



Administration Building  
West Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711

Kathleen Conti, District 1  
Nancy Sharpe, District 2  
Jeff Baker, Chair, District 3  
Nancy Jackson, Chair Pro Tem, District 4  
Bill Holen, District 5

## **Study Session November 4, 2019**

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com)

### **Study Session Topics**

**9:00 A.M. Calendar Updates (WHR)**  
*BoCC Administrative Support Supervisor*

**9:45 A.M. BOCC Updates (WHR)**  
*Board of County Commissioners*

**11:00 A.M. Department Director Update (BoCC Conference Room)**  
*Janet Kennedy, Director, Finance*  
*Board of County Commissioners*

### **Break**

**1:00 P.M. \*C18-025 Oil And Gas Transportation Impact Study (WHR)**  
Discussion of a request for updated information and answers to questions raised during and after the October 1, 2019 study session regarding the Oil and Gas Transportation Impact Fees

*Request: Information/Direction*

*Chuck Haskins, PE, Division Manager, Engineering Services Division, Public Works and Development*  
*Bryan Weimer, Director, Public Works and Development*  
*Todd Weaver, Budget Manager, Finance*  
*Robert Hill, Senior Assistant County Attorney*

Documents:

[C18-025 BOCC 10-1-2019 STUDY SESSION FINAL.PDF](#)  
[19-1-481 JAN LTR.PDF](#)  
[MEMO\\_OIL AND GAS REVENUES\\_PWD.PDF](#)  
[COGA COMMENT - ARAPAHOE COUNTY TIF STUDY 1-11-2019.PDF](#)  
[C18-025 STUDY AREA.PDF](#)  
[3-29-19 UPDATE - STAKEHOLDER COMMENT RESPONSE\\_SMS.PDF](#)  
[CPC ARAPAHOE TIF LETTER FINAL.PDF](#)  
[ARAPAHOE COUNTY O G TRANSPORTATION IMPACT STUDY - DRAFT - 091219.PDF](#)

**2:30 P.M. Administrative Meeting - Department Director Compensation (BoCC Conference Room)**

*Dusty Sash, Total Compensation Manager, Human Resources*

**3:30 P.M. \*Drop In (WHR)**

*Board of County Commissioners*

**1. 2020 Census Update**

Update from the Internal Census Committee on current and upcoming activities associated with Arapahoe County's 2020 Census planning efforts

*Request: Information/Direction*

*Michelle Halstead, Director, Communication and Administration Services*

*Chris Henning, Communication Manager, Communication Services*

*Nancy Sonnenfeld, Census Coordinator, Communication Services*

*Jessica Gapuzan, Performance Management Analyst, Human Services*

*Larry Mugler, Planner, Public Works and Development*

*Linda Haley, Community Housing and Development Manager, Community Resources*

*John Christofferson, Deputy County Attorney*

Documents:

[BSR\\_CENSUS\\_UPDATE\\_DROP\\_IN\\_20191104.DOC](#)

**2. Waiver Of The Arapahoe County Purchasing Policy For A Select Source Contract With HopSkipDrive**

Discussion of a request from Human Services for a waiver of the Arapahoe County Purchasing Policy for a select source contract with HopSkipDrive (vendor), as well as to provide information regarding House Bill 18-1306 Improving Educational Stability for Foster Youth

*Request: Information/Direction*

*Angela Lytle, Deputy Director, Human Services*

*Cheryl Ternes, Director, Human Services*

*Todd Weaver, Budget Manager, Finance*

Documents:

[HOP SKIP DRIVE BSR.DOC](#)

**3. Modifications To The Monarch Building At The Oxford Vista Campus**

Discussion of a request from Human Services and the ADWorks Division of Community Resources for approval of the needed modifications to prepare the

Monarch building at the Oxford Vista campus to house twelve staff (ten Human Services and two ADWorks staff)

*Request: Information/Direction*

*Cheryl Ternes, Director, Human Services  
Angela Lytle, Deputy Director, Human Services  
Bob Prevost, Deputy Director, Human Services  
Kelly Folks, Division Manager, Arapahoe/Douglas Works!  
Todd Weaver, Budget Manager, Finance*

Documents:

[2019 BSR - GOALS AT OXFORD VISTA MONARCH BUILDING  
PREPARATION TO HOUSE HUMAN SERVICES AND ADW! STAFF.DOC](#)

**3:50 P.M. \*Executive Session (WHR)**

Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402 (4)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session) (WHR)

*Ron Carl, County Attorney*

**\* To Be Recorded As Required By Law**

WHR - West Hearing Room

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities.  
Assisted listening devices are available. Ask any staff member and we will provide one for you.  
If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay  
Colorado 711.*

*Please contact our office at least 3 days in advance to make arrangements.*