts will change.

## Economic Outlook

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The economy for the nation and Colorado remains still positive during the longest economic expansion recorded. The 2018 annual GDP growth rate for the nation was 2.9 percent, and 3.5 percent for Colorado. This growth tied Colorado for the fifth fastest in the nation. While 2019 economic growth remains steady, it is expected to slow in 2020 and 2021 due to low unemployment rates and global economic uncertainty that is affecting business investments and profits. There is an elevated risk of recession through 2020 and 2021 and economic growth, as measured by GDP, is projected to slow moving into 2020. While personal income is projected to slow through 2019 and in 2020, Colorado is still expected to outpace the nation with projected growth of 5.6% in 2019 compared to the 4.9% for the nation. Along the Front Range, the housing market is starting to slow down as prices and higher interest rates are making houses less affordable. The decrease in new construction throughout the County and a lower inflation rate mean that there will be less in property tax for 2020. More information on the economic outlook and how it impacts the County budget will be provided during the study session with the BOCC.

Table I: Economic Indicators - September 2019						
Economic Indicator	Area	2017	2018	Forecast		
				2019	2020	2021
Real GDP Growth	National	2.2%	2.9%	2.2%	1.8%	1.6%
Unemployment Rate	National	4.4%	3.9%	3.7%	4.0%	4.5%
	Colorado	2.7%	3.3%	3.3%	3.7%	4.1%
Personal Income Growth	National	4.7%	5.6%	4.9%	4.6%	3.9%
	Colorado	5.8%	5.7%	5.6%	5.2%	4.7%
Wage and Salary Growth	National	4.7%	5.0%	5.4%	4.7%	3.8%
	Colorado	6.2%	5.2%	5.9%	5.3%	4.6%
Inflation	National	2.1%	2.4%	1.8%	2.1%	2.0%
	Colorado	3.4%	2.7%	1.8%	1.9%	1.9%
Housing Permit Growth	Colorado	11.2%	14.6%	-12.7%	-4.2%	2.0%
Nonresidential Building Growth	Colorado	2.9%	29.1%	-39.6%	8.1%	-2.9%

Source: Colorado Legislative Council September 2019 Economic & Revenue Forecast

## General Fund

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The General Fund is the main operating fund of the County and contains the largest concentration of revenues and expenditures for funding all or most of the programs, services, and staff of the elected offices and departments. Significant tax, charges for services, and intergovernmental payments drive the revenue side of the budget while salaries and benefits are the largest driver of costs on the expenditures side. The General Fund provides the home and funding for over 1,300 of the County's approximately 2,200 FTE positions.

### Revenue

Property tax collections from the County mill levy is the largest revenue source for the General Fund at about 60%. The amount of property tax received is dependent upon the assessed value of real estate within the County and the local growth calculation under the Taxpayer's Bill of Rights, also known as TABOR. TABOR allows property tax revenue to only grow by the combination of the Denver metro area inflation rate and the percentage of growth in the actual value of new construction. The inflation rate is not known until after the year is complete, so an estimate is used based on the State's projections. The inflation rate for 2018 dropped significantly from the September 2018 economic forecast to when the actual rate was determined in March 2019. The result is the County will refund approximately \$750,000 in over collections from 2019 in 2020. The drop in inflation was due to lower energy prices, economic weakness, and a slowdown in the increase in interest rates and home price appreciation.

The 2019 budget included just under \$113 million for property tax revenue which is a 4.8% increase over 2018. Property tax revenue has been steadily increasing since 2015 during the economic expansion following several years of flat revenue collections during the recession. Changes in the residential assessment rate have caused downward adjustments in the temporary tax credit on the County mill levy but only a minor adjustment to this residential assessment rate will occur for the 2019 assessment cycle for 2020 tax collections. Looking ahead, if the economy remains on its current track, annual increases of around \$4 million could be expected with property tax collections in the General Fund growing to over \$133 million by 2024.

Other significant sources of revenue include payments from the City of Centennial from the intergovernmental agreement for law enforcement services, fees and charges from the Clerk & Recorder's Office, development and permitting fees from Public Works & Development, and tax collection fees and investment earnings from the Treasurer's Office. The revenue from the Centennial intergovernmental agreement for law enforcement services has been increasing over the years as the cost to provide the services increases due primarily to salary and benefit increases. There was a significant increase during 2019 due to additional positions that the City is funding in patrol, investigation and communications. The Treasurer's Office fee to collect and distribute taxes increases with the increase in property tax revenue. This revenue source is budgeted at \$7.4 million for 2019 and is currently projected to come in around \$7.9 million. Interest earnings are projected to come in around \$4.9 million for 2019.

Construction activity has increased significantly within the County since the recession ended. This impacts development related revenue in the Public Works & Development Department. These revenue sources are currently projected to decline in 2019 from their peak in building permits and plan reviews in 2018. Even with a decline the activity is still much higher than it was during the recession. Increased real estate and motor vehicle activity after the recession had a positive impact on the revenues in the Clerk & Recorder's Office. That activity is beginning to slow from the peak over the last two years and the revenue has plateaued.

### Expenditures

The largest expenditures in the General Fund are for salary and benefits which make up nearly 62% of the total expenditure budget of \$202 million. The County extracts budget from each of the departments and elected offices to account for the historical amount of salary and benefit budget amounts that are not spent due to vacancies. These vacancy savings reductions enable the County to use the funds elsewhere in the budget for other funding priorities. In looking at budget to actual data for salary and benefit line items over the past few years, the trend is towards higher amounts of vacancy savings above the amount reduced from department and elected office budgets. In 2018, \$4.2 million of the nearly \$106 million salary and benefit budget remained unspent. This is due to a very robust job market in Colorado with historically low unemployment that makes finding and retaining staff more difficult. Salary and benefits are currently projected to come in \$3.1 million under budget for 2019.

The Services & Other category is the next largest for the General Fund. It includes professional services, contracted services, utilities, maintenance and repair, training and education and distributions to outside entities such as the Tri-County Health Department and the District Attorney's Office. For 2019 this category is budgeted at \$50.7 million and is currently projected to end the year at \$49.1 million. Some of the remaining \$1.6 million surplus will likely be

<b>Revenue Category</b>	<b>2019 Budget</b>	<b>2019 YTD Actuals</b>	<b>% of Budget</b>
Taxes	\$ 121.5	\$ 118.0	97.2%
Licenses & Permits	6.8	4.8	0.0%
Intergovernmental	32.0	21.0	65.5%
Charges for Services	22.2	18.9	85.2%
Fines & Forfeits	0.8	0.3	43.4%
Investment Earnings	3.4	4.7	136.2%
Interfund Revenues	4.3	3.2	76.3%
Transfers In	0.2	0.2	0.0%
Miscellaneous	3.1	2.5	81.2%
<b>Total Revenue</b>	<b>\$ 194.2</b>	<b>\$ 173.6</b>	<b>89.4%</b>
<b>Expenditure Category</b>			
Salaries	\$ 97.2	\$ 69.7	71.7%
Employee Benefits	28.1	19.5	69.3%
Supplies	7.4	4.7	63.1%
Services & Other	50.7	35.0	69.0%
Community Programs	0.4	0.3	76.4%
Capital Outlay	0.3	0.2	66.4%
Central Services	2.7	1.9	70.2%
Transfers Out	15.5	15.5	100.0%
<b>Total Expenditures</b>	<b>\$ 202.3</b>	<b>\$ 146.7</b>	<b>72.5%</b>

requested to be reappropriated to the 2020 budget to complete activities that were budgeted in 2019 but not completed by year end.

The Supplies category is budgeted at \$7.4 million for 2019 and is projected to end the year at \$7.1 million. Central Services Fund charges related to the purchase and future replacement of capital assets such as vehicles, equipment and high value technology hardware and software are budgeted at \$2.7 million and are currently projected to come in slightly under budget for 2019.

The transfer of monies to other County funds from the General Fund are another category of expenditures. These transfers are for administrative expenses in grant and internal service related funds, the Self-Insurance Liability Fund, building maintenance, debt service and the funding of capital improvement projects. The total amount of transfers from the General Fund for 2019 are budgeted at \$15.5 million with \$6.1 million of that being to the Capital Expenditure Fund for capital improvement projects.

**Outlook for 2019**

The General Fund projections currently show revenue coming in at \$197.1 million, which is \$2.9 million higher than the 2019 amended budget. Revenue projections are showing collections below budget for licenses and permits, intergovernmental revenue, and fines and forfeits categories which is offset by expected collections over budget for the charges for services and investment earnings categories. Expenditures are projected to be \$197.1 million or \$5.2 million below the amended budget. The categories projected to have the most savings are salaries and benefits due to vacancy savings and the supplies and services and other categories.

Including the requested budget supplementals, the projections result in a \$100,000 addition to fund balance compared to a budgeted \$8.1 million use of fund balance in the General Fund for 2019. The ending fund balance for 2019 would be \$60.3 million compared to the amended budget ending fund balance of \$52.1 million. The Board's policy reserve is 11% of the annual operating budget which is \$20.6 million for 2019. That results in about \$39.7 million of the fund balance being available to spend on other needs in the General Fund.

**Budget Amendments for 2019**

There are 18 budget supplemental requests in the General Fund for the 3<sup>rd</sup> quarter of 2019. The net impact to the General Fund is a reduction of \$199,895 to revenue and a reduction of \$171,195 to expense budgets. There is a request to reduce the revenue and expense budgets by \$649,461 in the Sheriff's Office to match the actual Centennial IGA billings for the additional positions that were approved by the City in March. There is also a request from the Sheriff's Office to recognize and appropriate \$280,000 for funds received from Cherry Creek Schools for the School Resources program. The Sheriff's Office is also requesting to recognize and appropriate \$58,074 for the SCAAP Grant Award that has been received. The Sheriff's Office also has a number of requests to transfer funds to the Central Services Fund to purchase a variety of assets that include a forklift for the warehouse, a Drago gas delivery for the Bearcat, and a drone and related equipment for a total transfer of \$75,026. The Information Technology Department is requesting to recognize and appropriate \$97,735 that is being transferred from the Central Services Fund for items that no longer meet the asset threshold that need to be replaced. They are also asking to transfer a total of \$77,500 to the Central Services Fund to purchase two virtual services and an air-conditioning unit for the server room. Facilities and Fleet Management is requesting to transfer \$20,000 to the Central Services Fund to purchase a tractor for snow removal at the newly opened Precinct 5 Substation.

