



Administration Building
West Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
Relay Colorado 711

Kathleen Conti, District 1
Nancy Sharpe, District 2
Jeff Baker, Chair, District 3
Nancy Jackson, Chair Pro Tem, District 4
Bill Holen, District 5

Study Session September 23, 2019

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com

Study Session Topics

9:00 A.M. Calendar Updates (WHR)
BoCC Administration Manager

9:45 A.M. BOCC Updates (WHR)
Board of County Commissioners

11:00 A.M. E-Team Update (WHR)
*David Bessen,
Chair, E-Team
Director, Information Technologies*

11:30 A.M. Communication Services Update (WHR)
Michelle Halstead, Director, Communication and Administrative Services

Break

1:00 P.M. Administrative Meeting - Third Party Budget Requests (WHR)
Board of County Commissioners

3:00 P.M. *Drop In (WHR)
Board of County Commissioners

1. Amendment To IGA For SWAT Medics With South Metro Fire Rescue
Discussion of a request from the Sheriff's Office for the Board of County

Commissioners to authorize the Chair to sign an amendment to the Intergovernmental Agreement for the provision of SWAT team Medics by and between South Metro Fire Rescue Authority (SMFRA) and the Board of Commissioners of the County of Arapahoe

Request: Information/Direction

Olga Fujaros, Sheriff's Finance Manager, Sheriff's Office

Tyler S. Brown, Sheriff

Todd Weaver, Budget Manager, Finance

Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[BSR - DROP-IN SWAT MEDIC AMENDMENT.DOCX](#)
[2019 AMENDMENT SWAT MEDIC.DOCX](#)

2. Tri-County Health Facility Parking Repairs Funding

Discussion of a request from Facilities and Fleet Management for the Board of County Commissioners to concur with a transfer of funds within the Capital Improvements Program to complete the construction of the parking lot at the Tri-County Health facility

Request: Information/Direction

Dick Hawes, Director, Department of Facilities and Fleet Management

Janet Kennedy, Director, Finance

Todd Weaver, Budget Manager, Finance

John Christofferson, Deputy County Attorney

Documents:

[BSR - TCH PARKING LOT FUNDING.DOC](#)

3. Update On 2020 Leadership Workshop Planning

Update on the 2020 Leadership Workshop planning

Request: Information/Direction

Manisha Singh, Director, Strategy and Performance

Documents:

[BSR FOR 23SEPT2019 REV.DOC](#)

3:45 P.M. *Executive Session (WHR)

Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402 (4)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session) (WHR)

Ron Carl, County Attorney

*** To Be Recorded As Required By Law**

WHR - West Hearing Room

If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711.

Please contact our office at least 3 days in advance to make arrangements.



Board Summary Report

Date: September 3, 2019
To: Board of County Commissioners
Through: Tyler Brown, Sheriff
From: Olga Fajaros, Sheriff's Finance Manager
Subject: Amendment to the Intergovernmental Agreement for the provision of Special Weapons and Tactical Team (SWAT) Medics by and between South Metro Fire Rescue Authority and the Board of Commissioners of the County of Arapahoe.

Request and Recommendation

The Sheriff's Office requests the Board of County Commissioners (BoCC) to authorize the Chair of the Board of County Commissioners to sign an amendment to the Intergovernmental Agreement for the provision of SWAT team Medics by and between South Metro Fire Rescue Authority (SMFRA) and the Board of Commissioners of the County of Arapahoe. The amendment clarifies the responsibilities of both the Arapahoe County Sheriff's office and South Metro Fire Rescue Authority.

Background

The ACSO SWAT Team is established to respond to high-risk events requiring tactical training and equipment necessary to come to a successful resolution while mitigating the risk to life and property. In order to facilitate the eventuality of immediate medical care being needed during such events, it was identified that personnel were needed with SWAT tactical training as well as training and certification in the medical field. South Metro Fire Rescue personnel have been utilized in this dual-capacity since April of 2018 with great success.

Links to Align Arapahoe

Service First and Quality of Life. This issue directly relates to the ACSO's ability to provide Sheriff's Office services to the community in the most efficient manner possible while addressing life safety issues.

Discussion

In January of 2018, the BoCC and SMFRA entered into an IGA for SMFRA to provide medics for the ACSO SWAT Team. This program has worked well since inception and has ensured the prompt access to high level medical care for any injured parties on SWAT activations, to include one of the shooting victims at the Douglas County STEM School shooting in May of 2019.

