



Administration Building
West Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
Relay Colorado 711

Kathleen Conti, District 1
Nancy Sharpe, District 2
Jeff Baker, Chair, District 3
Nancy Jackson, Chair Pro Tem, District 4
Bill Holen, District 5

Study Session

August 5, 2019

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com

Study Session Topics

9:00 A.M. Calendar Updates (WHR)
BoCC Administration Manager

9:45 A.M. BOCC Updates (WHR)
Board of County Commissioners

11:30 A.M. *RTD Bus Rapid Transit Discussion (WHR)
Discussion of an update from the Public Works and Development Department on the Regional Transportation Districts' (RTD) vision for Bus Rapid Transit (BRT) within the County and region

Request: Information/Direction

Peter Kozinski, Transportation Division Manager, Public Works and Development
Bryan Weimer, Director, Public Works and Development
Keith Ashby, Purchasing Manager, Finance
Robert Hill, Senior Assistant County Attorney

Documents:

[RTD BRT PLANS BSR.DOC](#)

12:00 P.M. *Drop In (WHR)

Board of County Commissioners

1. County Right-Of-Way Update To Administrative Process 87-5

Discussion of a request from the Public Works and Development Department to explore revising Administrative Procedure 87-5 to revise how the procedure works with and addresses water and sanitation district utilities that are within Right-of-Way (ROW) and need to be relocated as part of a PWD Project

Request: Information/Direction

*Peter Kozinski, Transportation Division Manager, Public Works and Development
Bryan Weimer, Director, Public Works and Development
Keith Ashby, Purchasing Manager, Finance
Robert Hill, Senior Assistant County Attorney*

Documents:

[UPDATE ADMINISTRATIVE PROCEDURE 87-5 BSR - DROP IN.DOC](#)

Break

1:00 P.M. Department Director Update (BoCC Conference Room)

*David Bessen, Director, Information Technology
Board of County Commissioners*

2:00 P.M. Department Director Update (BoCC Conference Room)

*Cheryl Ternes, Director, Human Services
Board of County Commissioners*

3:00 P.M. *Executive Session (WHR)

Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402 (4)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session) (WHR)

Ron Carl, County Attorney

*** To Be Recorded As Required By Law**

WHR - West Hearing Room

Arapahoe County is committed to making its public meetings accessible to persons with disabilities.

Assisted listening devices are available. Ask any staff member and we will provide one for you.

If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711.

Please contact our office at least 3 days in advance to make arrangements.



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Public Works and Development

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BRYAN D. WEIMER, PWLF
Director

BOARD SUMMARY REPORT

DATE: August 5, 2019

TO: Board of County Commissioners

THROUGH: Bryan D. Weimer, PWLF, Director
Public Works and Development

FROM: Peter Kozinski, Transportation Division Manager
Public Works and Development

SUBJECT: **DISCUSSION ON RTD'S VISION FOR BUS RAPID TRANSIT (BRT)**

Direction/Information

The Public Works and Development Department (PWD) is seeking to update the Board of County Commissioners (BoCC) on the Regional Transportation Districts' (RTDs) vision for Bus Rapid Transit (BRT) within the County and region.

Request and Recommendation

Staff seeks BoCC perspective and direction on engaging with RTD and the municipalities within the County on this effort. Staff recommends staying engaged but not advocating for any particular element(s) as the majority of the proposed routes are within city boundaries and funding needs are not known at this time.

Background

On June 27th RTD conducted a tour of potential BRT routes with approximately 30 participants taking the morning tour and 45 participants taking the afternoon tour. Though there were some key County corridors identified (Arapahoe Rd., Broadway Ave, Federal Ave, Parker Rd...) during the tour, the RTD is not proposing a sequential order to a deployment – more so RTD is looking for local jurisdiction to “step up” and self-select the corridors that should go first.



Align Arapahoe

Two elements of Align Arapahoe (Service First, Quality of Life) would be consistent with this initiative and PWD's involvement.

Service First

Transit and Transit Oriented Development (TOD) remains a key component in mobility and land use conversations. The County has an opportunity to be part of these conversations by staying engaged in this effort.

Quality of Life

Some of the largest challenges the County is experiencing are in the area of transportation and mobility for our citizens and businesses. Staying engaged in these BRT discussions will help us prepare for this future mobility option.

Discussion

In conversations with the BRT study Project Manager, it appears the RTD is looking to diversify their portfolio of transportation offerings. RTD believes there is an untapped market / segment that could benefit from BRT services and that connecting these services to their already existing light rail system could increase ridership across all modes.