**Projections**

The forecast period for the General Fund shows small deficits and surpluses in the operating budget for 2021 through 2024 after a structurally balanced budget proposed for 2020 that includes a \$9.3 million use of fund balance for one-time expenses. The increase in expenditures is not as significant from 2021 to 2022 as it is in other years due to the debt service payment for CentrePoint Plaza ending after 2021. The continued growth in property tax revenues is key to offsetting expenditures in the General Fund but, a recession or economic downturn during the forecast period could impact these projections significantly. The expenditure projections only assume continued spending at the current level of service and it does not assume any budget packages or ongoing increases to the budget. With the

current assumptions, the fund balance of the General Fund should remain around the \$50 million mark by the end of the 5-year forecast.

Another important factor in this projection is the absence of an estimate of the transfer to the Capital Expenditure Fund beyond the 2020 recommended budget to complete the current Capital Improvement Program (CIP) plan. The gap between the revenue allocated to the Capital Expenditure Fund and the amount of projects requires a transfer from the General Fund to fund the projects. It is estimated that between \$7 and \$14 million annually will be required to adequately fund the project plan which would exceed the amount of unspent General Fund budget at the end of a fiscal year based on recent experience. If these transfers are required, then the fund balance of the General Fund would be impacted significantly and the deficits for the forecast period would grow. More on the gap between revenues and required project funding is located in the section on the Capital Expenditure Fund below.

**Table 3: General Fund Projections**

(Dollars in Millions)	Actual	Adopt.	Amend.	Proj.	Recomm.	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Total Revenue</b>	<b>189.1</b>	<b>189.7</b>	<b>194.2</b>	<b>197.1</b>	<b>200.4</b>	<b>204.9</b>	<b>210.9</b>	<b>216.3</b>	<b>222.7</b>
Expenditures	185.7	196.2	202.3	197.1	209.7	206.7	208.9	216.1	222.5
Other Adjustments	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>185.7</b>	<b>196.2</b>	<b>202.3</b>	<b>197.1</b>	<b>209.7</b>	<b>206.7</b>	<b>208.9</b>	<b>216.1</b>	<b>222.5</b>
<b>Net</b>	<b>3.4</b>	<b>(6.5)</b>	<b>(8.1)</b>	<b>0.1</b>	<b>(9.3)</b>	<b>(1.8)</b>	<b>2.0</b>	<b>0.3</b>	<b>0.2</b>
<b>Beginning Fund Balance</b>	<b>56.7</b>	<b>60.1</b>	<b>60.1</b>	<b>60.1</b>	<b>60.2</b>	<b>50.9</b>	<b>49.1</b>	<b>51.0</b>	<b>51.3</b>
Change in Fund Balance	3.4	(6.5)	(8.1)	0.1	(9.3)	(1.8)	2.0	0.3	0.2
<b>Ending Fund Balance</b>	<b>60.1</b>	<b>53.6</b>	<b>52.0</b>	<b>60.2</b>	<b>50.9</b>	<b>49.1</b>	<b>51.0</b>	<b>51.3</b>	<b>51.4</b>
<b>Board Designated Reserve</b>	<b>18.7</b>	<b>20.6</b>	<b>20.6</b>	<b>20.6</b>	<b>22.3</b>	<b>22.7</b>	<b>23.0</b>	<b>23.8</b>	<b>24.5</b>

## Capital Expenditure Fund

The Capital Expenditure Fund accounts for larger projects that are for the construction or improvement of County facilities, significant software purchases or upgrades, and other significant projects that have a useful life of 10 years or more. The projects funded in the Capital Expenditure Fund are included the 5-year Capital Improvement Program (CIP) that are recommended by the CIP Committee and approved by the Board in the annual budget.

### Revenue

Revenue in the Capital Expenditure Fund is received from three main sources; property tax, specific ownership tax, and transfers from other funds within the County. This transfer is primarily from the General Fund. Property tax revenue has remained relatively steady for the last several years. Any increase in property tax revenue usually got to fund the operating budgets of the General and Social Services Funds. Therefore, the mill levy is adjusted annually to maintain a consistent revenue of \$4.5 million.

The Fund also receives a portion of specific ownership tax collections. The allocation is proportionate to the amount of property tax the Fund receives. Because property tax revenue remains rather constant, the amount of specific ownership taxes that are collected are also expected stay about at the 5-year average of \$354,456 collected annually. The third source of revenue is transfers of funding from other county funds. This is primarily from the General Fund to cover the gap in funding between the recommended CIP projects and available funding from property and specific



ownership taxes. As shown in the Table 4, the transfer for 2019 was \$6.1 million. In the last couple of budgets, the Board has adopted a transfer that was higher than in previous years. This was an effort to try to alleviate some of the pressures being felt by the rising number of projects and costs.

<b>Revenue Category</b>	<b>2019 Budget</b>	<b>2019 YTD Actuals</b>	<b>% of Budget</b>
Taxes	\$ 4.9	\$ 4.7	97.0%
Intergovernmental	-	-	0.0%
Transfers In	6.1	6.1	100.0%
Miscellaneous	-	-	0.0%
<b>Total Revenue</b>	<b>\$ 11.0</b>	<b>\$ 10.8</b>	<b>98.7%</b>
<b>Expenditure Category</b>			
Services & Other	\$ 1.2	\$ 0.4	30.2%
Capital Outlay	13.4	6.1	45.4%
Transfers Out	5.0	5.0	100.0%
<b>Total Expenditures</b>	<b>\$ 19.6</b>	<b>\$ 11.4</b>	<b>58.3%</b>

#### **Expenditures**

The expenditures within the Capital Expenditure Fund are limited to funding capital projects, or the accounting of the tax collection fee assessed by the Treasurer's Office on property tax collections. The tax collection fee for this fund is a relatively small amount of about \$68,000. The largest expenditures are in the capital outlay and transfer out categories. Over the past 5 years, there has been an average of \$9.3 million spent from the capital outlay category. For 2019, it is projected that \$15.0 million will be expended by year-end. This includes the \$4.97 transfer to the Infrastructure Fund for roadway infrastructure capital projects

The 2019 adopted Capital Expenditure Fund budget also included \$255,000 for information technology related projects, \$3,634,075 for projects at the Sheriff's Office related to public safety, and \$3,972,000 for facilities related projects. The funding in the amended budget is supplemented by funds from prior year projects that were not complete at the end of the prior fiscal year, and from budget amendments approved earlier in this fiscal year. When adding these amounts to the adopted budget, the amended budget reflects \$14.5 million in funding for completing capital projects for a total Capital Expenditure Fund budget of \$19.6 million.

#### **Outlook for 2019**

Expenditures for the Capital Expenditure Fund are projected at \$14.97 million by year-end based on current expenditures and project timeline information through the end of the 3<sup>rd</sup> Quarter. Year-end revenue, consisting of the relatively constant property and specific ownership taxes, as well as the transfer from the General Fund should total just under \$11 million. The year-end projections would reduce the beginning of the year fund balance from \$9.1 million to \$5.3 million. The \$3.9 million use of fund balance is mostly due to incomplete projects and their unspent funds in prior years that were reappropriated in 2019. There was a budgeted use of fund balance in the adopted budget in order to help fund the 2019 capital projects. The table below depicts the budget of significant projects in the Capital Expenditure Fund and the spending through the end of the 3<sup>rd</sup> Quarter.

Table 5: Current Status of Capital Improvement Program Projects

Fundcenter	Budget	YTD Actuals	Encumbrance	Avail Funds	Year-end Projection
Transfer to Infrastructure Fund	4,970,000	4,970,000	-	-	4,970,000
Detention Facility Door Control & Intercom	3,129,075	2,921,237	168,606	39,232	3,254,222
Detention Center Infrastructure Improvements	1,311,553	21,544	46,810	1,243,199	267,247
Peoria Salt Dome Replacement	1,271,946	75,154	29,983	1,166,809	105,138
Intake Center Planning	1,044,465	521,201	475,000	48,264	996,201
SAP Enterprise Reporting	800,000	-	-	800,000	150,000
Precinct 5 Substation	599,103	515,149	21,920	62,034	599,103
Arapahoe Plaza Parking Deck Repairs	585,856	545,202	5,260	35,394	537,514
Byers County Facility	550,000	494,597	311	55,092	535,000
Other Capital Expenditure Fund Projects	5,307,707	2,399,754	599,845	2,308,108	3,559,756
<b>Total</b>	<b>\$ 19,569,705</b>	<b>\$ 12,463,838</b>	<b>\$ 1,347,735</b>	<b>\$ 5,758,132</b>	<b>\$ 14,974,181</b>

### Budget Amendments for 2019

There are several budget amendment requests for the Capital Expenditure Fund for the 3<sup>rd</sup> Quarter. A request to transfer \$454 from remaining balance of the A/D Works Tenant Improvements at Altura to the Admin I Clerk & Recorder Records project. There was a final invoice that came in after the project had been closed. This transfer is to cover that expense. The Sheriff's Office has three requests to supplement the Detention Door/Camera project. The first is to transfer \$50,763 from the General Fund for funds received from the RISE program. There is also \$22,884 from the Jail Medication Assisted Treatment Induction/Continuation (JMAT) in the Grant Fund and then \$51,500 from the General Fund, Information Technology Department from unused maintenance fees for the year. These requests, totaling \$125,147, are requested to complete the camera replacement at the Detention Center. The other supplemental is to transfer \$2,024 from the General Fund, Information Technology, for the final invoice for the assessment done for the Admin I Data Center Redesign.