Both agencies have monitored costs of the program and benefits. SMFRA requested an amendment to clarify costs paid by ACSO in each year. This amendment will allow the change by which SMFRA will calculate and annually invoice actual reimbursement costs and notify ACSO in April of each year what the invoice will be the following January, providing 8 months' notice. The cost will vary in each year but are anticipated to average between \$35,000 and \$40,000 depending on number of SWAT activations. For example, the January 2020 invoice will be approx. \$12,000, based on previous payments and balances. The ACSO is requesting the BoCC to approve the amendment so that the SWAT Team can continue to provide immediate emergency medical services during high-risk operations.

Adding tactically trained, medical personnel to the SWAT Team will improve the ACSO's ability to resolve high-risk events while providing the ability to quickly respond to victims of life-threatening injuries.

Alternatives

Taking no action will cause SMFRA to reevaluate the continuation of this program.

Fiscal Impact

The County will provide South Metro with an annual cost sharing stipend to offset South Metro's actual expense obligations solely due to participation in this Agreement. The 2020 County Total Annual Obligation is equal to \$12,900 that is a balance of prior payments in 2019. The actual costs will be calculated and billed retro actively after the fact in subsequent years, which shall continue unless otherwise mutually agreed by the Parties. Per the Agreement, the amount of the stipend will be 75% of the actual cost incurred by the South Metro during each calendar year, not to exceed \$75,000 in a given year without prior authorization. Costs already are and will continue to be paid from the Sheriff's Office operating budget.

Concurrence

The Sheriff's Office Administration and the Public Safety Bureau are in concurrence with this recommendation.

Reviewed By:

Olga Fajaros, Sheriff's Finance Manager

Glenn Thompson, Public Safety Bureau Chief

Mark Nicastle, Undersheriff

Tyler Brown, Sheriff

Finance Department

County Attorney

FIRST AMENDMENT TO 2018 INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF SWAT TEAM MEDICS

This First Amendment to 2018 Intergovernmental Agreement for the Provision of SWAT Team Medics (this “Amendment”) is entered by and between the SOUTH METRO/CUNNINGHAM FIRE RESCUE AUTHORITY (“South Metro”) and the BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ARAPAHOE (the “County”) on behalf of the ARAPAHOE COUNTY SHERIFF’S OFFICE (“ACSO”) (collectively referred to as the “County”), which are political subdivisions of the State of Colorado, and are collectively referred to herein as the “Parties” or singularly referred to as “Party.”

RECITALS

A. The Parties entered into that certain 2018 Intergovernmental Agreement for the Provision of SWAT Team Medics (the “2018 Agreement”); and

B. The Parties desire to amend the 2018 Agreement with respect to compensation and expenses, as further described herein.

AGREEMENT

1. Compensation and Expenses. Section IV. of the 2018 Agreement is deleted in its entirety and replaced with the following:

COMPENSATION AND EXPENSES

A. South Metro’s Obligations

1. Salary, Benefits and Overtime Costs. South Metro is responsible for paying the salary, fringe benefits (including Worker’s Compensation coverage) and any overtime compensation for the SWAT Medic Team while assigned to the Arapahoe County Sheriff’s Office SWAT Team.

2. Other Costs. South Metro will also be responsible for any costs associated with Exhibit A, Part 1: Expenditures of South Metro.

B. County’s Obligations

1. Annual Cost Sharing – Cost Sharing Stipend. Arapahoe County will provide South Metro with an annual cost-sharing stipend to offset South Metro’s expense obligations solely due to participation in this Agreement. The

amount of the stipend will be equal to 75% of the actual costs incurred by South Metro under Section IV.B.2. of this Agreement during each calendar year, not to exceed \$75,000.00 in a given year without prior authorization. On or before May 1st of each year, South Metro shall notify Arapahoe County in writing of the amount of actual costs incurred under Section IV.B.2. of this Agreement for the previous calendar year. ACSO will then pay 75% of such amount to South Metro on or before January 30th of the following year. For example, on or before May 1, 2019, South Metro shall notify Arapahoe County of the amount of actual costs incurred under Section IV.B.2. of this Agreement during 2018 and ACSO will pay 75% of such amount on or before January 30, 2020.