RTD knows they are not in a position to mandate the improvements that would make a BRT system successful and are seeking to build partnerships with organizations that "want" BRT in their communities. The top three (3) elements that RTD would like locals to support / provide are:

1. BAT (Business Access Transit) Lanes – these are lane designated for transit and right turns, during specific times of day. (Example – S. Lincoln & Broadway going into and out of downtown)
2. Smart Traffic Lights – these traffic lights would communicate with an oncoming bus and hold the green light for a little longer if the bus needs to make-up time.
3. Queue Jumping Lanes – a lane or space that would allow the bus to move to the stop-bar at a given traffic signal, allowing that bus to get in front of the other traffic on a given road.

It is not clear if RTD expects the local communities to make / fund the improvements outlined above or if they are just seeking a willingness to allow the improvements to be made.

The byproduct of activities to date and recommended next steps for the BRT planning effort will be submitted to the RTD board on Friday August 2, 2019.

Alternatives

The BoCC can choose to encourage staff to engage or not engage in RTD BRT planning efforts. If the BoCC chooses to encourage engagement, staff would recommend that the already established Smart Cities Alliance working group be tasked with monitoring these planning efforts and updating the BoCC as needed.

Fiscal Impact

There is no financial impact, less staff time, to staying engaged with RTD's BRT planning efforts.

Concurrence

The Public Works and Development Department has reviewed this Board Summary Report and concurs that it would be beneficial for Arapahoe County to encourage staff to remain engaged in RTD BRT planning efforts.

cc: Bryan D. Weimer, Director – Public Works and Development
Peter Kozinski, Transportation Division Manager - PWD



Robert Hill, Assistant County - Attorney Department
Kim Lynch, PWD
File (Advanced Mobility)



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BRYAN D. WEIMER, PWLF
Director

BOARD SUMMARY REPORT

DATE: August 5, 2019

TO: Board of County Commissioners

THROUGH: Bryan D. Weimer, PWLF, Director
Public Works and Development

FROM: Peter Kozinski, Transportation Division Manager
Public Works and Development

SUBJECT: **ADMINISTRATIVE PROCEDURE 87-5**

Direction/Information

For information only.

Request and Recommendation

The Public Works and Development Department (PWD) believes that it is time for the County to revise how it works with and addresses water and sanitation district utilities that are within our Right-of-Way (ROW) and need to be relocated as part of a PWD Project.

It is the request of PWD staff that the Board of County Commissioners (BoCC) encourage PWD and the County Attorney's Department to explore revising Administrative procedure 87-5.

Background

Administrative Procedure 87-5 was adopted in January 1989 and while the initial premise was sound, unintended consequences have arisen on several projects. Most recently, Administrative Procedure 87-5 was cited by the Cherry Creek Valley Water and Sanitation District as the basis for their request of over \$400,000 in improvements to their waterline as a result of "potential maintenance conflict".



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With aging water and sanitation infrastructure under many County roads the potential for significant roadway failures, as a result of these facilities, is increasing on a daily basis and updating our procedures for working with utility companies may safeguard the County as a whole.

Align Arapahoe

Two elements of Align Arapahoe (Service First, Fiscal Responsibility) would be consistent with this initiative and PWD's involvement.

Service First

The Counties transportation network is a fragile system that when compromised causes frustration and anxiety to our constituents. Ensuring the reliability of this network is a top priority for PWD and demonstrates Service First.

Fiscal Responsibility

Funding for the construction and maintenance of transportation infrastructure within the County are finite. Being conscientious about how these funds are expended is being fiscal responsible.

Discussion

There are elements of Administrative Procedure 87-5 that are still valid and bring value to the County and the water and sanitation districts that serve our citizens, but in the same vein the procedure is over 30-years old and should be reexamined to ensure the County is protected and in alignment with best practices.

Alternatives

The BoCC can choose to encourage staff to contemplate an update to water and sewer district facilities within our ROW or recommend that we continue to follow the guidance outlined in Administrative Procedure 87-5. If the BoCC chooses to encourage staff to contemplate an update, a scan of best practices would occur and a subsequent study session would be schedule to discuss potential changes.

Fiscal Impact

There is no financial impact, less staff time, to investigate updating Administrative Procedure 87-5.

Concurrence

Both the Public Works and Development Department and the County Attorney's Department have reviewed this Board Summary Report and concur it would be beneficial for Arapahoe County to consider updating Administrative Procedure 87-5.

cc: Bryan D. Weimer, Director – Public Works and Development
Peter Kozinski, Transportation Division Manager - PWD
Robert Hill, Assistant County - Attorney Department
Kim Lynch, PWD
File (Advanced Mobility)