### Projections

The projections for the Capital Expenditure Fund reflect the current fiscal situation of flat revenues that are greatly exceeded by the forecast for capital improvement project funding needs. If the current ongoing tax revenue amount of \$4.9 million continues, the current 5-year Capital Improvement Program outlook would require an average transfer of \$11 million annually from the General Fund. In the projections for the Capital Expenditure Fund, this is referred to as the 'capital funding gap'. The projections for the Capital Expenditure Fund show that without the infusion of these funds, whether from transfers from the General Fund or other sources, the County would not be able to fund its 5-Year Capital Improvement Program plan. On the projections below, as well as the detailed schedule later in this document, this capital funding gap is depicted and can be understood to either represent the amount of additional funding that is needed to fund the needs of the Capital Improvement Program for that particular year or the amount of projects that would have to be deferred from the current CIP to avoid transferring funds from the General Fund. Regardless, whatever projects are to be funded in the Capital Expenditure Fund will have to be supported by an equivalent amount of revenue.

**Table 6: Capital Expenditure Fund Projections**

(Dollars in Millions)	Actual	Adopt.	Amend.	Proj.	Recomm.	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Total Revenue</b>	<b>15.3</b>	<b>11.0</b>	<b>11.0</b>	<b>11.1</b>	<b>10.4</b>	<b>4.9</b>	<b>4.9</b>	<b>4.9</b>	<b>4.9</b>
Expenditures	12.7	12.9	19.6	14.9	10.4	20.9	14.6	12.7	19.4
Other Adjustments	-	-	-	0.1	3.9	(16.0)	(9.7)	(7.9)	(14.5)
<b>Total Expenditures</b>	<b>12.7</b>	<b>12.9</b>	<b>19.6</b>	<b>15.0</b>	<b>14.3</b>	<b>4.9</b>	<b>4.9</b>	<b>4.9</b>	<b>4.9</b>
<b>Net</b>	<b>2.6</b>	<b>(1.9)</b>	<b>(8.6)</b>	<b>(3.9)</b>	<b>(3.9)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Beginning Fund Balance</b>	<b>6.5</b>	<b>9.1</b>	<b>9.1</b>	<b>9.1</b>	<b>5.3</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>
Change in Fund Balance	2.6	(1.9)	(8.6)	(3.9)	(3.9)	-	-	-	-
<b>Ending Fund Balance</b>	<b>9.1</b>	<b>7.2</b>	<b>0.5</b>	<b>5.3</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>
Restrict/Commit/Assigned	-	-	-	-	-	-	-	-	-
<b>Funds Avail. for Approp.</b>	<b>9.1</b>	<b>7.2</b>	<b>0.5</b>	<b>5.3</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>

## Social Services Fund

The Social Services Fund holds the allocations from State and Federal sources for various programs including Child and Adult Protective Services and Community and Child Support Services. It funds a total of 606.00 FTE that provide a variety of services to the citizens of Arapahoe County.

**Table 7: Social Services Fund Year-to-Date**

	2019 Budget	2019 YTD Actuals	% of Budget
<b>Revenue Category</b>			
Taxes	\$ 14.7	\$ 14.6	99.1%
Licenses & Permits	-	0.0	0.0%
Intergovernmental	50.0	37.4	74.8%
Charges for Services	0.0	0.0	78.5%
Miscellaneous	1.0	0.6	59.0%
<b>Total Revenue</b>	<b>\$ 65.8</b>	<b>\$ 52.6</b>	<b>80.0%</b>
<b>Expenditure Category</b>			
Salaries	\$ 34.3	\$ 26.9	78.3%
Employee Benefits	10.4	7.8	75.6%
Supplies	0.4	0.3	74.5%
Services & Other	3.7	2.4	65.6%
Community Programs	13.3	10.1	75.8%
Capital Outlay	3.6	0.2	6.8%
Central Services	1.5	1.1	77.3%
Transfers Out	0.1	0.1	73.5%
<b>Total Expenditures</b>	<b>\$ 67.2</b>	<b>\$ 48.9</b>	<b>72.8%</b>

### Revenue

The main source of revenue for the Social Services Fund comes from the State and Federal allocations for the programs that Human Services provides. The State's fiscal year goes from July 1 to June 30 each year while the County fiscal year is January 1 to December 31. This creates a challenge for accurately projecting what the State allocations will be for the next year while merging the two. The funding for these programs is between 80%-100% depending on the specific program. For several years the County has also received Managed Care Savings from the State but this has ended and the final amounts will be used throughout 2019.

The other source of revenue is the property tax that the Social Services Fund receives. The amount of revenue from the property tax and related specific ownership tax is used for meeting the County's match and maintenance of effort for the State allocations. The property tax trend follows that of the General Fund. This will result in a total of \$14.8 million for projected property tax and specific ownership tax revenues in 2019.

### Expenditures

The Social Services Fund expenditure budget provides funding for Human Services Department staff across five divisions: Finance, Operations, Legal, Child and Adult Protective Services (CAPS), and Community and Child Support Services. Roughly 66% of the expenditures goes towards the salaries and benefits for the department and these have grown slightly faster than the General Fund due to the growth in the number of staff as well as some market adjustments made to specific job classifications. In general, Human Services expenditures have grown over the past few years as State allocations for programs, especially for the Child and Adult Protective Services Division, have grown. The Human Services Department has consistently added staff for the Child and Adult Protective Services Division each year for the last 3 years as part of implementing the findings of a State workload study in an effort to reduce the caseload on caseworkers.

### Outlook for 2019

Current projections show that the Social Services Fund will use a total of \$400,000 from Fund balance by year end. When including the supplementals for various grants received this year, the projected revenue for 2019 is \$63.3 million. This is \$2.5 million less than the budgeted revenue as the reimbursements for the Arapahoe Plaza CAPS remodel will not be completed during 2019. This is also why the expenditures are expected to come in below budget as well. The construction on this remodel project will be completed in 2020.

### Budget Amendments for 2019

The Human Services Department has no budget amendments for the 3<sup>rd</sup> Quarter budget review. They do, however, have a request for a fixed asset number to complete the GOALS Building Improvements that will be completed with funds that currently exist within their budget.

### Projections

The long-term projections for the Social Services Fund are very difficult to develop as a majority of the revenues and the corresponding expenditures are dependent upon decisions at the State and Federal level regarding social service programs. That said, the projections that are displayed take into consideration the prior trends in spending, property tax collections, and reimbursements from the State. There will be a use of fund balance of \$1.6 million that is currently in the 2020 recommended budget and roughly \$1.7 million each year over the remaining 4 years of the 5-year projection period. This will result in a drawdown of fund balance that will cause the fund to be near the policy reserve at the end of 2023. This could change at any time depending on what allocations are received from the State.

**Table 8: Social Services Fund Projection**

(Dollars in Millions)	Actual	Adopt.	Amend.	Proj.	Recomm.	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Total Revenue</b>	<b>63.9</b>	<b>61.4</b>	<b>65.8</b>	<b>63.3</b>	<b>71.2</b>	<b>70.0</b>	<b>72.7</b>	<b>75.5</b>	<b>78.5</b>
Expenditures	64.0	61.8	67.2	63.7	72.8	71.8	74.4	77.2	80.1
Other Adjustments	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>64.0</b>	<b>61.8</b>	<b>67.2</b>	<b>63.7</b>	<b>72.8</b>	<b>71.8</b>	<b>74.4</b>	<b>77.2</b>	<b>80.1</b>
<b>Net</b>	<b>(0.1)</b>	<b>(0.3)</b>	<b>(1.4)</b>	<b>(0.4)</b>	<b>(1.6)</b>	<b>(1.8)</b>	<b>(1.7)</b>	<b>(1.6)</b>	<b>(1.6)</b>
<b>Beginning Fund Balance</b>	<b>9.9</b>	<b>9.9</b>	<b>9.9</b>	<b>9.9</b>	<b>9.5</b>	<b>7.9</b>	<b>6.1</b>	<b>4.4</b>	<b>2.8</b>
Change in Fund Balance	(0.1)	(0.3)	(1.4)	(0.4)	(1.6)	(1.8)	(1.7)	(1.6)	(1.6)
<b>Ending Fund Balance</b>	<b>9.9</b>	<b>9.5</b>	<b>8.5</b>	<b>9.5</b>	<b>7.9</b>	<b>6.1</b>	<b>4.4</b>	<b>2.8</b>	<b>1.2</b>
Restrict/Commit/Assigned	(2.1)	(2.2)	(2.2)	(2.2)	(2.1)	(2.4)	(2.5)	(2.6)	(2.7)
<b>Funds Avail. for Approp.</b>	<b>7.7</b>	<b>7.3</b>	<b>6.2</b>	<b>7.2</b>	<b>5.8</b>	<b>3.7</b>	<b>1.9</b>	<b>0.2</b>	<b>(1.5)</b>

The reason for this projected drawdown in fund balance is the result of growing Human Services allocations and expenditures and the need to keep pace with County match requirements as TANF reserve and Managed Care savings are depleted. The 2020 budget year is projected to be the year that these reserves and incentives will be used up and the development of the State fiscal year budget for 2020-2021 as well as the County's 2021 budget should provide more insight into what the long-term funding issues for the Social Services Fund will be.

## Arapahoe Law Enforcement Authority Fund

The Arapahoe Law Enforcement Authority Fund (ALEA) provides law enforcement services to the unincorporated portions of the County and is funded by a mill levy of 4.982 that was approved specifically for this purpose. The majority of the funds that are generated by the mill levy, specific ownership tax and other miscellaneous fees and traffic fines go to fund personnel and operations of the Sheriff's Office.

### Revenue

Property tax revenue has grown in 2019 due to the increased taxable value in the unincorporated areas of the county. The 2019 projected property tax is \$6.85 million which is an increase of about \$150,000 over the 2018 collections. Property tax collections are heavily dependent on growth in property values as well as adjustments in the residential assessment rate. The property tax revenue collected in 2018 decreased from the year before due to the drop in the residential assessment rate from 7.96% to 7.2% in the 2017 assessment cycle. The residential assessment rate will drop slightly to 7.15% during the 2019 assessment cycle but is expected to be mitigated by continuing growth in property values as evidenced with the preliminary values used for the 2020 recommended budget.