2. Stipend Purpose. The intent of this stipend is to assist in covering the additional overtime, backfill, and related costs incurred by South Metro associated with the following:

- a. Monthly training obligations as set forth in the annual training plan.
- b. Deployment coverage (as needed on a 24/7 basis).
- c. Firearms proficiency and qualification as determined by Arapahoe County.
- d. Additional Worker's Compensation premium costs incurred by South Metro associated with the SWAT Medics' participation in this Agreement.
- e. Dedicated apparatus expenses.

3. SWAT Training and Equipment. As set forth in Exhibit A, Part 2, Arapahoe County will provide, at its expense, tactical training and safety equipment to the SWAT Medic Team.

2. Capitalized Terms. Capitalized terms used but not otherwise defined herein shall have the meanings set forth in the 2018 Agreement.

3. No Other Modifications. Except as expressly set forth herein, no other terms or provisions of the Services Agreement are modified or amended hereby.

4. Counterpart Execution. This Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF the Parties have caused this Amendment to be executed effective as of the most recent date stated below.

**SOUTH METRO/CUNNINGHAM FIRE
RESCUE AUTHORITY**

By: _____
Robert F. Baker, Fire Chief

ATTEST:

By: _____

Date: _____

**THE BOARD OF COUNTY
COMMISSIONERS OF THE COUNTY
OF ARAPAHOE, COLORADO**

By: _____
Jeff Baker, Chair

Date: _____

**ARAPAHOE COUNTY SHERIFF'S
OFFICE**

By: _____
Tyler S. Brown, Sheriff

Date: _____



ARAPAHOE COUNTY
COLORADO'S FIRST

Board Summary Report

Date: September 12, 2019
To: Board of County Commissioners
From: Dick Hawes, Director, Department of Facilities and Fleet Management
Subject: Tri-County Health Facility Parking Lot Repairs

Request and Recommendation

Facilities and Fleet Management (FFM) requests the Board of County Commissioners (BOCC) concur with a transfer of funds within the Capital Improvements Program (CIP) to complete the reconstruction of the parking lot at the Tri-County Health facility (TCH).

Background

The parking lot paving at TCH is in very poor condition. Reconstructing the paving was identified for future funding in the CIP. However, the deterioration of the paving has accelerated to a point where it needs to be replaced earlier.

Discussion

FFM has identified surplus funds in the following CIP projects that could be reallocated to complete the paving for TCH:

1. APZ Parking Deck Repairs – The parking deck repairs at APZ have been completed and the project closed. There is \$30,000 of unused funds remaining that can be transferred to support the TCH project.
2. TCH Facility Assessment – CIP funds were allocated to assess alternative options to house the TCH programs located at the Broadway facility. The assessment was completed and did not identify any fiscally feasible alternative options to the Broadway facility. There is \$35,000 remaining in the project that can be used to fund the parking lot repairs.
3. Countywide Security Improvements – CIP funds were allocated in 2018 and 2019 to complete security upgrades to county facilities based on recommendations from the Sheriff's Office. The cost to complete the recommended upgrades will cost less than the original concept estimates and \$80,000 in surplus funds from the 2019 allocation is available to support the TCH project.

Based on the deteriorating condition of the TCH facility parking lot paving I am recommending that the Board concur with transferring the above referenced funds to complete the needed repairs.

Fiscal Impact

Surplus funds have been identified to support this request.

Reviewed by

Dick Hawes, Director, Facilities and Fleet Management; Janet Kennedy, Director of Finance; Todd Weaver, Budget Manager.



ARAPAHOE COUNTY
COLORADO'S FIRST

BOARD SUMMARY REPORT

Date: September 17, 2019
To: Board of County Commissioners
From: Manisha Singh, Director, Strategy and Performance
Subject: Input for Leadership Workshop 2020 (LW2020) Planning

Request and Recommendation

Seeking guidance for Leadership Workshop Planning Committee (LWPC) and topic selection.

Background

Planning for Arapahoe County's LW2020 is underway. A location has been secured and the LWPC is being formed. The kickoff meeting for the 2020 LW is scheduled for September 30.

Discussion

The tentative topic for LW2020 is developing a strategic plan for Arapahoe County. BOCC input on what they feel would be the best approach to this topic would provide useful direction as a starting point for the LW kickoff meeting, and also for finalizing members of the LWPC.

Fiscal Impact

N/A