Other significant revenues in the ALEA Fund include specific ownership tax, traffic fines, and revenue received for contract patrol services for specific areas. Specific ownership tax has steadily increased along with the growth in the economy following the recession. The growth trend in this revenue is expected to continue through the forecast period based on the current economic situation and its distribution relative to property tax collections. Traffic fines were once a significant source of revenue but have declined steadily over the past few years. The reason for the decline is due to increased Sheriff's Office calls for service in the unincorporated areas that reduce the amount of time dedicated to traffic enforcement. The fine revenue fell short of budget in 2018 with collections of \$322,000 and collection trends indicate revenues even lower in 2019. Contracted law enforcement services revenue is projected to come in above budget due to annual increases in the cost of providing the service included in the 2019 contracts. The contract cost is tied to an amount equivalent to the amount that would be funded by the ALEA mill levy.

### Expenditures

Salary and benefit costs for the 64 FTE that provide law enforcement services to the unincorporated area of the county are the largest expenditures for the ALEA Fund. Those expenses make up about 84% of the total expenditure budget of \$8.7 million. There have been additional FTE added over the past few years. The additional staffing combined with the increases due to the law enforcement step program and market increases have all contributed to the growth in salary and benefits. There were two crime lab positions that were moved out of the ALEA Fund and into the General Fund and replaced with two additional deputy positions.

Revenue Category	2019	2019 YTD Actuals	% of Budget
Taxes	\$ 7.3	\$ 7.1	97.2%
Intergovernmental	0.0	0.0	0.0%
Charges for Services	0.2	0.2	96.2%
Fines & Forfeits	0.5	0.2	41.3%
Miscellaneous	-	0.0	0.0%
<b>Total Revenue</b>	<b>\$ 8.0</b>	<b>\$ 7.5</b>	<b>93.6%</b>
Expenditure Category	2019	2019 YTD Actuals	% of Budget
Salaries	\$ 5.5	\$ 3.9	71.5%
Employee Benefits	1.7	1.2	70.7%
Supplies	0.3	0.3	84.4%
Services & Other	0.5	0.1	29.8%
Central Services	0.6	0.6	92.1%
Transfers Out	0.0	0.0	100.0%
<b>Total Expenditures</b>	<b>\$ 8.7</b>	<b>\$ 6.2</b>	<b>71.1%</b>

Approximately \$770,000 is budgeted for supplies and services. Gasoline and wireless air charges are the largest expenses in those categories. These categories are currently projected to come in under budget at year end which is consistent with prior years. Another large expense of approximately \$438,000 in this fund is for the purchase and replacement of vehicles and equipment. The budget for this area is based on the number of vehicles and equipment that need to be replaced in that given year.

### Outlook for 2019

Current revenue projections indicate that revenue will be approximately \$100,000 below budget for 2019. This is primarily due to the decline in traffic fine revenue. Expenditures are projected to be approximately \$200,000 below budget due to expected savings in the Supplies and Services categories. Current projections indicate a \$400,000 use of fund balance for 2019, which is lower than in the amended budget.

The ending fund balance for the ALEA Fund for 2019 is projected to be \$7.1 million. The amount available for appropriation after the \$1.4 million policy reserve is \$5.7 million.

### Budget Amendments for 2019

There are no budget amendment requests for the ALEA Fund for the 3<sup>rd</sup> Quarter of 2019.

### Projections

The ALEA Fund has been adopted the past few years with a deficit where the expenditures are budgeted higher than the revenue. Typically, a deficit does not materialize by year end. It did occur in 2018 with the decline in the residential assessment rate offsetting some of the growth in property tax and the addition of staffing expenditures.

The fund balance for the ALEA Fund is projected to decline from \$7.5 million at the beginning of 2019 to \$5.0 million by the end of 2024. This outlook is much different than it was earlier in the year ago due to the residential assessment rate not decreasing as much as it was initially expected for the 2019 assessment and assessed values that are higher than were anticipated, growing over 18% for 2020 collections. The forecast period does include 3.0 FTE that are part of the 2020 recommended budget as well as associated one-time and ongoing costs. Changes in the taxable value and residential assessment rate have a significant impact on this fund with the property tax being the primary revenue source.

**Table 10: Arapahoe Law Enforcement Authority Fund Projections**

(Dollars in Millions)	Actual	Adopt.	Amend.	Proj.	Recomm.	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Total Sources</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>7.9</b>	<b>9.3</b>	<b>9.4</b>	<b>9.6</b>	<b>9.8</b>	<b>9.9</b>
Uses	9.7	8.7	8.7	8.4	9.5	9.6	10.0	10.3	10.7
Other Adjustments to Uses	-	-	-	-	-	-	-	-	-
<b>Total Uses</b>	<b>9.7</b>	<b>8.7</b>	<b>8.7</b>	<b>8.4</b>	<b>9.5</b>	<b>9.6</b>	<b>10.0</b>	<b>10.3</b>	<b>10.7</b>
<b>Net</b>	<b>(1.8)</b>	<b>(0.7)</b>	<b>(0.7)</b>	<b>(0.4)</b>	<b>(0.2)</b>	<b>(0.2)</b>	<b>(0.4)</b>	<b>(0.6)</b>	<b>(0.8)</b>
<b>Beginning Fund Balance</b>	<b>9.3</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>7.1</b>	<b>6.9</b>	<b>6.7</b>	<b>6.4</b>	<b>5.8</b>
Change in Fund Balance	(1.8)	(0.7)	(0.7)	(0.4)	(0.2)	(0.2)	(0.4)	(0.6)	(0.8)
<b>Ending Fund Balance</b>	<b>7.5</b>	<b>6.9</b>	<b>6.9</b>	<b>7.1</b>	<b>6.9</b>	<b>6.7</b>	<b>6.4</b>	<b>5.8</b>	<b>5.0</b>
Restrict/Commit/Assigned	(1.2)	(1.4)	(1.4)	(1.4)	(1.6)	(1.6)	(1.7)	(1.7)	(1.8)
<b>Funds Avail. for Approp.</b>	<b>6.4</b>	<b>5.4</b>	<b>5.4</b>	<b>5.7</b>	<b>5.3</b>	<b>5.1</b>	<b>4.7</b>	<b>4.1</b>	<b>3.2</b>

## Road & Bridge Fund

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The Road & Bridge Fund provides funding for transportation infrastructure maintenance and snow removal to the unincorporated portion of Arapahoe County. The Road & Bridge Fund makes up roughly 22% of the total Public Works & Development budget and shares back 50% of the property tax received to the cities per statute.

**Table 11: Road & Bridge Fund Year-to-Date**

	2019 Budget	2019 YTD Actuals	% of Budget
<b>Revenue Category</b>			
Taxes	\$ 6.2	\$ 6.0	97.6%
Licenses & Permits	0.3	0.3	0.0%
Intergovernmental	9.9	7.2	73.1%
Charges for Services	-	-	0.0%
Miscellaneous	0.1	-	0.0%
<b>Total Revenue</b>	<b>\$ 16.4</b>	<b>\$ 13.5</b>	<b>82.1%</b>
<b>Expenditure Category</b>			
Salaries	\$ 3.3	\$ 2.2	67.1%
Employee Benefits	1.1	0.8	66.9%
Supplies	3.3	1.9	58.1%
Services & Other	6.8	4.9	71.9%
Central Services	2.7	2.0	75.6%
Transfers Out	0.5	0.5	100.0%
<b>Total Expenditures</b>	<b>\$ 17.7</b>	<b>\$ 12.3</b>	<b>69.4%</b>

### Revenue

The main sources of revenue for the Road & Bridge Fund are the Highway User's Tax Fund (HUTF) that comes from the State motor vehicle registrations and fuel excise taxes and from the County's property tax. The property tax for the Road & Bridge fund is held at roughly \$5.8 million of which 50% is shared back to the cities. For 2019, the total amount of budgeted revenue is \$16.4 million. This year there will be an additional HUTF amount of almost \$1.2 million due to SB 18-001 and 19-262.

### Expenditures

Roughly 25% of the Road & Bridge Fund budget is for salary and benefit costs. This supports the 58.00 FTE that reside in this fund. The most significant budgeted costs are for the materials and contracted services needed for road repairs and maintenance. These costs have continued to increase over the years and, in the future, is anticipated to grow faster than revenues. When looking at Table 12 below you will see that there is a slight decrease in the expenditures in 2020 and 2021. The budgeted amount for materials is higher in 2019 due to

the additional \$650,000 that was received in 2018 from SB 18-001. As these are one-time funding sources, the budget has been decreased accordingly for purposes of projecting future budget amounts.

### Outlook for 2019

Total revenue collections are currently projected to be \$16.9 million and expenditures of \$17.3 million for 2019. This will result in a use of fund balance of \$400,000 which is lower than the amended budget use of \$1.3 million. This positive variance is due to increased vacancy savings and the decrease in materials that have been purchased as weather is preventing the purchase of some materials. There was also additional revenue received for both HUTF and the Mineral Severance Tax. This results in an additional almost \$500,000 above budget for revenues. The additional HUTF is due to the calculation and the distributions of SB 18-001 and SB 19-262 funds in Tier II of the calculation which Arapahoe County receives 12.65%. Current projections show that there will be about \$3.8 million remaining in the fund balance at the end of 2019.

### Budget Amendments for 2019

There are no supplemental requests for the Road & Bridge Fund for the 3<sup>rd</sup> quarter budget review.

### Projections

For the 5-year projection period there is a structural deficit of \$1,00,000 in 2020 and roughly \$300,000 for the remaining years through 2024. These upcoming deficits result in the fund falling below the policy reserve amount in 2021 and continuing to stay below that amount through the projection period. If these projections do not improve as the year continues, adjustments will need to be made to keep the fund above the policy reserve amount for next year.

**Table 12: Road & Bridge Fund Projections**

(Dollars in Millions)	Actual 2018	Adopt. 2019	Amend. 2019	Proj. 2019	Recomm. 2020	Forecast			
						2021	2022	2023	2024
<b>Total Revenue</b>	<b>16.8</b>	<b>16.4</b>	<b>16.4</b>	<b>16.9</b>	<b>15.7</b>	<b>15.9</b>	<b>16.1</b>	<b>16.2</b>	<b>16.4</b>
Expenditures	16.3	16.9	17.7	17.3	16.7	16.1	16.3	16.5	16.7
Other Adjustments	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>16.3</b>	<b>16.9</b>	<b>17.7</b>	<b>17.3</b>	<b>16.7</b>	<b>16.1</b>	<b>16.3</b>	<b>16.5</b>	<b>16.7</b>
<b>Net</b>	<b>0.5</b>	<b>(0.5)</b>	<b>(1.3)</b>	<b>(0.4)</b>	<b>(1.0)</b>	<b>(0.2)</b>	<b>(0.2)</b>	<b>(0.3)</b>	<b>(0.3)</b>
<b>Beginning Fund Balance</b>	<b>3.7</b>	<b>4.2</b>	<b>4.2</b>	<b>4.2</b>	<b>3.8</b>	<b>2.8</b>	<b>2.6</b>	<b>2.3</b>	<b>2.1</b>
Change in Fund Balance	0.5	(0.5)	(1.3)	(0.4)	(1.0)	(0.2)	(0.2)	(0.3)	(0.3)
<b>Ending Fund Balance</b>	<b>4.2</b>	<b>3.7</b>	<b>2.9</b>	<b>3.8</b>	<b>2.8</b>	<b>2.6</b>	<b>2.3</b>	<b>2.1</b>	<b>1.7</b>
Restrict/Commit/Assigned	(2.7)	(2.8)	(2.8)	(2.8)	(2.8)	(2.7)	(2.7)	(2.8)	(2.8)
<b>Funds Avail. for Approp.</b>	<b>1.4</b>	<b>0.8</b>	<b>0.1</b>	<b>1.0</b>	<b>(0.0)</b>	<b>(0.1)</b>	<b>(0.4)</b>	<b>(0.7)</b>	<b>(1.0)</b>

### Summary of Budget Amendments

The following section contains a detailed list of the budget amendments submitted for the 3<sup>rd</sup> Quarter Budget Review. There are two main budget amendment request sections. One section details the budget amendment requests that have a net impact on the financial condition of the fund in which they are requested and likely require a BOCC discussion to move forward to adoption.

3rd Quarter Budget Review			
Summary of Proposed Budget Adjustments			
Department	Revenue Amount	Expense Amount	FTEs
<b>2019</b>			
<b>DISCUSSION NEEDED</b>			
General Fund	\$ (538,255)	\$ (509,555)	-
Capital Expenditure Fund	125,147	125,147	-
Central Services Fund	172,526	194,964	-
Open Spaces Sales Tax Fund	376,603	376,603	-
Fair Fund	8,700	8,700	-
Grant Fund	8,471	8,471	-
Workers Compensation Fund	57,511	350,000	-
<b>TOTAL Discussion Needed</b>	<b>\$ 210,703</b>	<b>\$ 554,330</b>	<b>-</b>
<b>NEW REVENUE/BUDGET CLEANUP</b>			
General Fund	\$ 577,383	\$ 577,383	-
Grant Fund	149,973	149,973	-
Fair Fund	156,700	156,700	-
AC Recreation District Fund	21,000	21,000	-
Self Insurance Liability Fund	693,462	693,462	-
Infrastructure Fund	791,303	791,303	-
Forfeiture Fund	62,431	62,431	-
<b>TOTAL New Revenue/Budget Cleanup</b>	<b>\$ 2,452,252</b>	<b>\$ 2,452,252</b>	<b>-</b>



The second section details budget amendment requests that do not have a net impact and often reflect the receipt of new revenue to offset expenditures or are budget clean-up items. The letter preceding each budget amendment request corresponds to the financial information in the detailed schedule later in the BSR.

**Budget Amendments: Discussion Needed**

- A. Transfer \$40,000 from General Fund, Administrative Services to General Fund, Communications & Admin Services for the Census funding. This to move the funding to where the temporary grant funded census position is located.
- B. Transfer \$8,700 from General Fund fund balance to the Fair Fund, Open Spaces for the cost of the employee ticket redemptions.
- C. Transfer \$51,500 from General Fund, Sheriff's Office to Capital Expenditure Fund, Sheriff's Office and transfer \$50,763 from General Fund, Information Technology and transfer \$22,884 from Grant Fund, Sheriff's Office to be recognized and appropriated in the Capital Expenditure Fund, Sheriff's Office for additional expenses for the Detention Door/Camera project.
- D. Transfer \$97,735 from the Central Services Fund, Information Technology to be recognized and appropriated in the General Fund, Information Technology for video conferencing replacement. This equipment now falls under the fixed asset threshold and a total of 9 assets will be retired.
- E. Transfer \$60,000 from General Fund, Information Technology to be recognized and appropriated in Central Services Fund, Information Technology to purchase two virtual servers. The continued growth in demand on the servers exceeds the current ability of existing servers.
- F. Transfer \$17,500 from General Fund, Information Technology to be recognized and appropriated in the Central Services Fund, Information Technology to replace the A/C in the server room. There is already \$20,000 appropriated for this asset replacement and this is the additional amount needed.
- G. Transfer \$2,024 from General Fund, Information Technology to be recognized and appropriated in the Capital Expenditure Fund, Information Technology for the CIP Admin Data redesign project.
- H. Reduce the revenue and expenditures in General Fund, Sheriff's Office by \$649,461 to match the actual Centennial IGA billings for the additional positions that were approved by the City in March.
- I. Transfer \$32,000 from General Fund, Sheriff's Office to be recognized and appropriated in the Central Services Fund, Sheriff's Office for the purchase of a forklift.
- J. Transfer \$5,000 from Grant Fund, Sheriff's Office to be recognized and appropriated in the General Fund, Sheriff's Office for the purchase of a Portable Drug Disposal unit. This will assist the Sheriff's Office in the destroying of large quantities of illegal/illicit drugs.
- K. Transfer \$31,131 from the General Fund, Sheriff's Office to be recognized and appropriated in the Central Services Fund, Sheriff's Office to purchase a new drone and related accessories. The drone will be used by the Special Operations Team and the accessories include attachments for improved camera systems with greater clarity and zoom with thermal night vision ability.
- L. Transfer \$11,895 from the General Fund, Sheriff's Office to be recognized and appropriated in the Central Services Fund, Sheriff's Office for the Draco gas delivery for the SWAT Bearcat. This will allow for remote introduction of gas into a structure during a SWAT call that eliminates officer exposure to the gas being used.
- M. Transfer \$8,471 from the Grant Fund, Sheriff's Office to be recognized and appropriated in the General Fund, Sheriff's Office for the Emergency Management Performance Grant (EMPG) Special Project grant. This is to cover the cost of computers, whiteboards, and a multi-function printer for the EOC.
- N. Transfer \$20,000 from the General Fund fund balance to be recognized and appropriated in the Central Services Fund, Facilities and Fleet Management for the purchase of a tractor. This tractor will be used at the Precinct 5 Substation for snow removal. This request is the result of testing out the use of the neighboring Open Spaces equipment which unfortunately did not result in the requirements of the facility to provide 24-hour response time. After evaluation it has been determined that it would be more cost effective to have equipment that is specifically for the substation.
- O. Appropriate \$22,438 in Central Services Fund, Sheriff's Office from fund balance to replace security cameras for the Sheriff's Office Administration Building. This building currently has several cameras at the end of life or are no longer operational.

- P. Transfer \$376,603 from Arapahoe County Recreation District Fund, Open Spaces and recognize and appropriate in the Open Spaces Sales Tax Fund, Open Spaces for the active elements portion of the design of the Dove Valley Regional Park project. This was appropriated during the 2<sup>nd</sup> Quarter review but needs to be attached to the asset that is in the Open Spaces Sales Tax Fund. The Open Spaces acquisitions funds can only be used on passive elements within the park which is why the project is being split with the Recreation District.
- Q. Recognize \$57,511 in Workers Compensation Fund, County Attorney's Office for revenue received and appropriate \$350,000 to cover the cost of insurance claims from prior years.
- R. Transfer \$454 from the Capital Expenditure Fund Altura Tenant Improvements project to the Admin I Clerk & Recorder project to cover a final invoice received on the project.
- S. Request for a fixed asset in the Social Services Fund, Human Services for the GOALS Building Improvements project.
- T. Request for a fixed asset in the General Fund, Sheriff's Office for a storage cabinet to meet the newly release ATF storage requirements to stay within compliance.
- U. Request for a fixed asset in the General Fund, Sheriff's Office for the replacement of the Respiratory Fit Tester.

**Budget Amendments: New Revenue/Budget Cleanup**

- V. Recognize and appropriate \$280,000 in the General Fund, Sheriff's Office for funds received from Cherry Creek Schools for the School Resources program.
- W. Recognize and appropriate \$286 in the General Fund, Sheriff's Office for funds received for Back the Blue.
- X. Recognize and appropriate \$58,074 in the General Fund, Sheriff's Office for the State Criminal Aliens Assistance Program (SCAAP) Grant Award.
- Y. Recognize and appropriate \$239,023 in the General Fund, District Attorney's Office for the 2019-2020 Gray and Black Marijuana Enforcement Grant.
- Z. Recognize and appropriate \$149,973 in the Grant Fund, Sheriff's Office for the 2019-20 Jail Medication Assisted Treatment Induction/Continuation Program (JMAT) grant.
- AA. Recognize and appropriate \$156,700 in the Fair Fund, Open Spaces for additional revenue received at the Fair.
- BB. Recognize and appropriate \$21,000 in the Arapahoe County Recreation District Fund, Open Spaces for revenue received from projects.
- CC. Recognize and appropriate \$693,462 in the Self Insurance Liability Fund, County Attorney's Office for revenue received from settlement payments.
- DD. Recognize and appropriate \$791,303 in the Infrastructure Fund, Public Works & Development for revenue received from SB 19-262.
- EE. Recognize and appropriate \$62,431 in the Forfeiture Fund, Sheriff's Office for forfeiture revenue received.

Schedule 1				
Summary of Budget Amendment Requests				
Department	Revenue Amount	Expense Amount	FTEs	Description
<b>2019</b>				
<b>DISCUSSION NEEDED</b>				
<b>General Fund</b>				
A Administrative Services	\$ -	\$ (40,000)	-	Transfer Census funding from Administrative Services to Communications
A Communications	-	40,000	-	Transfer Census funding from Administrative Services to Communications
B Open Spaces	-	8,700	-	Transfer \$8,700 from General Fund for employee County Fair ticket redemption
C Information Technology	-	-	-	Transfer \$51,500 to Capital Expenditure Fund for Detention Door/Camera Project
C Sheriff's Office	-	-	-	Transfer \$50,763 to Capital Expenditure Fund for Detention Door/Camera Project
D Information Technology	97,735	97,735	-	Recognize and appropriate transfer from Central Services Fund for video conferencing replacement
E Information Technology	-	-	-	Transfer \$60,000 to Central Services to purchase 2 virtual servers
F Information Technology	-	-	-	Transfer \$17,500 to Central Services to replace A/C unit in server room
G Information Technology	-	-	-	Transfer \$2,024 to Capital Expenditure Fund for CIP Admin Data redesign project
H Sheriff's Office	(649,461)	(649,461)	-	Reduce budget to match actual Centennial IGA billings for additional positions approved by the City in March
I Sheriff's Office	-	-	-	Transfer \$32,000 to Central Services for purchase of forklift for the warehouse
J Sheriff's Office	5,000	5,000	-	Recognize and appropriate transfer from Grant Fund for Portable Drug Disposal Unit
K Sheriff's Office	-	-	-	Transfer \$31,131 to Central Services for purchase of a drone and related accessories
L Sheriff's Office	-	-	-	Transfer \$11,895 to Central Services for Draco gas delivery for SWAT Bearcat
M Sheriff's Office	8,471	8,471	-	Recognize and appropriate transfer from Grant Fund for EMPG Special Project Grant
N Facilities and Fleet Management	-	20,000	-	Transfer funds to Central Services to purchase tractor for snow removal at substation
<i>SUBTOTAL General Fund</i> \$ (538,255) \$ (509,555) -				
<b>Capital Expenditure Fund</b>				
C Sheriff's Office	\$ 125,147	\$ 125,147	-	Recognize and appropriate transfer from General Fund and Grant Fund for Detention Door/Camera Project
G Information Technology	\$ 2,024	\$ 2,024	-	Recognize and appropriate transfer from General Fund for CIP Admin Data Redesign
<i>SUBTOTAL Capital Improvement Fund</i> \$ 125,147 \$ 125,147 -				
<b>Central Services Fund</b>				
D Information Technology	\$ -	\$ -	-	Transfer \$97,735 to General Fund for video conferencing replacement
E Information Technology	60,000	60,000	-	Recognize and appropriate transfer from General Fund to purchase 2 virtual servers
F Information Technology	17,500	17,500	-	Recognize and appropriate transfer from General Fund to replace A/C in server room
I Sheriff's Office	\$ 32,000	\$ 32,000	-	Recognize and appropriate transfer from General Fund to purchase warehouse forklift
L Sheriff's Office	31,131	31,131	-	Recognize and appropriate transfer from General Fund for a drone and related accessories
M Sheriff's Office	11,895	11,895	-	Recognize and appropriate transfer from General Fund for Draco gas delivery for SWAT Bearcat
N Facilities and Fleet Management	20,000	20,000	-	Recognize and appropriate transfer from General Fund for purchase of tractor
O Sheriff's Office	-	22,438	-	Appropriate funds to replace security cameras for Sheriff's Office Admin Building
<i>SUBTOTAL Central Services Fund</i> \$ 172,526 \$ 194,964 -				
<b>Open Spaces Sales Tax Fund</b>				
P Open Spaces	\$ 376,603	\$ 376,603	-	Recognize the transfer from Recreation District Fund for the active elements portion of the design of the Dove Valley Regional Park project
<i>SUBTOTAL Open Spaces Sales Tax Fund</i> \$ 376,603 \$ 376,603 -				
<b>AC Recreation District Fund</b>				
P Open Spaces	\$ -	\$ -	-	Transfer \$376,603 to Open Spaces Fund for active elements portion of the design of the Dove Valley Regional Park project
<i>SUBTOTAL AC Recreation District Fund</i> \$ - \$ - -				
<b>Fair Fund</b>				
B Open Spaces	\$ 8,700	\$ 8,700	-	Transfer from General Fund for employee County fair ticket redemption
<i>SUBTOTAL Fair Fund</i> \$ 8,700 \$ 8,700 -				
<b>Grant Fund</b>				
C Sheriff's Office	\$ -	\$ -	-	Transfer \$22,884 to Capital Improvement Fund for the Detention Door/Camera project
M Sheriff's Office	\$ 8,471	\$ 8,471	-	Recognize and appropriate Funds from EMPG Special Project and transfer to General Fund
J Sheriff's Office	-	-	-	Transfer \$5,000 to General Fund for Portable Drug Disposal Unit
<i>SUBTOTAL Grant Fund</i> \$ 8,471 \$ 8,471 -				
<b>Workers Compensation Fund</b>				
Q County Attorney's Office	\$ 57,511	\$ 350,000	-	Recognize revenue and appropriate \$350,000 from fund balance to cover the cost of insurance claims from prior years
<i>SUBTOTAL Workers Compensation Fund</i> \$ 57,511 \$ 350,000 -				
<b>TOTAL Discussion Needed</b> \$ 210,703 \$ 554,330 -				

Schedule 1				
Summary of Budget Amendment Requests (Continued)				
Department	Revenue Amount	Expense Amount	FTEs	Description
<b>2019</b>				
<b>NEW REVENUE/BUDGET CLEANUP</b>				
<b>General Fund</b>				
V Sheriff's Office	\$ 280,000	\$ 280,000	-	Recognize and appropriate funds from Cherry Creek Schools for School Resources program
W Sheriff's Office	\$ 286	\$ 286	-	Recognize and appropriate funds received for Back the Blue program
X Sheriff's Office	\$ 58,074	\$ 58,074	-	Recognize and appropriate funds from SCAAP Grant Award
Y District Attorney	\$ 239,023	\$ 239,023	-	Recognize and appropriate funds from the Gray and Black Marijuana Impact Grant
<i>SUBTOTAL General Fund</i>	<i>\$ 577,383</i>	<i>\$ 577,383</i>	<i>-</i>	
<b>Grant Fund</b>				
Z Sheriff's Office	\$ 149,973	\$ 149,973	-	Recognize and appropriate funds for 2019-20 JMAT grant
<i>SUBTOTAL Grant Fund</i>	<i>\$ 149,973</i>	<i>\$ 149,973</i>	<i>-</i>	
<b>Fair Fund</b>				
AA Open Spaces	\$ 156,700	\$ 156,700	-	Recognize and appropriate additional revenue received at the Fair
Y	\$ 156,700	\$ 156,700	-	
<b>AC Recreation District Fund</b>				
BB Open Spaces	21,000	21,000	-	Recognize and appropriate revenue from projects
<i>SUBTOTAL AC Recreation District Fund</i>	<i>\$ 21,000</i>	<i>\$ 21,000</i>	<i>-</i>	
<b>Self Insurance Liability Fund</b>				
CC County Attorney's Office	693,462	693,462	-	Recognize and appropriate revenue received from settlement payment
<i>SUBTOTAL Self Insurance Liability Fund</i>	<i>\$ 693,462</i>	<i>\$ 693,462</i>	<i>-</i>	
<b>Infrastructure Fund</b>				
DD Public Works & Development	\$ 791,303	\$ 791,303	-	Recognize and appropriate revenue received from SB 19-262
<i>SUBTOTAL Infrastructure Fund</i>	<i>\$ 791,303</i>	<i>\$ 791,303</i>	<i>-</i>	
<b>Forfeiture Fund</b>				
EE Sheriff's Office	\$ 62,431	\$ 62,431	-	Recognize and appropriate forfeiture revenue
<i>SUBTOTAL Forfeiture Fund</i>	<i>\$ 62,431</i>	<i>\$ 62,431</i>	<i>-</i>	
<b>TOTAL New Revenue/Budget Cleanup</b>	<b><u>\$ 2,452,252</u></b>	<b><u>\$ 2,452,252</u></b>	<b><u>-</u></b>	

## Schedule 2

## General Fund Projection

(Dollars in Millions)	Actual	Adopted	Amend.	Project.	Recomm.	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Revenue</b>									
Taxes	115.2	121.5	121.5	121.6	125.1	129.4	133.7	138.5	143.0
Licenses & Permits	7.3	6.8	6.8	6.8	6.3	6.4	6.5	6.7	6.8
Intergovernmental	29.7	27.7	32.0	31.9	32.5	32.6	33.2	33.8	34.4
Charges for Services	24.1	22.2	22.2	23.3	24.4	24.3	25.3	25.2	26.3
Fines & Forfeits	0.4	0.8	0.8	0.4	0.5	0.5	0.5	0.5	0.5
Investment Earnings & Contrib.	3.5	3.4	3.4	4.9	3.4	3.4	3.4	3.4	3.4
Interfund Revenues & Rent	4.1	4.3	4.3	4.2	4.5	4.5	4.5	4.6	4.6
Transfers In	1.5	0.0	0.2	0.2	-	-	-	-	-
Other Financing Sources	3.3	3.1	3.1	3.8	3.6	3.6	3.6	3.6	3.6
<b>Total Revenue</b>	<b>189.1</b>	<b>189.7</b>	<b>194.2</b>	<b>197.1</b>	<b>200.4</b>	<b>204.9</b>	<b>210.9</b>	<b>216.3</b>	<b>222.7</b>
<b>Expenditures</b>									
Salaries	87.4	95.6	97.2	95.8	100.5	103.7	107.8	112.1	116.5
Employee Benefits	24.3	27.6	28.1	26.4	30.0	31.8	33.8	36.0	38.3
Supplies	6.1	6.4	7.4	7.1	7.1	6.5	6.5	6.6	6.5
Services & Other	46.6	48.7	50.7	49.1	54.0	52.1	52.5	53.1	52.8
Community Programs	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4
Capital Outlay	0.2	0.0	0.3	0.3	0.0	0.0	0.0	0.0	0.0
Central Services	2.3	2.7	2.7	2.6	3.5	3.6	3.7	3.7	3.8
Transfers Out	18.4	14.9	15.5	15.5	14.1	8.5	4.2	4.2	4.2
Other Uses/Miscellaneous	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>185.7</b>	<b>196.2</b>	<b>202.3</b>	<b>197.1</b>	<b>209.7</b>	<b>206.7</b>	<b>208.9</b>	<b>216.1</b>	<b>222.5</b>
<b>Net of Revenue/Expenditures</b>	<b>3.4</b>	<b>(6.5)</b>	<b>(8.1)</b>	<b>0.1</b>	<b>(9.3)</b>	<b>(1.8)</b>	<b>2.0</b>	<b>0.3</b>	<b>0.2</b>
<b>Adjustments to Revenue</b>	-	-	-	-	-	-	-	-	-
<b>Adjustments to Expenditures</b>	-	-	-	-	-	-	-	-	-
Budget Packages/Supplementals	-	-	-	-	-	-	-	-	-
Reappropriations	-	-	-	-	-	-	-	-	-
TABOR Refund	-	-	-	-	-	-	-	-	-
Other Adjustments	-	-	-	-	-	-	-	-	-
<b>Total Adjustments to Expenditures</b>	-	-	-	-	-	-	-	-	-
<b>Total Net Revenue/Expenditures</b>	<b>3.4</b>	<b>(6.5)</b>	<b>(8.1)</b>	<b>0.1</b>	<b>(9.3)</b>	<b>(1.8)</b>	<b>2.0</b>	<b>0.3</b>	<b>0.2</b>
<b>Cumulative Balance</b>									
<b>Beginning Funds Available</b>	<b>56.7</b>	<b>60.1</b>	<b>60.1</b>	<b>60.1</b>	<b>60.2</b>	<b>50.9</b>	<b>49.1</b>	<b>51.0</b>	<b>51.3</b>
Change in Fund Balance	3.4	(6.5)	(8.1)	0.1	(9.3)	(1.8)	2.0	0.3	0.2
<b>Ending Funds Available</b>	<b>60.1</b>	<b>53.6</b>	<b>52.0</b>	<b>60.2</b>	<b>50.9</b>	<b>49.1</b>	<b>51.0</b>	<b>51.3</b>	<b>51.4</b>
<b>Board Designated Reserve</b>	<b>18.7</b>	<b>20.6</b>	<b>20.6</b>	<b>20.6</b>	<b>22.3</b>	<b>22.7</b>	<b>23.0</b>	<b>23.8</b>	<b>24.5</b>

## Schedule 3

Capital Expenditure Fund Projection									
(Dollars in Millions)	Actual	Adopted	Amend.	Project.	Adopted	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Revenue</b>									
Taxes	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9
Licenses & Permits	-	-	-	-	-	-	-	-	-
Intergovernmental	0.0	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-	-
Fines & Forfeits	-	-	-	-	-	-	-	-	-
Investment Earnings & Contrib.	-	-	-	-	-	-	-	-	-
Interfund Revenues & Rent	-	-	-	-	-	-	-	-	-
Transfers In	10.4	6.1	6.1	6.2	5.5	-	-	-	-
Other Financing Sources	0.0	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>15.3</b>	<b>11.0</b>	<b>11.0</b>	<b>11.1</b>	<b>10.4</b>	<b>4.9</b>	<b>4.9</b>	<b>4.9</b>	<b>4.9</b>
<b>Expenditures</b>									
Salaries	-	-	-	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-
Services & Other	0.4	0.1	1.2	1.1	0.1	0.1	0.1	0.1	0.1
Community Programs	-	-	-	-	-	-	-	-	-
Capital Outlay	6.6	7.9	13.4	8.8	4.8	14.3	7.4	4.1	3.2
Central Services	-	-	-	-	-	-	-	-	-
Transfers Out	5.7	5.0	5.0	5.0	5.5	6.5	7.1	8.6	16.1
Other Uses/Miscellaneous	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>12.7</b>	<b>12.9</b>	<b>19.6</b>	<b>14.9</b>	<b>10.4</b>	<b>20.9</b>	<b>14.6</b>	<b>12.7</b>	<b>19.4</b>
<b>Net of Revenue/Expenditures</b>	<b>2.6</b>	<b>(1.9)</b>	<b>(8.6)</b>	<b>(3.8)</b>	<b>-</b>	<b>(16.0)</b>	<b>(9.7)</b>	<b>(7.9)</b>	<b>(14.5)</b>
<b>Adjustments to Revenue</b>	-	-	-	-	-	-	-	-	-
<b>Adjustments to Expenditures</b>									
Budget Packages/Supplementals	-	-	-	0.1	-	-	-	-	-
Reappropriations	-	-	-	-	3.9	-	-	-	-
Capital Funding Gap	-	-	-	-	-	(16.0)	(9.7)	(7.9)	(14.5)
<b>Total Adjustments to Expenditures</b>	-	-	-	<b>0.1</b>	<b>3.9</b>	<b>(16.0)</b>	<b>(9.7)</b>	<b>(7.9)</b>	<b>(14.5)</b>
<b>Total Net Revenue/Expenditures</b>	<b>2.6</b>	<b>(1.9)</b>	<b>(8.6)</b>	<b>(3.9)</b>	<b>(3.9)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cumulative Balance</b>									
<b>Beginning Funds Available</b>	<b>6.5</b>	<b>9.1</b>	<b>9.1</b>	<b>9.1</b>	<b>5.3</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>
Change in Fund Balance	2.6	(1.9)	(8.6)	(3.9)	(3.9)	-	-	-	-
<b>Ending Funds Available</b>	<b>9.1</b>	<b>7.2</b>	<b>0.5</b>	<b>5.3</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>
Restrict/Commit/Assigned	-	-	-	-	-	-	-	-	-
<b>Funds Available for Appropriation</b>	<b>9.1</b>	<b>7.2</b>	<b>0.5</b>	<b>5.3</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>	<b>1.4</b>

Schedule 4									
Social Services Fund Projection									
(Dollars in Millions)	Actual	Adopted	Amend.	Project.	Recomm.	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Revenue</b>									
Taxes	14.1	14.7	14.7	14.8	15.1	15.7	16.3	16.9	17.5
Licenses & Permits	-	-	-	-	-	-	-	-	-
Intergovernmental	49.0	46.0	50.0	47.6	55.2	53.3	55.4	57.7	60.0
Charges for Services	0.0	0.0	0.0	0.0	0.1	0.1	0.1	0.1	0.1
Fines & Forfeits	-	-	-	-	-	-	-	-	-
Investment Earnings & Contrib.	-	-	-	-	-	-	-	-	-
Interfund Revenues & Rent	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-
Other Financing Sources	0.8	0.7	1.0	0.8	0.9	0.9	0.9	0.9	0.9
<b>Total Revenue</b>	<b>63.9</b>	<b>61.4</b>	<b>65.8</b>	<b>63.3</b>	<b>71.2</b>	<b>70.0</b>	<b>72.7</b>	<b>75.5</b>	<b>78.5</b>
<b>Expenditures</b>									
Salaries	31.7	33.8	34.3	34.3	36.0	37.4	38.9	40.4	42.1
Employee Benefits	9.2	10.2	10.4	9.9	11.3	12.0	12.8	13.6	14.5
Supplies	0.4	0.3	0.4	0.5	0.3	0.3	0.3	0.3	0.3
Services & Other	3.7	3.4	3.7	3.4	3.9	3.9	3.9	3.9	3.9
Community Programs	13.4	12.5	13.3	13.8	16.5	16.8	17.1	17.5	17.8
Capital Outlay	2.6	-	3.6	0.3	3.4	-	-	-	-
Central Services	1.5	1.5	1.5	1.5	1.4	1.4	1.4	1.4	1.4
Transfers Out	1.5	0.0	0.1	0.1	0.1	-	-	-	-
Other Uses/Miscellaneous	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>64.0</b>	<b>61.8</b>	<b>67.2</b>	<b>63.7</b>	<b>72.8</b>	<b>71.8</b>	<b>74.4</b>	<b>77.2</b>	<b>80.1</b>
<b>Net of Revenue/Expenditures</b>	<b>(0.1)</b>	<b>(0.3)</b>	<b>(1.4)</b>	<b>(0.4)</b>	<b>(1.6)</b>	<b>(1.8)</b>	<b>(1.7)</b>	<b>(1.6)</b>	<b>(1.6)</b>
<b>Adjustments to Revenue</b>	-	-	-	-	-	-	-	-	-
<b>Adjustments to Expenditures</b>									
Budget Packages/Supplementals	-	-	-	-	-	-	-	-	-
Reappropriations	-	-	-	-	-	-	-	-	-
Other Adjustments	-	-	-	-	-	-	-	-	-
<b>Total Adjustments to Expenditures</b>	-	-	-	-	-	-	-	-	-
<b>Total Net Revenue/Expenditures</b>	<b>(0.1)</b>	<b>(0.3)</b>	<b>(1.4)</b>	<b>(0.4)</b>	<b>(1.6)</b>	<b>(1.8)</b>	<b>(1.7)</b>	<b>(1.6)</b>	<b>(1.6)</b>
<b>Cumulative Balance</b>									
<b>Beginning Funds Available</b>	<b>9.9</b>	<b>9.9</b>	<b>9.9</b>	<b>9.9</b>	<b>9.5</b>	<b>7.9</b>	<b>6.1</b>	<b>4.4</b>	<b>2.8</b>
Change in Fund Balance	(0.1)	(0.3)	(1.4)	(0.4)	(1.6)	(1.8)	(1.7)	(1.6)	(1.6)
<b>Ending Funds Available</b>	<b>9.9</b>	<b>9.5</b>	<b>8.5</b>	<b>9.5</b>	<b>7.9</b>	<b>6.1</b>	<b>4.4</b>	<b>2.8</b>	<b>1.2</b>
Restrict/Commit/Assigned	(2.1)	(2.2)	(2.2)	(2.2)	(2.1)	(2.4)	(2.5)	(2.6)	(2.7)
<b>Funds Available for Appropriation</b>	<b>7.7</b>	<b>7.3</b>	<b>6.2</b>	<b>7.2</b>	<b>5.8</b>	<b>3.7</b>	<b>1.9</b>	<b>0.2</b>	<b>(1.5)</b>

## Schedule 5

Arapahoe Law Enforcement Authority Fund									
(Dollars in Millions)	Actual	Adopted	Amend.	Project.	Recomm.	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Revenue</b>									
Taxes	7.2	7.3	7.3	7.4	8.6	8.7	8.9	9.1	9.2
Licenses & Permits	-	-	-	-	-	-	-	-	-
Intergovernmental	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Charges for Services	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
Fines & Forfeits	0.4	0.5	0.5	0.3	0.4	0.4	0.4	0.4	0.4
Investment Earnings & Contrib.	0.1	-	-	0.1	0.1	0.1	0.1	0.1	0.1
Interfund Revenues & Rent	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-
Other Financing Sources	0.0	-	-	0.0	-	-	-	-	-
<b>Total Revenue</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>7.9</b>	<b>9.3</b>	<b>9.4</b>	<b>9.6</b>	<b>9.8</b>	<b>9.9</b>
<b>Expenditures</b>									
Salaries	5.3	5.5	5.5	5.3	5.8	6.0	6.3	6.5	6.8
Employee Benefits	1.7	1.7	1.7	1.6	1.8	1.8	2.0	2.1	2.2
Supplies	0.2	0.3	0.3	0.3	0.4	0.4	0.4	0.4	0.4
Services & Other	0.7	0.5	0.5	0.3	0.6	0.5	0.5	0.5	0.5
Community Programs	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-
Central Services	0.7	0.6	0.6	0.8	0.7	0.7	0.7	0.7	0.7
Transfers Out	1.1	0.0	0.0	0.0	0.1	0.1	0.1	0.1	0.1
Other Uses/Miscellaneous	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>9.7</b>	<b>8.7</b>	<b>8.7</b>	<b>8.4</b>	<b>9.5</b>	<b>9.6</b>	<b>10.0</b>	<b>10.3</b>	<b>10.7</b>
<b>Net of Revenue/Expenditures</b>	<b>(1.8)</b>	<b>(0.7)</b>	<b>(0.7)</b>	<b>(0.4)</b>	<b>(0.2)</b>	<b>(0.2)</b>	<b>(0.4)</b>	<b>(0.6)</b>	<b>(0.8)</b>
<b>Adjustments to Revenues</b>	-	-	-	-	-	-	-	-	-
<b>Adjustments to Expenditures</b>									
Budget Packages/Supplementals	-	-	-	-	-	-	-	-	-
Reappropriations	-	-	-	-	-	-	-	-	-
Other Adjustments	-	-	-	-	-	-	-	-	-
<b>Total Adjustments to Expenditures</b>	-	-	-	-	-	-	-	-	-
<b>Total Net Revenue/Expenditures</b>	<b>(1.8)</b>	<b>(0.7)</b>	<b>(0.7)</b>	<b>(0.4)</b>	<b>(0.2)</b>	<b>(0.2)</b>	<b>(0.4)</b>	<b>(0.6)</b>	<b>(0.8)</b>
<b>Cumulative Balance</b>									
<b>Beginning Funds Available</b>	<b>9.3</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>7.1</b>	<b>6.9</b>	<b>6.7</b>	<b>6.4</b>	<b>5.8</b>
Change in Fund Balance	(1.8)	(0.7)	(0.7)	(0.4)	(0.2)	(0.2)	(0.4)	(0.6)	(0.8)
<b>Ending Funds Available</b>	<b>7.5</b>	<b>6.9</b>	<b>6.9</b>	<b>7.1</b>	<b>6.9</b>	<b>6.7</b>	<b>6.4</b>	<b>5.8</b>	<b>5.0</b>
Policy Reserve	(1.2)	(1.4)	(1.4)	(1.4)	(1.6)	(1.6)	(1.7)	(1.7)	(1.8)
<b>Funds Available for Appropriation</b>	<b>6.4</b>	<b>5.4</b>	<b>5.4</b>	<b>5.7</b>	<b>5.3</b>	<b>5.1</b>	<b>4.7</b>	<b>4.1</b>	<b>3.2</b>



## Schedule 6

Road & Bridge Fund									
(Dollars in Millions)	Actual	Adopted	Amend.	Project.	Recomm.	Forecast			
	2018	2019	2019	2019	2020	2021	2022	2023	2024
<b>Revenue</b>									
Taxes	6.7	6.2	6.2	6.2	6.2	6.2	6.2	6.2	6.3
Licenses & Permits	0.4	0.3	0.3	0.4	0.3	0.3	0.4	0.4	0.4
Intergovernmental	9.7	9.9	9.9	10.4	9.2	9.3	9.5	9.6	9.7
Charges for Services	0.0	-	-	-	-	-	-	-	-
Fines & Forfeits	-	-	-	-	-	-	-	-	-
Investment Earnings & Contrib.	-	-	-	-	-	-	-	-	-
Interfund Revenues & Rent	0.0	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-
Other Financing Sources	0.0	0.1	0.1	0.0	0.1	0.1	0.1	0.1	0.1
<b>Total Revenue</b>	<b>16.8</b>	<b>16.4</b>	<b>16.4</b>	<b>16.9</b>	<b>15.7</b>	<b>15.9</b>	<b>16.1</b>	<b>16.2</b>	<b>16.4</b>
<b>Expenditures</b>									
Salaries	2.9	3.3	3.3	3.0	3.3	3.4	3.6	3.7	3.8
Employee Benefits	1.0	1.1	1.1	1.0	1.2	1.3	1.3	1.4	1.5
Supplies	2.9	4.1	3.3	2.8	3.2	3.2	3.2	3.2	3.2
Services & Other	6.8	5.2	6.8	7.4	5.6	5.0	5.0	5.0	5.0
Community Programs	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-
Central Services	2.6	2.7	2.7	2.7	2.8	2.8	2.8	2.8	2.8
Transfers Out	0.2	0.5	0.5	0.5	0.7	0.4	0.4	0.4	0.4
Other Uses/Miscellaneous	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>16.3</b>	<b>16.9</b>	<b>17.7</b>	<b>17.3</b>	<b>16.7</b>	<b>16.1</b>	<b>16.3</b>	<b>16.5</b>	<b>16.7</b>
<b>Net of Revenue/Expenditures</b>	<b>0.5</b>	<b>(0.5)</b>	<b>(1.3)</b>	<b>(0.4)</b>	<b>(1.0)</b>	<b>(0.2)</b>	<b>(0.2)</b>	<b>(0.3)</b>	<b>(0.3)</b>
<b>Adjustments to Revenue</b>	-	-	-	-	-	-	-	-	-
<b>Adjustments to Expenditures</b>									
Budget Packages/Supplementals	-	-	-	-	-	-	-	-	-
Reappropriations	-	-	-	-	-	-	-	-	-
Other Adjustments	-	-	-	-	-	-	-	-	-
<b>Total Adjustments to Expenditures</b>	-	-	-	-	-	-	-	-	-
<b>Total Net Revenue/Expenditures</b>	<b>0.5</b>	<b>(0.5)</b>	<b>(1.3)</b>	<b>(0.4)</b>	<b>(1.0)</b>	<b>(0.2)</b>	<b>(0.2)</b>	<b>(0.3)</b>	<b>(0.3)</b>
<b>Cumulative Balance</b>									
<b>Beginning Funds Available</b>	<b>3.7</b>	<b>4.2</b>	<b>4.2</b>	<b>4.2</b>	<b>3.8</b>	<b>2.8</b>	<b>2.6</b>	<b>2.3</b>	<b>2.1</b>
Change in Fund Balance	0.5	(0.5)	(1.3)	(0.4)	(1.0)	(0.2)	(0.2)	(0.3)	(0.3)
<b>Ending Funds Available</b>	<b>4.2</b>	<b>3.7</b>	<b>2.9</b>	<b>3.8</b>	<b>2.8</b>	<b>2.6</b>	<b>2.3</b>	<b>2.1</b>	<b>1.7</b>
Restrict/Commit/Assigned	(2.7)	(2.8)	(2.8)	(2.8)	(2.8)	(2.7)	(2.7)	(2.8)	(2.8)
<b>Funds Available for Appropriation</b>	<b>1.4</b>	<b>0.8</b>	<b>0.1</b>	<b>1.0</b>	<b>(0.0)</b>	<b>(0.1)</b>	<b>(0.4)</b>	<b>(0.7)</b>	<b>(1.0)</b>

**Alternatives**

The Board of County Commissioners can give staff direction to advance the supplemental appropriation requests for formal adoption during a public hearing on December 10<sup>th</sup> or decide to not supplement the budget at this time.

**Fiscal Impact**

The fiscal impact will be the net amount of supplemental requests approved during this study session to be formally adopted by resolution at a public hearing on December 10, 2019.

**Approved By:**

Janet J. Kennedy, Finance Director

John Christofferson, Deputy County Attorney